GC

PROGRAM CATALOG
Graduate | 2023-2024

St. John's College
of Nursing

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Graduate Academic Calendar
2023 - 2024

Fall Semester

Orientation	Friday, August 11, 2023
Classes begin/last day to add courses	Monday, August 14, 2023
Last day to drop courses with a refund*	Friday, August 25, 2023
Labor Day (no classes; college closed)	Monday, September 4, 2023
Midterm/last day to drop courses with a WX	Friday, October 6, 2023
Fall break (no classes)	Monday - Friday, October 9 - 13, 2023
Midterm grades due	Tuesday, October 10, 2023
Classes resume	Monday, October 16, 2023
Spring registration	Monday, November 13, 2023
Thanksgiving break (no clinicals; college closed Thursday and Friday)	Wednesday - Friday, November 22 - 24, 2023
Final exams	Monday - Friday, December 4 - 8, 2023
Last day of classes	Friday, December 8, 2023
Final grades due	Tuesday, December 12, 2023
Graduation	Friday, December 15, 2023
College closed	Monday, December 25, 2023

Spring Semester

Classes begin/last day to add courses	Monday, January 8, 2024
Martin Luther King Jr. Day (no classes; college closed)	Monday, January 15, 2024
Last day to drop courses with a refund *	Friday, January 19, 2024
Midterm/last day to drop courses with a WX	Friday, March 1, 2024
Spring break (no classes)	Monday - Friday, March 4 - 8, 2024
Midterm grades due	Tuesday, March 5, 2024
Classes resume	Monday, March 11, 2024
Good Friday (no classes)	Friday, March 29, 2024
Registration for fall and summer sessions	Friday, April 5, 2024
Final exams	Monday - Friday, April 29 – May 3, 2024
Last day of class	Friday, May 3, 2024
Final grades due	Monday, May 7, 2024
Assessment days (faculty)	Tuesday and Wednesday, May 7 - 8, 2024
Graduation	Friday, May 10, 2024

Summer Session

Summer classes begin/last day to add courses	Monday, May 13, 2024
Last day to drop courses with a refund *	Friday, May 24, 2024
Memorial Day (no classes; college closed)	Monday, May 27, 2024
Midterm/last day to drop courses with a WX	Friday, June 21, 2024
Midterm grades due	Tuesday, June 25, 2024
Final exams	Monday - Friday, July 29 - August 2, 2024
Last day of class	Friday, August 2, 2024
Final grades due	Tuesday, August 6, 2024

Refer to Student Handbook for drop policy.

St. John's College Mission and Vision

More than a Century of Nursing Excellence

Welcome to St. John's College of Nursing! We are an upper division institution of higher learning dedicated to provision of quality education in the discipline of professional nursing that grew out of a tradition of excellence which spans more than 130 years. In 1886, the Hospital Sisters of the Third Order of St. Francis founded St. John's Hospital School of Nursing. Their mission was to care for the sick and needs of the community in a spirit of joy, respect and commitment to competence. From that day to the present, the values and vision of the Hospital Sisters have underscored and directed the efforts of the faculty and students.

Since the first students entered the school, the curriculum and policies have been continuously improved and updated to remain responsive to the demands of a changing educational and health care environment. Initially, the school was created as a two-year diploma program to educate members of the founding religious order. In 1912, the school accepted the first laywomen. That same year, the school voluntarily sought approval from the Illinois Department of Registration and Education (now the Illinois Department of Financial and Professional Regulation).

In 1952, when the National League for Nursing (NLN) first began its accreditation program for schools of nursing, St. John's was among those who came forward to meet this new challenge.

In addition to seeking external accreditation to improve the quality of the program, St. John's added a liberal arts and science base to support the nursing component of the program. Beginning in 1927, the school affiliated with a variety of colleges, including DePaul University in Chicago, Quincy College (1945) and Springfield College in Illinois (1973). Today, students may attend a wide variety of colleges and universities to study the arts and sciences prior to beginning their intensive immersion in nursing theory and practice.

St. John's has been cited as the oldest Catholic hospital-based school of nursing in the United States. During our long and rich history, we have undergone many transitions. However, the constant during all that change has been dedication to the education of professional nurses whose practice exemplifies excellence in health care. We invite you to join us in our continued pursuit of nursing excellence!

Mission Statement

St. John's College is a Catholic institution of higher education dedicated to providing quality nursing and professional health degrees and programs, consistent with the Hospital Sisters of St. Francis' tradition that fosters the learner's spiritual, ethical and professional development.

The college is a special focus institution of higher learning accepting students who have successfully completed a pre-professional, liberal arts component at another college or university. Students are admitted regardless of race, color, religion, sex, national origin, ancestry, age, marital status, handicap or veteran status.

St. John's College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities, including, but not limited to, recruiting, admissions, academics, disciplinary processes and extracurricular activities. The following persons have been designated to handle inquiries regarding the college's nondiscrimination policies:

Dean of Students
Title IX Coordinator and Student Disability
729 E. Carpenter Street
Springfield, IL 62702
217-525-5628

Complaints of discrimination also can be filed with the U.S. Department of Education's Office for Civil Rights by visiting www2.ed.gov/about/offices/list/ocr/docs/howto.html or calling 1-800-421-3481.

Vision Statement

St. John's College educates nurses and health professionals for innovative practice excellence and values-based leadership.

Values, Purpose and Philosophy

Our Values

St. John's College mission and vision are based on the following Core Values infused into all aspects of the college and consistent with the Hospital Sisters healing ministry:

Care:	Includes holism and stewardship
Competence:	Includes innovation, leadership and life-long learning
Joy:	Includes spiritual growth
Respect:	Includes justice

Our Purpose

The purpose of St. John's College is to educate students who provide competent, caring, client-centered professional services for a diverse population. The college provides an environment conducive to the intellectual, social, moral, spiritual and life-long professional development of graduates who can participate as citizens in this democratic society. The college engages in service and scholarship which advances the discipline of nursing and the provision of health care.

Our Philosophy

The educational philosophy of St. John's College is based on the premise that all human beings are created in God's image and possess intrinsic value and dignity. We believe baccalaureate nursing education provides a broad foundation in the sciences and humanities. This foundation assists in developing practitioners who can make critically reasoned decisions, care holistically, communicate effectively, practice professionally and become contributing members of society.

Goals

The master's program goals are:

Prepare caring graduates to function in advanced nursing practice roles, including family nurse practitioner and nursing administration, in a variety of health care settings serving diverse populations.

Foster the development of graduates who value lifelong learning and are prepared for doctoral education, including the DNP and PhD.

Facilitate personal and professional leadership development enabling the graduate to lead positive change within the community.

The DNP program goals are:

Prepare innovative nurse leaders who are skilled in the translation of evidence into culturally sensitive practice to improve health outcomes for diverse populations and to transform health care delivery systems.

Facilitate personal and professional leadership development enabling the graduate to lead change within the community, health care systems and the global profession.

Foster the development of ethical nurse scholars who advocate for disease prevention, individual and population health initiatives, and evidence-based health policy through interprofessional and stakeholder collaboration and use of technology.

College Outcome Concepts and Core Performance Standards

St. John's College is dedicated to providing its students with the skills and training needed to graduate and become successful nurses and health professionals. Students must study how to provide competent, caring, client-centered professional services and complete extensive clinical training. Essential abilities and characteristics required include minimum mental, emotional, sensory, motor, interpersonal, communication and critical-thinking competencies (core performance standards). These core performance standards ensure students can complete the entire program of study and become safe, competent practitioners. A student's inability to satisfy these core performance standards will result in removal from their program, without regard to whether the student claims a disability.

Accreditation

St. John's College is approved to grant the baccalaureate, master's and doctorate of nursing practice degrees by the Illinois Board of Higher Education (IBHE), 1 North Old State Capitol Plaza, Suite 333, Springfield, IL 62701-1377, (217) 782-2551, www.ibhe.org. Enrolled students may file a complaint with the state if they believe the college has failed to comply with college policies. The IBHE online complaint system is located at complaints.ibhe.org.

The college is approved by the Illinois Department of Professional Regulation, 100 West Randolph, 9th Floor, Chicago, IL 60601, 888-473-4858. It is also approved by the State Agency for Veteran's Benefits and the Montgomery G.I. Bill®. St. John's College is accredited to grant the master's in nursing and Doctor of Nursing practice by The Higher Learning Commission, 230 South LaSalle, Suite 7-500, Chicago, IL 60604-1413, (312) 263-0456, www.ncahlc.org

The master's in nursing is accredited and the and clinical doctorate nursing program has candidacy by Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road NE Suite 1400, Atlanta, GA 30326, (404) 975-5000, www.acenursing.org.

Governance

The college assembly is the major internal shared governance body of the college. The college assembly acts in policy and advisory roles regarding college policies involving faculty, students, academic programs, and college operations. The officers of the college assembly include the chancellor, the chief executive officer of the college and the chief officer of the college assembly. The chancellor functions as the liaison between the college assembly and the college board. The chairperson of the college assembly is an elected faculty member, and the vice chairperson of the college assembly is an elected faculty member.

The dean of academic affairs will meet on a regular basis with the executive members to set the agenda for each regular and called college assembly meeting.

The standing committees of the college carry out the duties as specified in the college assembly bylaws and other duties assigned by the college assembly. The standing committees are the academic affairs committee; faculty affairs committee; student affairs committee; and research and evaluation committee. Students have active membership in selected standing committees and are excused from discussion and vote on issues that involve the review of records, disciplinary procedures and other confidential issues concerning students or faculty.

In 1991, the board of directors of St. John's Hospital approved the transition of St. John's Hospital School of Nursing into St. John's College and authorized the development of the St. John's College Board of Directors (college board). The college board consists of no fewer than nine members. One member is the president of HSHS St. John's Hospital. Three elected members hold joint appointments with the HSHS St. John's Hospital Board of Directors and the college board. Other elected members represent the alumni association, the community served by the college and the higher education community. At least one elected member belongs to the Hospital Sisters of the Third Order of St. Francis. The chancellor of the college serves in an ex officio capacity as a voting member.

The college board has the power to manage the academic and operational business of the college in accordance with the corporate policies of HSHS St. John's Hospital and the college bylaws, except as such powers may be limited by law. The duties and responsibilities of the St. John's College Board are outlined in the college board bylaws.

St. John's College reserves the right to change or alter any policy, procedure, curricular offering, requirement or tuition and fee structure without prior notification.

Students are subject to those policies, procedures, requirements, etc. in force at the time of final admission to the program.

General Campus Information

Educational Facilities

St. John's College is housed in a building directly adjacent to the campus of HSHS St. John's Hosptial at 729 E. Carpenter Street, Springfield, IL. The administrative offices, financial aid office, faculty offices, classrooms and student lounge are all conveniently located in this two-story building. A fully equipped nursing arts laboratory with state-of-the-art materials, including a modern simulation center located at 850 E. Madison Street, is provided to supplement student learning. The computer laboratory with its nursing education programs is also made accessible to students to assist learning in a highly technological environment.

In addition to the educational opportunities offered on the St. John's campus, students may use the health sciences library and the medical library at SIU School of Medicine.

Housing/Meals

As a commuter campus, St. John's College does not maintain housing for students, nor does it endorse specific housing options. However, housing is readily available within the Springfield community. Students are encouraged to utilize the information sources such as local papers and web listings in order to obtain information about rental options. Meals can be purchased from the hospital cafeteria.

Clinical Facilities

Students receive a majority of their clinical experience through Hospital Sister's Health System (HSHS). HSHS is a multi-institutional health care system comprised of 15 hospitals and an integrated physician network across Illinois and Wisconsin. The health system includes HSHS St. John's Hospital, a fully accredited teaching facility affiliated with SIU School of Medicine.

HSHS St. John's Hospital consists of a variety of medical-surgical and specialty units. St. John's serves as a level 1 trauma center for central and southern Illinois. It is noted as a provider of level III neonatology, complemented with perinatology; trauma center; cardiovascular service; and hospice services. St. John's College has a special affiliation with family practice from SIU School of Medicine.

HSHS Medical Group provides access to a full range of primary care and specialty groups across central and southern Illinois. HSHS has a variety of clinical settings available for health promotion and disease prevention, including medical homes and 24/7 virtual care and more than 350 specialists and primary care providers.

The Pavilion provides an expanded outpatient services department, including ambulatory surgeries, gastrointestinal procedures, chemotherapy and radiation therapy.

The Carol Jo Vecchie Women and Children's Center opened in 1997 to provide expanded services for women's and children's health. It houses the neonatal intensive care unit, pediatric intensive care unit and pediatrics. It earned the designation of children's hospital in 1998.

Prairie Heart Institute at HSHS St. John's Hospital is a pioneering organization providing state-of-the-art heart care to patients in central and southern Illinois. Prairie Heart currently has more than 70 board-certified providers and 45 clinic sites in Illinois.

Additional facilities used in meeting the educational needs of the students are Memorial Medical Center, Springfield Department of Public Health, Springfield Clinic and SIU School of Medicine.

Mind-Body Health Services

Students at St. John's College can participate in classes, support groups and retreats that focus on building skills to reduce stress and increase resilience. These opportunities are free to St. John's College students. Please visit www.hshs.org/community/mind-body-health for more information.

Inclement Weather

In the event of severe weather conditions, the administration may make the decision to cancel all classes and clinical practicum experience. The administration will notify WNNS and WFMB radio stations, WICS-TV and the emergency alert system of this decision and request it be broadcast. The college emergency operations plan is available on the college website, sjcs.edu/Campus_Security.aspx. To obtain a hard copy of the plan, contact the college administration office.

St. John's College uses an emergency alert system, Send Word Now, which allows students, faculty and staff to receive emergency messages via phone, text message and e-mail. Both voice and text messages may be sent to cell phones.

Online classes will continue at the discretion of the instructor when the college closes due to inclement weather.

Safety

A security/safety program is maintained on college property in cooperation with St. John's Hospital security and local law enforcement agencies. St. John's security officers are available to students, faculty and staff. For assistance, escort service or to report criminal activity 24 hours a day, call hospital ext. 20-44020. St. John's security officers are empowered to enforce hospital and college policy. Campus crime statistics are available upon request. St. John's uses an emergency alert system which allows students, faculty and staff to receive emergency messages via phone, text message and email. Both voice and text messages may be sent to cell phones.

During their nursing education, students are required to participate in various experiences in community and patient settings wherein they may be exposed to potentially unsafe situations. St. John's College publishes an annual security report in October each year. The annual security reports and campus crime statistics are available online at www.sjcs.edu. For hard copy of this report, contact the administration office.

Master's Programs
(Family Nurse Practitioner & Nursing Administration and Leadership)

Applicants who meet the admission criteria and core performance standards are accepted into the program without regard to race, color, religion, sex, national origin, ancestry, age, marital status, handicap or veteran status on a space-available basis. Applicants are expected to exemplify good character, enabling them to actively seek the moral, intellectual and professional growth described in the mission statement of the college. Students are encouraged to recognize that submission of minimum acceptance requirements does not guarantee acceptance into the program.

As the oldest, hospital-based Catholic nursing school in the United States, St. John's College has a long history of fidelity to the mission of the Hospital Sisters of St. Francis. Respect, Care, Competence and Joy integrate the teaching/learning process, building a strong foundation for excellence in care and lifelong learning. St. John's College has a threefold hallmark consisting of state-of-the-art affiliated clinical facilities that provide opportunities for health promotion and disease prevention among diverse populations, assistance to secure expert preceptors for student clinicals to ensure practice readiness, and expert faculty providing a program designed to facilitate professionals seeking to earn their MSN.

Master's Application Process

- Completed application.
- Submission of legal documentation showing proof of name and Illinois residence at the time of application (Illinois driver's license or Illinois state ID is acceptable).
- Submission of official transcripts from all regionally accredited college(s) attended showing:
  - Cumulative GPA of 3.0/4.0 preferred in undergraduate BSN courses.
  - Good academic standing in the last institution attended.
  - Proof of completion of bachelor's degree in nursing from a regionally accredited and State Board of Education approved college.
- Active and unencumbered registered nurse license in the State of Illinois.
- Two professional references.

- Personal essay describing professional career aspirations as nurse with an advanced nursing practice degree.
- Ability to use computer technologies including accessing, retrieving, receiving and communicating information.
- A professional resume.
- Interview as requested by college.

Criteria for Final Acceptance

- Completion of a pre-entrance health examination.
- Criminal background check with no disqualifying conditions.
- Negative drug screening.
- Proof of medical insurance.

All persons must meet the criteria for final admissions before being enrolled in the college. Proof of student malpractice insurance is required prior to enrollment to any course with a practicum component.

Student-at-Large Policy

Baccalaureate-prepared RNs may enroll as a student-at-large without having completed all prerequisites. The RN student may take a maximum of 10 credit hours in non-clinical courses before officially enrolling in the master's program. Additional coursework may not be completed without formal admission to the master's program. Once registered for the course, students-at-large are subject to all colleges policies.

Sample Graduate Plan of Study — Family Nurse Practitioner Track

FULL-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 502 Informatics and Evidence-Based Practice	3
NSG 504 Theoretical Foundations and Nursing Research	3
NSG 520 Advanced Pathophysiology	4
Total Credits	**10**
Year One – Spring Semester	
NSG 508 Epidemiology and Population Health	3
NSG 524 Advanced Pharmacology and Prescriptive Authority	4
NSG 506 Health Care Organization and Management	3
Total Credits	**10**
Year One – Summer Semester	
NSG 522 Advanced Health Assessment	4
NSG 510 Ethical and Legal Dimension of Advanced Nursing Practice	3
Total Credits	**7**
Year Two – Fall Semester	
NSG 526 Pediatric Health	5
NSG 540 Adult and Gerontology Health (A)	4
Total Credits	**9**
Year Two – Spring Semester	
NSG 541 Adult and Gerontology Health (B)	3
NSG 528 Practicum II: Women's Health	2
Total Credits	**5**
Year Two – Summer Semester	
NSG 542 Population Focused Practicum	3
NSG 544 FNP Capstone Project	1
Total Credits	**4**

PART-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 502 Informatics and Evidence-Based Practice	3
NSG 504 Theoretical Foundations and Nursing Research	3
Total Credits	**6**
Year One – Spring Semester	
NSG 508 Epidemiology and Population Health	3
NSG 520 Advanced Pathophysiology	4
Total Credits	**7**
Year One – Summer Semester	
NSG 524 Advanced Pharmacology and Prescriptive Authority	4
Total Credits	**4**
Year Two – Fall Semester	
NSG 522 Advanced Health Assessment	4
NSG 510 Ethical and Legal Dimension of Advanced Nursing Practice	3
Total Credits	**7**
Year Two – Spring Semester	
NSG 506 Health Care Organization and Management	3
NSG 526 Pediatric Health	5
Total Credits	**8**
Year Two – Summer Semester	
NSG 540 Adult and Gerontology Health (A)	4
Total Credits	**4**

COURSE	CREDITS
Year Three – Fall Semester	
NSG 541 Adult/Gerontology Health (B)	3
NSG 528 Women's Health	2
Total Credits	**5**
Year Three – Spring Semester	
NSG 542 Population Focus Practicum	3
NSG 544 FNP Capstone Project	1
Total Credits	**4**

Sample Graduate Plan of Study — Nursing Administration and Leadership Track

FULL-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 502 Informatics and Evidence-Based Practice	3
NSG 504 Theoretical Foundations and Nursing Research	3
NSG 506 Health Care Organization and Management	3
Total Credits	**9**
Year One – Spring Semester	
NSG 508 Epidemiology and Population Health	3
NSG 510 Ethical and Legal Dimension of Advanced Nursing Practice	3
NSG 533 Program Planning and Outcome Evaluation	3
Total Credits	**10**
Year One – Summer Semester	
NSG 535 Financial Issues for Nurse Leaders	3
Total Credits	**3**
Year Two – Fall Semester	
NSG 539 Organizations and Systems Leadership	3
NSG 551 Systems Approach to Quality and Safety in Health Care	3
NSG 531 Leadership in Nursing	3
Total Credits	**10**
Year Two – Spring Semester	
NSG 537 Health Care Human Resources Management	3
NSG 553 Nursing Leadership Practicum	2
NSG 555 Master's Leader Capstone Project	3
Total Credits	**8**

PART-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 502 Informatics and Evidence-Based Practice	3
NSG 504 Theoretical Foundations and Nursing Research	3
Total Credits	**7**
Year One – Spring Semester	
NSG 508 Epidemiology and Population Health	3
NSG 510 Ethical and Legal Dimension of Advanced Nursing Practice	3
Total Credits	**6**
Year One – Summer Semester	
NSG 506 Health Care Organization and Management	3
Total Credits	**3**
Year Two – Fall Semester	
NSG 535 Financial Issues for Nurse Leaders	3
NSG 531 Leadership in Nursing	3
Total Credits	**6**
Year Two – Spring Semester	
NSG 533 Program Planning and Outcome Evaluation	3
NSG 537 Health Care Human Resources Management	3
Total Credits	**7**

COURSE	CREDITS
Year Three – Fall Semester	
NSG 553 Nursing Leadership Practicum	2
NSG 539 Organizations and Systems Leadership	3
Total Credits	**5**
Year Three – Spring Semester	
NSG 551 Systems Approach to Quality and Safety in Health Care	3
NSG 555 Master's Leader Capstone Project	3
Total Credits	**6**

Post-Master's Doctor of Nursing Practice (DNP) Program

As the oldest, hospital-based Catholic nursing school in the United States, St. John's College has a long history of fidelity to the mission of the Hospital Sisters of St. Francis. Respect, Care, Competence and Joy integrate the teaching/learning process, building a strong foundation for excellence in care and lifelong learning. St. John's College has a threefold hallmark consisting of state-of-the-art affiliated clinical facilities that provide opportunities for health promotion and disease prevention among diverse populations, assistance to secure expert preceptors for student practicum experiences, and expert faculty providing a program designed to facilitate professionals seeking to earn their DNP.

DNP Application Requirements

- Completed application accompanied by nonrefundable application fee.
- Earned master's in nursing from a nationally accredited ACEN or CCNE program.
- Submission of official transcripts from all post-secondary schools where college credit was earned, not just degree-granting institutions, showing:
  - Cumulative GPA of 3.0/4.0 preferred in MSN courses.
  - Good academic standing at the last institution attended.
- Active and unencumbered registered nurse (or APRN) license in the state where practicum hours will be completed.
- Three professional recommendations that attest to the applicant's academic ability, professional competency and personal character.

- Personal essay describing applicant's goals for the DNP program and potential project topic.
- Resume or CV must be submitted with the application.
- Personal interview (in person or via virtual technology) with faculty.

Criteria for Final Acceptance

- Completion of a pre-entrance health examination.
- Criminal background check with no disqualifying conditions.
- Negative drug screening.
- Proof of medical insurance.

All persons must meet the criteria for final admissions before being enrolled in the college.

All applicants with English as a second language are required to take the Test of English as a Foreign Language (TOEFL) and achieve a score of 560 on the paper version, 220 on the computer based version or 83 on the internet-based (iBT) version. Other international standardized tests that assess the proficiency of the student's command of the English language for success in nursing may be considered. Please contact the college for further information.

Sample DNP Plan of Study Post-Masters

Total of 34 credit hours (540 practicum hours). Independent study can be used to attain additional clinical hours if the student has fewer than 460 post-baccalaureate hours. DNP graduates are expected to have 1,000 post-BSN clinical hours. All courses other than DNP project courses will be delivered over eight weeks. The DNP project courses will be 16-week courses. If students do not complete DNP project courses within the assigned semester, they will be required to take a one-credit-hour DNP independent study the following semester to complete project requirements.

FULL-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 600 DNP Transitions: Program Planning, Ethics and Informatics	3
NSG 601 Scholarly Foundations for Advanced Practice	3
NSG 605 Informatics for Health Care Delivery and Improvement	3
NSG 603 Transforming Health Care Systems: Evidence-Based Practice and Translational Research	3
Total Credits	**12**
Year One – Spring Semester	
NSG 613 Project Planning and Evaluation	3
NSG 607 Leadership and Interprofessional Collaboration in Health Care Systems	3
NSG 623 DNP Project Practicum A: Project Proposal	2
Independent study (as needed)	1-3
Total Credits	**8+**
Year One – Summer Semester	
NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health	3
NSG 625 DNP Project Practicum B: Project Development and Implementation (240 practicum hours)	4
Total Credits	**7**
Year Two – Fall Semester	
NSG 611 Health Care Economics, Policy and Finance	3
NSG 609 Health Promotions Theories and Interventions for Clinical Populations	3
NSG 627 DNP Project Practicum C: Project Evaluation and Dissemination	4
Total Credits	**10**

PART-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 600 DNP Transitions: Program Planning, Ethics, and Informatics	3
NSG 601 Scholarly Foundations for Advanced Practice	3
NSG 605 Informatics for Health Care Delivery and Improvement	3
NSG 603 Transforming Health Care Systems: Evidence-Based Practice and Translational Research	3
Total Credits	**12**
Year One – Spring Semester	
NSG 613 Project Planning and Evaluation	3
NSG 607 Leadership and Interprofessional Collaboration in Health Care Systems	3
Total Credits	**6**
Year One – Summer Semester	
NSG 623 DNP Project Practicum A: Project Proposal	2
Independent study (as needed)	1-2
Total Credits	**2+**

COURSE	CREDITS
Year Two – Fall Semester	
NSG 611 Health Care Economics, Policy and Finance	3
NSG 609 Health Promotions Theories and Interventions for Clinical Populations	3
Independent study (if needed)	1-2
Total Credits	**6+**
Year Two – Spring Semester	
NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health	3
NSG 625 DNP Project Practicum B: Project Development and Implementation (240 practicum hours)	4
Total Credits	**7**
Year Two – Summer Semester	
NSG 627 DNP Project Practicum C: Project Evaluation and Dissemination	4
Total Credits	**4**

BSN to DNP Program

BSN to DNP Application Requirements

1. Completed application.
2. Earned BSN degree from a nationally accredited ACEN or CCNE program.
3. Submission of official transcripts from all post-secondary schools where college credit was earned, not just degree-granting institutions, showing:
   a. Cumulative GPA of 3.0/4.0 preferred in BSN courses.
   b. Good academic standing at the last institution attended.
4. Active and unencumbered registered nurse license in the state where practicum hours will be completed.
5. Three professional recommendations that attest to the applicant's academic ability, professional competency and personal character.
6. Personal essay describing applicant's goals for the DNP program and potential project topic.
7. Resume or CV must be submitted with the application.
8. Personal interview (in-person or via virtual technology) with faculty.

Sample DNP Plan of Study BSN to DNP: FNP Track

The BSN to DNP is a total of 69 credit hours which includes 1,200 practicum hours for the FNP track and a total of 63 credit hours which includes 1,020 practicum hours for the NAL track. DNP graduates are expected to have 1,000 post-BSN clinical hours. DNP courses other than DNP project courses will be delivered over eight weeks; the DNP project courses will be 16-week courses. If students do not complete DNP project courses within the assigned semester, they will be required to take a one-credit-hour DNP independent study the following semester to complete project requirements.

FULL-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 601 Scholarly Foundations for Advanced Practice	3
NSG 605 Informatics for Health Care Delivery and Improvement	3
NSG 520 Advanced Pathophysiology	4
NSG 613 Project Planning and Evaluation	3
Total Credits	**13**
Year One – Spring Semester	
NSG 506 Health Care Organization and Management	3
NSG 508 Epidemiology and Population Health	3
NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health	3
NSG 524 Advanced Pharmacology and Prescriptive Authority	4
Total Credits	**13**

COURSE	CREDITS
Year One – Summer Semester	
NSG 611 Health Care Economics, Policy and Finance	3
NSG 607 Leadership and Interprofessional Collaboration in Health Care Systems	3
NSG 609 Health Promotions Theories and Interventions for Clinical Populations	3
Total Credits	**9**
Year Two – Fall Semester	
NSG 603 Transforming Health Care Systems: Evidence-Based Practice and Translational Research	4
NSG 623 DNP Project Practicum A: Project Proposal (60 practicum hours)	2
NSG 522 Advanced Health Assessment (60 lab/90 practicum hours)	4
Total Credits	**10**
Lab Hours	**60**
Practicum Hours	**90**

COURSE	CREDITS
Year Two – Spring Semester	
NSG 526 Pediatric Health (120 practicum hours)	5
NSG 540 Adult and Gerontololgy Health (A)	3
NSG 625 DNP Project Practicum B: Project Development and Implementation (240 practicum hours)	4
Total Credits	**12**
Practicum Hours	**480**
Year Two – Summer Semester	
NSG 541 Adult and Gerontology Health (B)	4
NSG 528 Women's Health (60 practicum hours)	2
Total Credits	**6**
Practicum Hours	**180**
Year Three – Fall Semester	
NSG 542 Population Focus (240 practicum hours)	4
NSG 627 DNP Project Practicum C: Project Evaluation and Dissemination (240 practicum hours)	4
Total Credits	**8**
Practicum Hours	**480**

PART-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 601 Scholarly Foundations for Advanced Practice	3
NSG 520 Advanced Pathophysiology	4
NSG 609 Health Promotions Theories and Interventions for Clinical Populations	3
Total Credits	**10**
Year One – Spring Semester	
NSG 506 Health Care Organization and Management	3
NSG 603 Transforming Health Care Systems: Evidence-Based Practice and Translational Research	3
NSG 524 Advanced Pharmacology and Prescriptive Authority	4
Total Credits	**10**
Year One – Summer Semester	
NSG 605 Informatics for Health Care Delivery and Improvement	3
NSG 508 Epidemiology and Population Health	3
Total Credits	**6**
Year Two – Fall Semester	
NSG 613 Project Planning and Evaluation	3
NSG 522 Advanced Health Assessment (60 lab/90 practicum hours)	4
Total Credits	**7**
Lab Hours	**60**
Practicum Hours	**90**
Year Two – Spring Semester	
NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health	3
NSG 526 Pediatric Health (120 practicum hours)	5
Total Credits	**8**
Practicum Hours	**120**

COURSE	CREDITS
Year Two – Summer Semester	
NSG 623 DNP Project Practicum A: Project Proposal (60 practicum hours)	2
NSG 607 Leadership and Interprofessional Collaboration in Health Care Systems	3
Total Credits	**5**
Year Three – Fall Semester	
NSG 611 Health Care Economics, Policy, and Finance	3
NSG 528 Women's Health (60 practicum hours)	5
Total Credits	**8**
Year Three – Spring Semester	
NSG 540 Adult and Gerontology Health (A)	3
NSG 625 DNP Project Practicum B: Project Development and Implementation (240 practicum hours)	4
Total Credits	**7**
Practicum Hours	**360**
Year Three – Summer Semester	
NSG 541 Adult and Gerontology Health (B)	4
Total Credits	**4**
Practicum Hours	**120**
Year Four – Fall Semester	
NSG 542 Population Focus (240 practicum hours)	4
NSG 627 DNP Project Practicum C: Project Evaluation and Dissemination (240 practicum hours)	4
Total Credits	**8**
Practicum Hours	**480**

Sample DNP Plan of Study BSN to DNP: NAL Track

FULL-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 601 Scholarly Foundations for Advanced Practice	3
NSG 605 Informatics for Health Care Delivery and Improvement	3
NSG 603 Transforming Health Care Systems: Evidence-Based Practice and Translational Research	3
NSG 613 Project Planning and Evaluation	3
Total Credits	**13**
Year One – Spring Semester	
NSG 506 Health Care Organization and Management	3
NSG 508 Epidemiology and Population Health	3
NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health	3
NSG 623 DNP Project Practicum A: Project Proposal (60 practicum hours)	2
Total Credits	**11**
Practicum Hours	**60**
Year One – Summer Semester	
NSG 611 Health Care Economics, Policy and Finance	3
NSG 607 Leadership and Interprofessional Collaboration in Health Care Systems	3
NSG 609 Health Promotions Theories and Interventions for Clinical Populations	3
Total Credits	**9**

COURSE	CREDITS
Year Two – Fall Semester	
NSG 551 Systems Approach to Quality and Safety in Health Care	3
NSG 531 Leadership in Nursing	3
NSG 539 Organizations and System Leadership	3
Total Credits	**9**
Year Two – Spring Semester	
NSG 537 Health Care Human Resource Management	3
NSG 625 DNP Project Practicum B: Project Development and Implementation (240 practicum hours)	4
NSG 535 Financial Issues for Nursing Leaders	3
Total Credits	**10**
Practicum Hours	**420**
Year Two – Summer Semester	
NSG 627 DNP Project Practicum C: Project Evaluation and Dissemination (240 practicum hours)	4
NSG 553 Nursing Leader Practicum (120 practicum hours)	2
Total Credits	**6**
Practicum Hours	**360**
Year Three – Fall Semester	
DNP Independent Study Practicum	5
DNP Independent Study Practicum	1
Total Credits	**6**
Practicum Hours	**360**

PART-TIME STUDENT

COURSE	CREDITS
Year One – Fall Semester	
NSG 609 Health Promotions Theories and Interventions for Clinical Populations	3
NSG 531 Leadership in Nursing	3
NSG 601 Scholarly Foundations for Advanced Practice	3
Total Credits	**9**
Year One – Spring Semester	
NSG 506 Health Care Organization and Management	3
NSG 603 Transforming Health Care Systems: Evidence-Based Practice and Translational Research	3
NSG 535 Financial Issues for Nursing Leaders	3
Total Credits	**9**
Year One – Summer Semester	
NSG 605 Informatics for Health Care Delivery and Improvement	3
NSG 508 Epidemiology and Population Health	3
Total Credits	**6**
Year Two – Fall Semester	
NSG 613 Project Planning and Evaluation	3
NSG 551 Systems Approach to Quality and Safety in Health Care	3
Total Credits	**6**
Year Two – Spring Semester	
NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health	3
NSG 623 DNP Project Practicum A: Project Proposal (60 practicum hours)	2
Total Credits	**5**
Practicum Hours	**60**

COURSE	CREDITS
Year Two – Summer Semester	
NSG 539 Organizations and System Leadership	3
NSG 607 Leadership and Interprofessional Collaboration in Health Care Systems	3
Total Credits	**6**
Year Three – Fall Semester	
NSG 611 Health Care Economics, Policy and Finance	3
NSG 625 DNP Project Practicum B: Project Development and Implementation	4
Total Credits	**7**
Practicum Hours	**240**
Year Three – Spring Semester	
NSG 537 Health Care Human Resource Management	3
NSG 553 Nursing Leader Practicum (120 practicum hours)	2
Total Credits	**5**
Practicum Hours	**120**
Year Three – Fall Semester	
NSG 627 DNP Project Practicum C: Project Evaluation and Dissemination (240 practicum hours)	4
Total Credits	**4**
Practicum Hours	**240**
Year Four – Spring Semester	
DNP Independent Study Practicum	5
DNP Independent Study Practicum	1
Total Credits	**6**

General Policy Information

Grade Reports

Grade reports are available in the Sonis student portal within 15 working days after the close of the semester.

Student Complaints

Issues of concern to students should be discussed with the appropriate person within the college. Students should initially discuss the issue with the staff or faculty member closest to the problem or to the appropriate person as identified in the student handbook or college catalog. If uncertain, students may approach their assigned faculty advisor or the dean of students. Issues that cannot be resolved through these channels should be submitted in writing to the dean of academic affairs or chancellor. Only signed comments will be addressed.

Textbooks and Course Materials

St. John's College does not operate or own its own bookstore and students are free to use any retail book supplier to acquire their textbooks. A list of the required textbooks and course materials is published on the college website. Students that need to acquire funds to purchase their books can contact the financial assistance office to inquire about purchasing their books.

Computer Requirements

Students entering St. John's College are required to have a personal computer or laptop configured to the college's specifications per college website at sjcs.edu.

Nursing Licensing Standards

Graduates must meet the standards established by the state in which they seek to become licensed as an advanced practice registered nurse (APRN).

Graduates who have been convicted of a felony, involved in abuse of alcohol or drugs, lacked good physical or mental health or have been involuntarily discharged from military service may face difficulty obtaining a license or be denied a license even if they have graduated from an approved nursing program.

Illinois law provides that any individual who has been convicted of a sex offense cannot be licensed as a APRN or work as a health care worker in Illinois. Any APRN or health care worker who has been convicted of a sex offense or of a violent crime against their patients will have their license permanently revoked without a hearing. Applicants concerned about these issues should discuss them with college administration.

American Disability Act Services

Applicants with disabilities may provide additional information that they wish to be considered as a part of their application.

This information is voluntary, will be confidentially treated and used in connection with efforts to provide reasonable accommodation while taking into consideration the resources available to St. John's College. More information can be found in the student development and support services section of the catalog.

Final Acceptance

Final acceptance includes, but is not limited to the receipt of all required admission documents, health evaluation, health/accident insurance, criminal background check, drug screening and immunization records.

CPR

Students are required to submit proof of current American Heart Association CPR certification with a health care provider card prior to the beginning of clinical courses. Those students not in compliance with these requirements by the specified timeframes will be prevented from attending clinical placements and will be considered absent.

Malpractice Insurance

It is required that all students engaged in patient contact must have individual malpractice insurance. Proof of malpractice insurance shall be submitted prior to attending clinical experiences. Policy coverage must be for personal student professional liability insurance of at least $1 million per occurrence or claim and $3 million in the aggregate.

Health/Accident Insurance

All students are required to be protected by health insurance. Proof of current coverage must be submitted. Those students not in compliance with these requirements by the specified time frames will be prevented from attending class.

Criminal Background Check

All students are required to complete a criminal background check prior to enrollment to the college. Continuing students may be required to complete a criminal background check prior to enrollment in clinical courses. Students who have disqualifying conditions on the background check cannot be admitted to the college as they will be unable to complete the clinical component of course requirements. The college will select the agency to do the background check. Results must be sent directly to the college. The background check is done at the expense of the student.

Drug Screening

All applicants are required to complete a drug screening prior to enrollment in any clinical courses. Applicants who have disqualifying conditions on the drug screening may not be admitted to the college because they may be unable to complete the clinical component of course requirements. A list of disqualifying conditions is available from the admissions office. The college will select the agency to do the drug screening. Results must be sent directly to the college. The drug screening is done at the expense of the applicant.

Immunizations

In accordance with Illinois Law (Public Act 85-1315) and St. John's College clinical agency agreements all students enrolled at St. John's College are required to provide proof of immunity (COVID, influenza, varicella, Hepatitis B, MMR, Tetanus, and TB test)..

Health Evaluation

All students entering the nursing program are expected to be in compliance with all health requirements. These requirements include, but are not limited to the following:

- Immunizations
- Health physical evaluation
- Blood titers
- Quantiferon TB Gold or TB skin test required
- Annual flu vaccine
- Drug test

Students not in compliance with these requirements by the specified timeframes will be prevented from attending theory courses and/or clinical placements until deficiencies are completed.

Student Rights and Responsibilities

Students are responsible for adhering to all policies, guidelines and laws set forth by St. John's College, HSHS St. John's Hospital and all applicable federal and state agencies.

FERPA
Family Educational Rights and Privacy Act

I. **Introduction**
    The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal privacy law affording students certain rights with respect to their education records. St. John's College strives for full compliance with this law. The registrar and admissions administrator serves as the institutional FERPA Compliance Officer.

II. **Definition of Education Records**
    The definition of "education records" is any record maintained by the college that is directly related to a student. However, there are some caveats, and the following types of records are not included within the definition of education records:
    - Records kept in the sole possession of the maker, that are used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record;
    - Records of the college's law enforcement unit that are created by it for law enforcement purposes and maintained by it;
    - Records relating to an individual who is employed by the college (except if the individual is a student employed as a result of his or her status as a student) made and maintained in the normal course of business, relate exclusively to the individual in that individual's capacity as an employee and are not available for any other purpose;
    - Records on a student 18 years of age or older made or maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in his or her professional capacity or assisting in a paraprofessional capacity so long as the records are made, maintained or used only in connection with treatment of the student and are disclosed only to individuals providing treatment;
    - Records created or received by this College after the student is no longer in attendance and are not directly related to the individual's attendance as a student.

III. **Student Rights Under FERPA**
    Students at St. John's College have the following rights under FERPA:
    - The right to inspect and review the student's education records within 45 days of the day the college receives a request for access. A student should submit to the registrar and admissions administrator a written request that identifies the record(s) the student wishes to inspect. If the registrar and admissions administrator does not maintain the records, he or she shall advise the student of the correct official to whom the request should be addressed. The registrar and admissions administrator, or other appropriate college official, will make arrangements for access and notify the student of the time and place where the records may be inspected. The college reserves the right to have a school official present during a student's review of his or her education records.
        - This right of inspection and access does not extend to the financial records of a student's parents. Also, certain restrictions apply to a student's access to confidential letters and confidential statements of recommendation placed in a student's education records.
    - The right to request the amendment of the student's education records that the student believes is inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the college to amend a record should write the college official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed. If the college decides not to amend the record as requested, the college will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing. A student will have the opportunity to include explanatory comments with an education record that he or she believes should have been amended but the college has decided not to modify following a hearing.
        - Requesting an amendment to an education record is not the proper avenue for challenging course grades. A student may challenge a final course grade by using the college's academic appeals policy.
    - The right to provide written consent before the college discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent. Below is a non-exhaustive list of parties and conditions under which FERPA allows the college to disclose education records without consent (other exceptions can be found at 34 CFR § 99.31):
        - To school officials with a legitimate educational interest. A school official is defined at the college as

a person employed by the college in an administrative, supervisory, academic or research or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the college has contracted as its agent to provide a service instead of using college employees or officials (such as an attorney, auditor or collection agent); a person serving on the Board of Directors; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the college.

- To officials at another college or postsecondary institution where the student seeks or intends to enroll or has enrolled.
- To appropriate parties in connection with financial aid to a student.
- To accrediting organizations.
- To comply with a judicial order or lawfully issued subpoena.
- To parents of a dependent student under the Internal Revenue Code.
- When there is an articulable and significant threat to the health or safety of a student or other individuals.
- When the information has been classified by the college as "directory information" (see below for more discussion about directory information).

Students may authorize the release of education records protected by FERPA to designated parties by using the college's FERPA form, available upon request form.

• The right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

IV. **Directory Information**
Directory information is data about a student which can be released without prior consent because it would not generally be considered to be harmful or an invasion of privacy if disclosed. The college designates the following items as directory information: Name; address; telephone number, dates of attendance/class standing, previous institutions attended, major, degree and awards and honors.

Unless the college has been notified by the student that directory information about himself/herself is not to be released, the college may release such information at its discretion and without further permission. Note, however, that the college reserves the right to not disclose directory information in some situations or may choose to limit the scope of the release to specific parties, for specific purposes, or both, even if a student has not opted-out of such disclosures. Students who do not wish to permit the distribution of such information should notify the registrar and admissions administrator within two weeks of the start of classes each semester. Students may request that all or part of his or her directory information not be released.

The college will honor all requests to withhold any of the categories of directory information listed in the completed form, but will not assume any responsibility to contact the student for subsequent permission to release that information. Regardless of the effect on the student, the college assumes no liability for honoring a request of the student to restrict the disclosure of directory information.

Notwithstanding the above, a student may not opt-out of the disclosure of the student's name, identifier or college email address in a class in which the student is enrolled.

Communication Resources

Students are responsible for reading email daily.

When individuals wish to contact college administration, faculty or staff, they may do so by using the following address:

St. John's College
729 E. Carpenter Street
Springfield, IL 62702
Office: 217-525-5628
(Faculty offices and telephone numbers are available through the receptionist)
Email: Information@sjcs.edu
Fax: 217-757-6870

Academic Policies

Transfer of Credit

Transfer of credit from St. John's College to other institutions is dependent upon the policies and procedures of the receiving institution. St. John's College cannot guarantee acceptance of transfer credit or equivalency of transferred credit to other institutions.

Students who wish to transfer credit for courses completed in other accredited programs must meet the general admission criteria, submit an official transcript and a college catalog, and provide copies of all nursing course syllabi.

A maximum of 10 credits of core graduate work (400-level or higher) transferred from an accredited institution may be applied toward the requirements for a graduate degree. Transferred academic work must have been completed within five years prior to the date of registration at St. John's College and must have been awarded a grade of at least a B and appear on an official transcript of an accredited U.S. institution.

Military Withdraw and Leave of Absence

If a student and or spouse is a member of the Illinois National Guard or reserve forces of the United States or the student has a dependent child and is ordered to duty, the following apply:

- The student must provide the registrar's office with a copy of the orders or a memo from the unit to complete military withdraw from some or all of his or her courses.
- The student will receive a full refund of tuition and mandatory fees if he or she withdraws from all courses for the semester.
- The student's registration will remain intact and tuition and mandatory fees will be assessed for the courses in full if arrangements have been made with the student's instructors for course grades, or for incomplete that shall be completed by the student at a later date. Any course which arrangements cannot be made for grades or incompletes will be considered dropped and the tuition and mandatory fees for the course refunded.
- The student's military withdraw time will be exempted from the four-year completion rule.
- The student must notify St. John's College of his or her intent to re-enroll as a student with one month of return from deployment, and the student can return to the program without completion of a new application.

Students with prior military training may submit transcripts to request academic credit for prior military training. The college will review the transcripts and let the student know if any military training can be accepted. Training can only be accepted if it meets the academic rigor and direct knowledge required to become a registered nurse. The amount of credit granted by the college may differ for each student.

Add/Drop Policy and Procedures

New courses may be added until the first day of the semester. There are no late registrations after the first day of class. Courses may be dropped within two weeks after the first day of the semester. Courses dropped within this period will not appear on the student's transcript.

Students adding, dropping or withdrawing from a course must complete the change of study form. This form is available through the academic advisor. After this form is completed and signed, the student must take the form to the dean of academic affairs for approval.

Withdraw

Students may withdraw from a course any time after the drop period and before the last day of class or clinical, whichever occurs last. Withdrawals will be recorded on the transcript, according to policy as: WX if before midterm, WP if passing the course after midterm, WF if failing the course after midterm and WA if auditing the course. Any course in which a grade of WX, WP, WF or WA is received must be repeated in its entirety to satisfy graduation requirements.

Students withdrawing from the college must complete the official withdrawal procedure. This procedure is available through the academic advisor. The student is responsible for providing written documentation that all college, library and course materials including identification badge and parking permit have been returned. The student is responsible for finalizing all financial obligations to the college. The appropriate status at withdrawal will be recorded on the student's transcript according to policy.

Suspension

Classroom or clinical suspension may be due to unethical, illegal or unsafe practice or non-compliance with college requirements. The dean of academic affairs will be notified of such suspension. The suspension remains until the situation is resolved. Judgment will be based on the Standards set by the 2015 revised Code for Nurses as published by the ANA.

Readmission Procedures

Students who have not been enrolled in the college within the last year must complete the readmission process. Those seeking readmission must contact the chancellor for full details concerning the process. Decisions regarding readmission will be made by the student affairs committee with full consideration of the individual student circumstances and space availability. Students re-enter under current academic and clinical policies/requirements.

Academic Status

Good Standing

Students are in good academic standing for the semester if they successfully complete at least three degree credits by the end of the semester and do not earn C, D, F, WF or U grades.

Academic Probation

A minimum GPA of 3.0/4.0 must be maintained to progress in the graduate programs. If a student receives a grade of C in one master's or DNP core course and still has a cumulative GPA of 3.0, the student will be placed on academic probation. While on academic probation, students may enroll in additional core courses. A second grade of C in a core course will result in dismissal from the program.

Any grade less than C in a master's core course or any grade of C or less in a specialty course will result in dismissal from the program.

Academic Progression Policy

A minimum GPA of 3.0/4.0 must be maintained to progress in the graduate programs. The only courses that may be repeated in the master's program are core courses. Other courses including specialty courses and clinical courses may not be repeated. Any grade less than C in a master's core course or any grade of C or less in a specialty course will result in dismissal from the program.

There are no opportunities to repeat courses in the DNP program. Any grade less than C in a DNP course will result in dismissal from the program.

Attendance is an important component of academic progression. Please see the attendance policy for the graduate program in this catalog.

Core Course Repeat Policy and Academic Probation

If a student receives a grade of C in a core course, the core course must be repeated. If a student receives a grade of C in one master's core course and still has a cumulative GPA of 3.0, the student will be placed on academic probation. While on academic probation, students may enroll in additional master's core courses.

A student may only repeat one core course. A second grade of C in any master's core course will result in immediate dismissal from the program.

Credit Hour Definition

St. John's College defines a credit hour in the following ways:
1. One clock hour per week over 15 weeks of theory (T) content equals one credit hour
2. Four clock hours per week over 15 weeks of lab (L) content equals one credit hour
3. Four clock hours per week over 15 weeks of clinical (C) content equals one credit hour

   1 credit: 15x4 (clinical hours 1:4) x1 is 60 hours

Credit hours for theory are calculated at a 1:1 ratio, credit hours for lab are calculated at a 4:1 ratio and credit hours for clinical are calculated at a 4:1 ratio. To calculate total credit hours, add theory credit to lab credit or clinical credit as indicated by course requirements. For every credit hour granted, it is expected you spend two hours study time outside of class.

St. John's College is on a semester system. One semester is 15 weeks followed by an examination week at the end of each semester. Sessions may be offered over eight, 12 or 16 weeks which includes an examination period at the end.

Attendance Policy for the Graduate Program

Student participation in planned clinical and theoretical learning experiences is essential. Attendance is expected at all scheduled classes and clinicals. Any pattern of absenteeism in clinical or theory will be addressed by the course faculty and may result in an incomplete or course failure. Excessive absenteeism is defined as 10 percent of the classroom hours missed for each course. All clinical hours must be completed to successfully complete the course.

St. John's College faculty believe students are active participants in their learning. Failure to notify the faculty of absence in clinical will be addressed by course faculty. Make-up of missed examinations and clinical incompletes are at the discretion of the faculty.

Graduation Requirements

Master's programs:
To be eligible for the Master of Science in nursing degree, a student must satisfactorily meet both the general requirements of the master's program and the specific requirements of the specialty track in which they are enrolled as outlined in the graduate handbook.

DNP program:
To be eligible for the DNP nursing degree, a student must satisfactorily meet the following requirements as outlined in the graduate handbook.

Students preparing to graduate must file an application for graduation with the registrar and be free and clear of financial and/or institutional holds before applying for graduation.

Participation in Commencement

Students completing in summer may participate in May or December commencement ceremonies.

Leave of Absence (LOA)

Permission for a leave of absence for personal or health reasons may be granted by the dean of academic affairs to a student in good standing. Good academic standing means that the student maintains a grade of "B" or better in all courses and is making satisfactory academic progress. The student will be responsible for contacting the financial aid office if this is pertinent. LOA is granted for no longer than one year.

A student who returns following an approved LOA is not required to complete the readmission process if the return is within one year. The student on LOA must satisfy any conditions of the leave before reentering the program. Also, the returning student must comply with the course sequence in effect at the time of reentry. A student must notify the chancellor, in writing, of intent to return to the St. John's College at least two months prior to the expected return. A personal meeting with the chancellor and/or other support service staff may be requested.

Pregnancy Notification

A student who is or becomes pregnant is encouraged to notify the dean of students as soon as possible. By doing so, the student and the academic advisor can collaborate and develop an appropriate plan for the continuation of the student's education considering the unique nature of the college's nursing program and their clinical requirements, as well as challenges the student may face while pregnant or when recovering from childbirth (e.g., missed classes, make-up work, etc.). However, the choice to declare a pregnancy is voluntary, and a student is not required to disclose this information to the college. Therefore, the student assumes all responsibility related to these risks and any resulting losses or costs, including medical treatment and cost thereof. The college has advised the student to consult with the student's doctor to discuss these potential risks.

Registration Procedure

Students register for course work during the registration period each semester. All tuition and fees must be paid in full or arrangements have been made with the financial aid officer to register for classes. Students must complete registration in order to attend classes.

Cancellation of Courses

The college reserves the right to cancel a course during the registration period. Cancellation may occur up to and including the first day the class meets.

Enrollment

Enrollment status is classified by the number of hours that a student is enrolled in each semester. As the student progresses towards completion, the student's class standing also will change.

Grades and Grading System

St. John's College issues grades at the end of each 16-week semester. The requirements for obtaining the course grade will be stated in each course syllabus.

Graduate Program Grading Scale

GRADE	SCALE	POINTS
A	90 - 100	4
B	80 - 89	3
C	70 - 79	2
D	60 - 69	1
F	59 and below	0

Grade reports are issued to the student within 15 workdays after the close of the semester.

Repeated Courses

Repeated courses will be reflected on the transcript with an "RP" grade. The first grade received in the course will be replaced on the transcript with an "RP." The grade received on repetition of the course will then replace the first grade in calculation of the GPA.

Grade of Incomplete

A grade of Incomplete (I) is not granted automatically for unfinished course work or absenteeism. The student must have completed 75 percent of the course work with a minimum theory grade of B and satisfactory practicum performance. The course faculty prepare a contract to be signed by the student agreeing to completion of requirements of the incomplete. An "I" not removed by the agreed upon date will become an F. The student is responsible for payment of any fees incurred as a result of the "I." A copy of the contract is provided to the dean of academic affairs for approval. Students with an incomplete in one required nursing course will not be allowed to progress unless the "I" is changed to a minimum of a B grade by the first week of the next course.

Clinical Evaluation

In a clinical course, the practicum is evaluated as satisfactory or unsatisfactory by the course faculty. Students must pass both the theory and the clinical components. The theory grade will constitute the course grade as long as a "clinical satisfactory" is attained. If a student receives an "unsatisfactory," the student receives an F for the course and a course grade of 59. If a student withdraws after midterm and prior to the end of the course, a clinical determination of WP or WF will be made based on the student's current status of practicum performance.

A faculty member may require a student to leave the clinical area and forfeit the opportunity to complete a learning experience if the student is judged to be inadequately prepared to provide safe patient care or if failure to observe the rules has created

an unsafe or unprofessional situation. Clinical suspension due to unethical, illegal or unsafe practice is at the discretion of the course faculty. The dean of academic affairs and chancellor will be notified of such suspension. Makeup of clinical incompletes are scheduled at the discretion of course faculty.

Course Audits

Classes may be audited for a fee on a space-available basis in accordance with college policy for the non-degree seeking student. Students planning on auditing a class must receive course faculty approval. A student may not change class registration status either from audit to credit or from credit to audit after the initial registration is complete.

Transcripts

There is a $10 fee for each transcript. Transcripts are sent only with written permission of the student or graduate. Student accounts must be free and clear of financial and/or institutional holds before transcript requests are honored. Transcript requests are available at sjcs.edu.

Test Taking

The following testing policy was developed and accepted for use by the faculty of St. John's College. Students violating this policy will be referred to the dean of academic affairs for appropriate action as guided by established college policies.

- Students are expected to use their personal laptops for testing purposes. It is the student's responsibility to bring his or her computer fully charged to class with a method to charge their laptop, if needed, during the exam process. If the student is having computer difficulties, it is the student's responsibility to contact the course chair at least one hour before the start of the exam. For computer-based exams, students will be provided with a piece of paper to use as a worksheet during the exam. Students must return the paper before leaving the exam room. Students will be expected to show faculty they have closed out of the online exam environment before leaving the room. Calculators will be accessible in the online testing platform.
- Students will be responsible to download and use the security application as specified per individual courses.
- Once students have started the testing process, they must complete the examination before leaving the testing environment. If a student leaves the testing environment, the test will be considered complete.
- Personal belongings are not allowed in the testing environment (including cellphones).
- Any communication of exam content by any form is construed as academic dishonesty.

Lecture Recording

Students who are authorized by the academic dean to use an audio recording device in lectures will be obliged to agree in writing to the following conditions:

- Students must submit proper authorization paperwork to the course chair regarding recording contract for each course.
- Students must notify the lecturer before each lecture that he/she plans to record the lecture. Faculty will announce at the beginning of each class if a recording device is in use.
- Recordings are for the sole use of the authorized student and cannot be further distributed to other individuals, commercial use, etc.
- Faculty giving the lecture has ownership rights to the lecture and any unauthorized exploitation or misuse of recorded material is prohibited and will be deemed as academic misconduct which could result in disciplinary action.
- Any conversations recorded inadvertently, such as clinical case examples, classmate personal conversations, etc., are considered confidential, and the student will be held accountable for upholding that confidentiality under FERPA and HIPAA regulations.
- All recordings must be destroyed after successful completion of the program (graduation).
- If a faculty member deems that the recording is negatively affecting the quality of class discussion then the faculty member has the right to stop the recording.
- If faculty does not grant the student permission for recording, the faculty member has the responsibility to make reasonable accommodations for the student's learning such as a pre-recording of the lecture, access to audio textbook that correlates with lecture material, individual session with student to go over missed material during lecture, etc.

Legal action may be taken if students are found to be noncompliant with the audio recording policy.

Academic Records

Students have the right to inspect their education records, to request corrections or deletions, and certain rights to limit access to such records by other persons. A written request to view the records should be submitted by the student to the chancellor. Records or transcripts may be disclosed to parents only with the written consent of the student. A change of name on official college documents and identification badges must be supported by submission of a legal document showing proof of the legal name. Enrolled students and/or their parents may file a complaint with the U.S. Dept. of Education if they believe the college has failed to comply with the Family Education Rights and Privacy Act.

Social Media

Student pictures and college events are posted on social media sites and the college's website. Any statements and/or photos placed on a social media site should reflect positively on oneself, fellow classmates, the college and clinical sites. Students, faculty and staff should not create the perception that they are communicating on behalf of the college unless using pre-approved college social media accounts. Violating the Social Media Policy may result in disciplinary action, up to and including dismissal. The college follows HSHS St. John's Hospital policy on social media. Sharing of pictures of patients/clients or confidential information is strictly prohibited under HIPAA.

Accessing Electronic Health Records

Students may only access electronic health records of patients for which they are providing direct care. This access must be under the direction and supervision of the course faculty and/or preceptor. Students are prohibited from accessing the electronic health records of any patient not under their direct care, including one's self, family members and friends. Unauthorized electronic health record access is a serious legal and academic violation with disciplinary consequences and can result in fines, as well as automatic dismissal from the nursing program. Health care facilities routinely audit caregiver health record access and will immediately notify the college if a student accesses a health record without proper authorization.

Copyright Policy

St. John's College abides by the copyright policy of HSHS St. John's Hospital as published. The Health Science Library publishes a copyright guide designed for students.

Student Life and Support Services

Student Organizations

Formal education at St. John's College is complemented by opportunities for growth by participating in extracurricular activities. Examples include student class officers, community service projects, and the student government of St. John's College. Students are given the opportunity to seek membership on student and faculty committees and to expand that professional involvement to state/national scope through participation in professional organizations.

Advising and Academic Counseling

The registrar and admissions administrator is responsible for the academic advisement program, which includes program planning and monitoring of student progress to meet graduation requirements. Students are assigned an academic advisor and should contact their advisor for assistance.

It is the responsibility of the student to understand the degree requirements and to meet those requirements. Students seeking information on specialized areas of practice for the purpose of course work or continuing education may contact the faculty specializing in the desired specialty or their faculty advisor.

Counseling for problems encountered in meeting course requirements or obtaining a grade of B or better is provided by faculty, the dean of students, the dean of academic affairs ComPsyc or guidance resource.

Pathways 2 Success (P2S)

The Pathways 2 Success (P2S) program is designed to assist the student in developing effective test-taking strategies, writing, and study skills.

Personal Counseling

Should a student need counseling assistance students can:
- Register online at www.guidanceresources.com (web ID: HSHS4U) to access online assistance.
- Call 1-877-327-7429. Once a call has been placed, a guidance resource staff member will provide information about local counselors in the area.
- This service/benefit is offered at no cost to the student.

ComPsyc provides assistance at no cost for:
- Confidential emotional support
- Work-life situations
- Legal guidance
- Financial resources

All information is held in strict confidence. No information is shared without written consent. To learn more, call 1-877-327-7429.

Health Services

The St. John's occupational health nurse maintains daytime hours of operation Monday through Friday as posted in the hospital. At other times, students may visit the hospital emergency room and should notify the health nurse as soon as possible.

The college is not responsible for accidents unless they occur during scheduled clinical experience. Injury incurred on duty is to be reported to the clinical instructor at once and to the occupational health nurse later. An incident report is to be completed before leaving the clinical site.

All students are required to be covered by health insurance. Proof of current coverage must be submitted annually. Students not in compliance with this policy will forfeit their clinical experience until they resolve their compliance issue.

Chronic Communicable Illness

All students should understand that they will be expected to provide care or to perform student-related duties for patients who have a communicable disease. The college will ensure appropriate education regarding precautions as they relate to care of such patients is provided.

Library Services

The health sciences library at HSHS St. John's Hospital provides students with easy access to the internet, thousands of electronic journals and books and an extensive collection of print materials, videos and audiovisual equipment. Many of its electronic resources are also available from home and throughout the campus.

As a member of various state and national organizations, the library can borrow materials owned by libraries anywhere in the U.S. The library is open Monday through Saturday during the school year. The current Publication Manual of the American Psychological Association (APA) is the manual of style adopted for all written work and is available in the library. APA is a standardized format of writing and citing for preparation of manuscripts. Most social sciences, including nursing utilize this format.

Career Planning and Placement

Students are exposed to various nursing roles and potential opportunities for careers throughout their educational process. Information regarding employment and educational opportunities is distributed to both faculty advisors and students through presentations, online announcements and bulletin board displays.

The college does not offer any placement or employment services and does not guarantee employment for students or graduates.

Services for Students with Disabilities

The process for requesting special accommodations is to contact the dean of students. She/he will then provide the student a form used to take to verify disability. Once the disability is verified, the form is turned into the dean of students. The dean of students works with the dean of academic affairs, the student's academic advisor and faculty chair to determine accommodations that can be provided. The dean of students will then meet with the student regarding the accommodations. The extent of the documentation may vary depending on the claimed disability and requested accommodations.

All reasonable accommodations will be granted on a case-by-case basis pursuant to an interactive process between St. John's College of Nursing and the student. Not all accommodation requests will be granted if the college will have to fundamentally alter its programs to accommodate students. Accommodations are not effective retroactively. Students will not be able to re-do assignments or re-take exams that they took before they asked for and received accommodations. While past accommodations history is important and will be considered, it is not decisive. At any time, the college may request additional documentation, even when some supporting documentation has already been provided. A student may request modifications to their already-granted accommodations at any time.

Faculty should not provide nor deny accommodations to a student for disability-related reasons without referring the student to the student development office. Students should make accommodation requests to the dean of students rather than making them directly to faculty members. Applicants with disabilities may provide additional information they wish to be considered as a part of their application. This information is voluntary confidential and used in connection with efforts to provide reasonable accommodation for individuals with disabilities that take into consideration resources available.

Learning support services and reasonable accommodations are available to students covered under the Americans with Disabilities Act. For accommodation services, students with disabilities are required to identify themselves to the dean of students and provide documentation of the disability. In order to best meet learning needs, the student is encouraged to be proactive and meet with the dean of students before classes begin or as soon as possible thereafter.

HIPAA

The Health Insurance Portability and Accountability Act of 1996 (HIPAA), gives patients rights over their health information, including the right to get a copy of their information, make sure it is correct and know who has seen it. The Office for Civil Rights enforces the HIPAA Privacy Rule, which protects the privacy of individually identifiable health information; the HIPAA Security Rule, which sets national standards for the security of electronic protected health information; the HIPAA Breach Notification Rule, which requires covered entities and business associates to provide notification following a breach of unsecured protected health information; and the confidentiality provisions of the Patient Safety Rule, which protect identifiable information being used to analyze patient safety events and improve patient safety. (www.hhs.gov/ocr/privacy)

Dress Code

Students project an image of the college as they engage in practice settings. St. John's College has a dress code to regulate the appearance of students and faculty in clinical settings. The student dress code appears in the student handbook.

Code of Ethics for Nurses

Students are expected to follow the current American Nurses Association (ANA) Code of Ethics for Nurses, located on the ANA website, www.nursingworld.org .

Identification Badges

The St. John's College identification badge must be worn whenever a student is functioning in a student role. The badge must be worn whenever a student is on college premises and is required to gain access to clinical facilities. (See student handbook for further guidelines.)

Technology Expectations

Students are expected to have computer skills with Microsoft Office programs such as Word, e-mail, attachments, PowerPoint, uploading and downloading documents and internet use. The college and health sciences library have multiple computers for student use, but students entering St. John's College are required to have a personal laptop computer configured to the college's specifications. This requirement responds to technical changes in the computerized testing platform for the licensing examination, as well as the widespread adoption of computer technology in health care. Specifications are outlined at sjcs.edu.

Communication Sources

Students are responsible for reading e-mail daily and announcements in the online learning platform.

When individuals wish to contact college administration, faculty or staff, they may do so using the following address:

St. John's College
729 E. Carpenter Street
Springfield, IL 62702
Office: 217-525-5628
Email: Information@sjcs.edu
Fax: 217-757-6870

Transportation

Students are expected to provide their own transportation to and from the college and clinical sites. Automobile insurance must be in accord with Illinois law.

Parking

Parking for the college is provided in designated parking areas. Students must abide by the parking regulations for HSHS St. John's Hospital. Parking permits are non-transferable and a fee may be assessed for lost permits. Parking privileges may be revoked for repeated parking violations. St. John's security officers are available to students for assistance and/or escort services 24 hours a day by calling extension 20-44020.

Non-Smoking Campus

The college is a smoke-free environment including the surrounding exterior campus.

Sexual Misconduct

Sexual harassment, sexual assault, sexual abuse and/or hazing by any member of the college community will not be tolerated. The college will respond in a firm and judicious manner to all reports of alleged incidents of sexual harassment, sexual assault, sexual violence, domestic violence, dating violence, stalking and/or hazing.

Any student, faculty or staff member gaining knowledge of a suspected case of any form of sexual assault, including sexual harassment, sexual violence, domestic violence, dating violence and stalking is responsible for reporting the situation to the Title IX coordinator for immediate action. When a report has been filed, the administrator will take steps to determine appropriate actions of the college. All efforts to assist the victim and/or accused party (if affiliated with St. John's College) will be taken. Students found in violation of conduct policies in regard to sexual misconduct are subject to appropriate college sanctions including suspension or dismissal. These actions can and will be pursued regardless of any criminal justice system findings. For a full description and information regarding Title IX policies, see the St. John's College student handbook.

Drug and Alcohol Policy

Use or abuse of alcohol or illegal drugs is opposed to the principles of safe care for patients and personal growth of students. Therefore, the college supports the prevention of alcohol and drug abuse in all settings and strictly prohibits use of either by students on college property. Students and employees must complete a mandatory drug and alcohol abuse prevention program offered by the college. Students are not allowed to have drugs or alcoholic beverages on the premises and are not permitted to remain on the premises under the influence of alcohol or drugs. The college reserves the right to use whatever means appropriate to enforce possession and usage regulations. Such procedures shall be determined by the college administration.

If a student is found to be in possession of, using, diverting or selling a legally controlled substance, the student is required to meet with the college administration. At that time, the student may be requested to seek professional counseling, withdraw from the program or be dismissed from the college, depending on the gravity of the situation. The appropriate authorities will be notified. Clinical agency policies concerning drugs and alcohol are in effect for students working in the clinical area. Any student convicted of a felony or misdemeanor involving drugs or alcohol must notify the college administration within five days of such conviction. Failure to do so may result in disciplinary action.

Bursar Policies and Procedures

Student Charges

Following the registration process, students will receive a statement of student account. This statement is a billing summary that details semester charges of tuition, fees and any other miscellaneous charges. Please make sure your mailing address remains current to ensure you receive all official correspondence from St. John's College.

Payment Responsibilities and Options

Students are expected to make arrangements to cover all tuition and fees by the first day of each semester. St. John's College provides an optional payment plan which allows students to spread payment of tuition and mandatory fees over four installments. Any student may participate in the payment plan. For details and enrollment deadlines contact the bursar at 217-525-5628.

Students who do not meet the required deadline for payment of tuition, or who fail to make agreed upon payments as outlined in an established payment plan, may be subject to having classes cancelled for nonpayment. Additional restrictions include being placed on a registration hold. Any student whose account is placed on registration hold cannot register or receive financial aid for the following semester.

All financial obligations to the college must be met before a transcript of credit or grades will be released. References will not be sent and no papers will be signed for a student whose account is delinquent.

Students who wish to apply for federal and state financial assistance to aid in the payment of tuition and fees should refer to the financial aid section of this catalog for details.

While military students are awaiting their pending payment from the United States Department of Veterans Affairs, the college will not

- Prevent enrollment
- Assess a late penalty fee
- Require secure alternative or additional funding
- Deny access to any resources (classes, libraries or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

Tuition Refund Policy

Students who have an overpayment from financial aid resources are sent a refund on or after the 10th day of classes.

2023 - 2024 Graduate Tuition and Fees

Graduate Programs*	Fall '23	Spring '24	Summer '24	Total Tuition & Fees
Full-time (9 or more hours)	$8,244	$8,244	$8,244	$24,732
Part-Time (Less than 9 hours)	$916/credit hour	$916/credit hour	$916/credit hour	Varies
Technology Fee	$150	$150	$150	$450
Clinical Fee (clinical courses only)	$150	$150	$150	$450
Library Fee	$50	$50	$50	$100
Health Records Fee	$20	$20	$20	$40
Total Tuition and Fees Per Semester	$8,614	$8,614	$8,614	$28,822

Tuition and fee charges are subject to change based on student enrollment status and the number of hours enrolled each semester. Maximum tuition charge is nine hours per semester.

*MSN NAL; MSN FNP; DNP; BSN-DNP NAL; BSN-DNP FNP

2023 - 2024 Estimated Cost of Attendance

Major Sequence	Living Status	Tuition & Fees	Cost of Living (Housing, food, utiltiees	Books & Supplies	Transportation	Personal Expenses	Total Estimated Cost
MSN FNP Full time	Off campus	$17,228	$11,457	$900	$0 (online)	$1,100	$30,685
MSN NAL Full time	Off campus	$16,928	$11,457	$900	$0 (online)	$1,100	$30,385
MSN FNP Part time	Off campus	$11,732	$11,457	$900	$0 (online)	$1,100	$25,189
MSN NAL Part time	Off campus	$11,432	$11,457	$900	$0 (online)	$1,100	$24,889
BSN-DNP FNP Full time	Off campus	$17,228	$11,457	$900	$0 (online)	$1,100	$30,685
BSN-DNP Full time	Off campus	$16,928	$11,457	$900	$0 (online)	$1,100	$30,385
BSN-DNP FNP Part time	Off campus	$11,732	$11,457	$900	$0 (online)	$1,100	$25,189
MSN NAL Part time	Off campus	$11,432	$11,457	$900	$0 (online)	$1,100	$24,889

Financial Aid Programs and Guidelines

Applying for Financial Aid

To be considered for federal, state and institutional sources of assistance, students begin by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA is available October 1 of each year online at www.fafsa.ed.gov. The FAFSA is necessary to be eligible for most forms of financial aid.

The Title IV school code for St. John's College is 030980.

Scholarships do not have to be repaid unless stated otherwise. Loans must be repaid after the student has graduated, dropped all courses or enrollment is reduced to less than six credit hours. A combination of one or more of these programs may be extended to you after an assessment of your FAFSA results has occurred.

A student's financial need is determined by subtracting any resources available to the student from the college cost budget. Such resources include expected parental/student contributions as determined by completing the FAFSA and benefits received from other programs.

If you have questions while completing the FAFSA, please contact the financial aid administrator at 217-544-6464, ext. 20-44705.

Qualifying for Financial Aid

In order to receive most forms of financial assistance, you must be registered part-time status with at least five credit hours. Students enrolled in nine or more credit hours each term are considered full-time for most financial aid programs.

Upon completing the FAFSA, you will receive a Student Aid Report (SAR) via email. If you do not receive an SAR, please log on to the FAFSA website to check for any errors (including your email address) and make any needed corrections. If you require help to make these corrections, please contact the Financial Aid and Compliance Officer.

The college will receive your information electronically. There is no need to send us your form; however, you are welcome to notify us that you have made a change. If additional documentation is needed to complete your file you will be contacted in writing by the financial aid and compliance officer.

Once the financial aid and compliance officer has your materials, you will receive a financial aid award offer by mail. Please make sure your address is current. You will need to review your financial aid materials, complete the forms, sign where necessary and return all forms and other requested materials to St. John's College.

Please be advised, if you are expecting an institutional scholarship and/or private scholarship, they may not appear on your initial award offer. This is solely due to differences in timing for each process. Revised award offers are issued if changes are made as a result of receiving a private scholarship.

Cost of Attendance and Budgets

Each year, St. John's College establishes cost of attendance (COA) budgets that include direct expenses (tuition and fees) and indirect expenses (room and board, books and supplies, health insurance, transportation and miscellaneous expenses). Students may apply for financial assistance to assist with their direct and indirect cost.

These budgets are based on a philosophy of modesty. Basic cost-of-living expenses are reviewed and taken into consideration when creating COA budgets. The budgets are intended to meet the basic education related costs of the student. Please contact the financial aid and compliance officer to discuss your budget options and individual needs.

Cost of attendance budgets can be found at www.hshs.org/HSHSFamily/media/St.John-s-College-of-Nursing/Financial%20Services/AY-2021-2022-Graduate-Student-COA-Budget-Final-docx.pdf

Sources of Financial Aid

Federal Direct Unsubsidized Loan
Loan must be repaid. For graduate and professional students enrolled at least half-time (six hours). Fixed interest rate set annually for new borrowers. Borrower does not need to have financial need. Maximum loan amount per academic year is $20,500.

Federal Direct Grad PLUS Loan
Loan must be repaid. For graduate and professional students enrolled at least half-time (six hours). Financial need not required. Fixed interest rate are set annually for new borrowers. Maximum amount allowed is cost of attendance minus any other financial aid student receives, no minimum amount.

Private Sources of Financial Aid
You may be able to find possible sources of aid in your home community. You need to take the initiative to obtain additional information regarding these resources. A starting place may be the fraternal organizations located in your community, i.e., American Legion, VFW, Knights of Columbus lodges, etc. These may be found in the reference section of your public library under scholarships.

Private Student Loan Disclosure

Students who plan to apply for a private student loan must complete a self-certification form or submit proof of having done. Students are free to explore the lenders of their choice. The office of financial assistance does not refer, recommend or suggest lenders. Students are encouraged to research multiple lenders to find the best fit for both short-term and long-term needs. If you are unsure of what to ask each lender, you are welcome to consult the financial aid and compliance officer to explore your needs.

Financial Aid Policies

Add/Drop Procedure

Students must be enrolled in five credit hours to maintain financial aid eligibility. However, financial aid eligibility may be reduced. If a student drop a class after the drop/add deadline and is enrolled in at least five credit hours, he/she will not be credited for the tuition and fees of the courses that is dropped; therefore financial aid may or may not be reduced.

Financial Aid Withdraw

A federal financial aid recipient who does not officially withdraw from the term or abandons all courses will be considered as having completed 50 percent of the term for calculating the amount of aid to be returned to the federal government and will not be eligible for a refund.

Return of Financial Aid Funding (R2T4)

To be fair and equitable to all students who withdraw from St. John's College, the Federal Return of Title IV Aid formula is used to determine the refund of tuition and fees a student is to receive even if no federal financial aid is involved. This formula is calculated by dividing the total number of days in class (official start date through official withdraw date) by the total number of days in the semester.

The federal formula mandates a return to Title IV aid if the student received federal financial assistance in the form of Federal Stafford Student Loans and Federal Graduate PLUS loans. A statutory federal formula is applied to determine the amount of Title IV funds a student has earned at the date of withdraw.

Completion of withdraw procedures will automatically initiate calculation of refunds. Calculations of returns are performed by the financial aid and compliance officer in accordance with the Department of Education regulations.

Recipients of Title IV financial aid may owe all or part of their funds received including any refunds. All unearned financial aid funds will be returned to the granting agency. If any funds remain after the return of the Title IV aid, they will be used to repay state funds and private or institutional aid. All aid sources will be repaid before any funds are returned to the student. An administrative fee of up to 5 percent of school charges or $100 (whichever is less) will be calculated against all refunds. A final bill will notate funds earned, returned and any balances owed to the college.

The student is always responsible for miscellaneous charges to their account.

Satisfactory Academic Progress Policy

Federal and state regulations require that the college establish and implement a policy to measure satisfactory academic progress toward the master's degree in nursing. The progress of financial aid recipients is evaluated each semester based on a qualitative standard, a quantitative standard and progress based on a timeframe standard. Students must be making academic progress regardless of whether the student had previously received aid. A student's progress will be reviewed at the end of each semester.

Qualitative Standard for All Graduate Programs

St. John's College defines satisfactory progress as a grade of A, B or satisfactory in didactic and/or clinical course work each semester. A minimum grade of B or Satisfactory (in all courses) and a minimum grade point average of 3.00 must be obtained to be considered making satisfactory academic progress.

Quantitative Standard for Graduate Students

Each student should matriculate at the pace of his or her plan of study. The rate of progression is shown in each of the plans below; as a student moves from one semester to the next, he/she earns the number of credits listed in the top row. The bottom row reflects the pace in which the student will complete the degree program. Students that fail a course and do not meet the quantitative standard are given a graduation plan that does not exceed 150 percent of the published program length for their degree program.

Time Frame Standard for Graduate Programs

The maximum time frame for graduate degrees is four academic years from the start of each program. The published length for the family nurse practitioner MSN is 45 hours. The published length for the nursing administration/leadership MSN is 38 hours. Students may receive aid for all four years of either graduate program in any semester which they are registered for five or more credit hours. Students registered for less than five hours can receive private loans and/or scholarships only.

Master's Full-Time FNP Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 2
9	11	4	10	7	4
(9/45) 20%	(20/45) 45%	(24/45) 54%	(34/45) 76%	(41/45) 92%	(45/45) 100%

Master's Part-Time FNP Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 3	FALL YEAR 3	SPRING YEAR 3
6	6	3	8	4	7	7	4
(6/45) 14%	(12/45) 27%	(15/45) 34%	(23/45) 52%	(27/45) 60%	(34/45) 76%	(41/45) 92%	(45/45) 100%

Master's Full-Time Nursing Administration/Leadership Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2
9	10	6	7	6
(9/38) 20%	(19/38) 50%	(25/38) 66%	(32/38) 84%	(38/38) 100%

Master's Part-Time Nursing Administration/Leadership Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 2	FALL YEAR 3	SPRING YEAR 3
6	6	3	6	7	0	6	4
(6/38) 16%	(12/38) 32%	(15/38) 40%	(21/38) 56%	(28/38) 74%	(28/38) 74%	(34/38) 89%	(38/38) 100%

Post-Master's Full-Time DNP Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2
9	6	7	10
(9/34) 26%	(17/34) 50%	(24/34) 70%	(34/34) 100%

Post-Master's Part-Time DNP Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 3
6	6	5	6	7	4
(6/34) 18%	(12/34) 35%	(17/34) 50%	(23/34) 68%	(30/34) 88%	(34/34) 100%

Full-Time BSN to DNP (FNP Track) Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 2	FALL YEAR 3
12	11	9	12	11	7	7
(12/69) 17%	(23/69) 33%	(32/69) 46%	(44/69) 64%	(55/69) 80%	(62/69) 90%	(69/69) 100%

Part-Time BSN to DNP (FNP Track) Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 2	FALL YEAR 3	SPRING YEAR 3
6	8	6	7	6	4	7	6
(6/69) 9%	(14/69) 20%	(20/69) 29%	(27/69) 39%	(33/69) 48%	(37/69) 54%	(44/69) 64%	(50/69) 72%

SUMMER YEAR 3	FALL YEAR 4	SPRING YEAR 4
5	7	7
(55/69) 80%	(62/69) 90%	(69/69) 100%

Full-Time BSN to DNP (Nursing Administrative Leadership Track) Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 2	FALL YEAR 3
12	11	9	9	10	6	6
(12/63) 19%	(23/63) 37%	(32/63) 51%	(41/63) 65%	(51/63) 81%	(57/63) 90%	(63/63) 100%

Part-Time BSN to DNP (Nursing Administrative/Leadership Track) Progression Chart

FALL YEAR 1	SPRING YEAR 1	SUMMER YEAR 1	FALL YEAR 2	SPRING YEAR 2	SUMMER YEAR 2	FALL YEAR 3	SPRING YEAR 3
6	8	6	7	6	6	6	6
(6/63) 10%	(14/63) 22%	(20/63) 32%	(27/63) 43%	(33/63) 52%	(39/63) 62%	(45/63) 71%	(51/63) 81%

SUMMER YEAR 3	FALL YEAR 4
6	6
(57/63) 90%	(63/63) 100%

Non-Compliance with Satisfactory Academic Progress (SAP)

Financial Aid Satisfactory Academic Progress Warning

Failure to complete the required course work with satisfactory grades in any one academic semester will result in a financial aid warning during the next semester in which the student is enrolled. If, during the warning semester, the student completes the term with satisfactory grades, he/she will return to good standing. The following term, the student can receive financial assistance if they are enrolled in enough credit hours to be otherwise eligible for state or federal assistance.

Financial Aid Satisfactory Academic Progress Probation

If the student appeals his/her cancellation status and the financial aid and compliance officer has determined the student should be able to make satisfactory academic progress during the subsequent payment period, then he/she is considered to be on financial aid probation.

The student must meet with their advisor to produce an academic plan that will ensure that the student is able to meet St. John's College satisfactory academic progress standards by a specific point in time. The student and advisor must sign the academic plan. A copy of the academic plan must be submitted to the financial aid and compliance officer prior to the next semester's disbursement.

Financial Aid Satisfactory Academic Progress Cancellation

If the student fails to complete the required course work, or receives an unsatisfactory grade during the warning semester, he/she will be sent a written denial of financial assistance for the next semester. A student, who has been terminated from assistance for not making satisfactory progress, may regain eligibility by completing all previously required course work, in addition to the course work for the current semester, with satisfactory grades. However, the student will not receive federal assistance during this term. Should a student on financial assistance be reinstated and subsequently terminated a second time, he/she will not be eligible for any further assistance.

Notification of Financial Aid Cancellation

The office of student financial assistance will notify, in writing, students currently receiving financial assistance through in-house mail or direct mail (when classes are not in session) or via e-mail of their suspension from receiving aid.

Financial Aid Appeal Process

Students on financial aid academic suspension may appeal in writing to the financial aid and compliance officer, St. John's College. The appeal letter should address specific reasons for requesting the appeal. Describe in detail:

- The reason for past performance difficulties (including supporting documentation).
- How the situation has changed. If it has not changed, describe how it is now being handled and supply a solution for improvement.
- The written appeal must be submitted within 30 calendar days of notification from the office of financial assistance or after receipt of semester grades, whichever is first. Appeals are processed on a case-by-case basis. The student's circumstances, academic advisement and current federal regulations are taken into consideration. Appeal decision will be mailed within 30 calendar days using the same mailing process as the notification of warning/cancellation.

NONCOMPLIANCE W/SAP	ACADEMIC POLICY	FINANCIAL AID POLICY
1st Occurance	Probation	Warning
2nd Occurance	Dismissal	Cancellation

Types of Financial Aid

Financial aid programs covered by the standards are:
- Federal Direct Loan Programs
  - Federal Stafford Unsubsidized
  - Federal Graduate PLUS Loan

Financial Aid Programs not listed above may have additional or more stringent conditions that must be met for continuation. Contact the source that made your award or processed your application materials. (Examples: St. John's College, Department of Nursing Alumni Association, St. John's Hospital scholarships/loan contracts, private agency funds or scholarships.)

Master's Program Courses and Course Descriptions

Core Courses

NSG 502: Informatics and Evidence-Based Practice
Time Allotment: 3 credit hours
Prerequisites: None

Provides a foundation to integrate nursing science and evidence-based practice with multiple information management systems and the analytical sciences to generate knowledge, lead practice inquiry and disseminate evidence to advance nursing practice. Social, ethical and legal issues in nursing and health care informatics are analyzed while managing and transforming health data to improve outcomes.

NSG 504: Theoretical Foundations and Nursing Research
Time Allotment: 3 credit hours
Prerequisites: None

Examines current research and theoretical trends in health care to address the needs of diverse populations. The student will synthesize and operationalize theoretical and research concepts in order to design and operationalize a methodologically sound research proposal.

NSG 506: Health Care Organization and Management
Time Allotment: 3 credit hours
Prerequisites: None

Focuses on the organization and governance of health care institutions, including how the roles of the governing board, management staff, physicians, nurses and other clinical and support staff interface to ensure the organization lives its mission within the context of its values.

NSG 508: Epidemiology and Population Health
Time Allotment: 3 credit hours
Prerequisites: NSG 502 Informatics and Evidence-Based Practice, NSG 504 Theoretical Foundations and Nursing Research, or consent of faculty

Focuses on the distribution of disease in a community or population and examines globalization trends in relationship to population health. The course will prepare students to use epidemiological principles and examine patterns of illness or injury in diverse populations. Applications of epidemiology for understanding of disease etiology are emphasized.

NSG 510: Ethical and Legal Dimensions of Advanced Nursing Practice
Time Allotment: 3 credit hours
Prerequisites: None

Focuses on the current and emerging advanced practice role in health policy and the associated ethical, legal and values-based aspects of the role. Students explore the process for APN licensure and regulations that govern practice. Students analyze the social, cultural, political, ethical and economic forces as they relate to global health policy and social policy development in the context of Franciscan values and Catholic directives.

Family Nurse Practitioner Courses

NSG 520: Advanced Pathophysiology
Time Allotment: 4 credit hours
Prerequisites: Admission into FNP program

Prepares the advanced practice nurse to apply physiology at the cellular level to recognize the pathophysiological basis of common disease across the lifespan.

NSG 522: Advanced Health Assessment
Time Allotment: 4 credits (60 lab/90 practicum hours)
Prerequisites: Admission into FNP program

Provides the foundation for the advanced practice role by extending and refining the nurse's practice skills in assessing and analyzing physiological, psychosocial, cultural and spiritual dimensions of assessment across the life span. Emphasis is placed on interpretation of data for the purpose of differentiating findings from variations from normal and recognizing actual and potential health problems.

NSG 524: Advanced Pharmacology and Prescriptive Authority
Time Allotment: 4 credit hours
Prerequisites: Admission into FNP program

Prepares the advance practice nurse for the clinical application of pharmacotherapies of pharmacology, pharmacodynamics, pharmacokinetics and complementary and alternative medicines across the lifespan. Legal and ethical considerations of prescription-writing privileges are discussed.

NSG 526: Pediatric Health
Time Allotment: 5 credits (120 practicum)
Prerequisites: NSG 522 Advanced Health Assessment

Focuses on the integration of advanced assessment skills, nursing process, applied theory and evidence-based research in primary care management of the pediatric client population and family unit. The student will become increasingly independent in clinical decision-making skills and the ability to manage client health concerns in a practice setting.

NSG 528: Women's Health
Time Allotment: 2 credits (60 practicum)
Prerequisites: NSG 522 Advanced Health Assessment

Focuses on the integration of advanced assessment skills, nursing process, applied theory and evidence-based research in primary care of women's health throughout the lifespan in diverse populations. The student will become increasingly independent in clinical decision-making skills and the ability to manage client health concerns in a practice setting.

NSG 540: Adult and Gerontology Health (A)
Time Allotment: 3 credits (120 practicum hours)
Prerequisites: NSG 522 Advanced Health Assessment

Focuses on the integration of advanced assessment skills, nursing process, applied theory and evidence-based research

in primary care of adult and gerontology throughout the lifespan. The student will become increasingly independent in clinical decision-making skills and the ability to manage client health concerns in a practice setting.

NSG 541: Adult and Gerontology Health (B)
Time Allotment: 4 credits (120 practicum hours)
Prerequisites: NSG 522 Advanced Health Assessment

Focuses on the integration of advanced assessment skills, nursing process, applied theory and evidence-based research in primary care of adult and gerontology throughout the lifespan. The student will become increasingly independent in her/his clinical decision-making skills and ability to manage client health concerns in a practice setting.

NSG 542: Population Focus
Time Allotment: 4 credits (240 practicum hours)
Prerequisites: NSG 522 Advanced Health Assessment, NSG 526 Practicum I: Pediatric Health, NSG 528 Practicum II: Women's Health, NSG 540 Practicum III: Adult and Gerontology Health

An immersion practicum in which the student focuses on a population of choice, personal interest and professional goals within a nurse practitioner population. Students apply critical reasoning and independence based on NONPF core competencies.

NSG 544: FNP Capstone Project
Time Allotment: 1 credit
Prerequisites: NSG 522 Advanced Health Assessment, NSG 526 Practicum I: Pediatric Health, NSG 528 Practicum II: Women's Health, NSG 540 Practicum III: Adult and Gerontology Health

Provides an opportunity for the student to self-identify, focus and match one's personal talents and career aspirations to a capstone project that actively supports the continuous improvement of nursing, health care and health care systems and/or outcomes specific to the role of the nurse practitioner.

Nursing Leadership and Administration Courses

NSG 531: Leadership in Nursing
Time Allotment: 3 credits
Prerequisites: Admission to graduate program

Establishes the foundation for competency-based nursing administration. This course examines past, current and future issues and relevant research that impacts health organizations and the role of the nurse administrator in diverse settings.

NSG 533: Program Planning and Outcomes Evaluation
Time Allotment: 3 credits
Prerequisites: Admission to graduate program

Examines the processes of program development, planning, implementation and evaluation in health. Students will critically analyze and apply research and other current evidence for study design, methodological issues and evaluation of program outcomes.

NSG 535: Financial Issues for Nursing Leaders
Time Allotment: 3 credits
Prerequisites: Admission to graduate program

Focuses on financial and strategic management issues important to nurse leaders. Students focus on budgeting, staffing, forecasting and marketing and their impact on patient care decisions in collaboration with other health care leaders. This course also explores the principles and practices of finance and the impact of reimbursement models and regulation in health care related to client outcomes.

NSG 537: Health Care Human Resource Management
Time Allotment: 3 credits
Prerequisites: Admission to graduate program

Examines and evaluates competency-based and culturally competent nursing administrative practices in the management of human resources. ANA Scope and Standards for Nurse Administrators, Code of Ethics, national health care agency accreditation standards and statutory requirements are used to address human resource issues.

NSG 539: Organizations and System Leadership
Time Allotment: 3 credits
Prerequisites: Admission to graduate program

Applies theories and concepts to organizations and systems leadership within complex health care settings. Leadership skills necessary for promoting quality care delivery systems, improving outcomes and leading change are explored. The course focuses on the assessment of health care delivery systems and the organizational theories, structures and behavior involved in those systems.

NSG 551: Systems Approach to Quality and Safety in Health Care
Time Allotment: 3 credits
Prerequisites: Admission to graduate program

Provides nurse leaders with the foundational competencies necessary to improve quality of care and minimize risk to patients, providers and systems. Students will design strategies to build a culture of quality and safety.

NSG 553: Nursing Leader Practicum
Time Allotment: 2 credits (120 Practicum hours)
Prerequisites: Concurrent enrollment or completion of all graduate leadership courses

An immersion practicum. The student is partnered with a nurse executive to engage in the integration and application of theories and concepts pertaining to leadership roles.

NSG 555 Master's Capstone Leader Project
Time Allotment: 3 credits (180) Practicum hours

Provides the opportunity for the student to self-identify, focus and match one's personal talents and aspirations to a leadership career path that actively supports the continuous improvement of nursing, health care and healthcare systems and/or outcomes.

DNP Program Courses and Course Descriptions

NSG 600: DNP Transitions: Program Planning, Ethics and Informatics

Time Allotment: 3 credit hours

Upon successful completion credit: NSG 605 Informatics for Health Care Delivery and Improvement, NSG 613 Project Planning and Evaluation, NSG 615 Diversity, Ethics and Social Determinants Impacting Population Health

Focuses on the knowledge and skills for the assessment, design, implementation and evaluation of effective health programs aimed to improve health outcomes and health systems through evidence-based practice. The course emphasizes the interface of health program planning, informatics, ethics, diversity and social determinants impacting individual and population health. As practice leaders, the student synthesizes implementation science theories, models and frameworks along with factors influencing the financial viability of change initiatives. Learners lead planned change to advance healthcare by leveraging their spirit of inquiry blended with knowledge of health informatics, information systems and technology and optimal extraction, synthesis and dissemination of data.

NSG 601: Scholarly Foundations for Advanced Practice

Time Allotment: 3 credit hours

Emphasizes the interrelationships among theory, research and practice as background knowledge needed to critically appraise the literature and effectively engage in evidence-based nursing practice. Focus is given to learning the appropriate application and interpretation of statistical analyses to guide critical appraisal. This is a writing-intensive course designed to refine scholarly writing skills through a variety of strategies.

NSG 603: Transforming Health Care Systems: Evidence Based Practice and Translational Research

Time Allotment: 3 credit hours

Expands understanding of clinical scholarship, analytic methods, evidence-based practice models and performance science within the context of advanced nursing practice. This course enables graduates to serve as leaders in synthesizing clinical nursing knowledge and translation of research findings into practice. Through the translation of knowledge and use of performance science methods, students will be able to evaluate outcomes of practice, reduce variation in care across settings and improving health outcomes.

NSG 605: Informatics for Health Care Delivery and Improvement

Time Allotment: 3 credit hours

Provides the foundation for integrating information systems and technology concepts into nursing science and evidence-based practice in order to support and improve patient care and health care systems.

NSG 607: Leadership and Interprofessional Collaboration in Health Care Systems

Time Allotment: 3 credit hours

Enhances leadership development and interpro-fessional collaboration skills using principles of change and systems theory. Core competencies and strategies for leadership effectiveness are examined and evaluated. Linkages between theory, practice and research are analyzed with an emphasis on patient-centered care, populations, quality, access and cost.

NSG 609: Health Promotions Theories and Interventions for Clinical Populations

Time Allotment: 3 credit hours

Focuses on the DNP student's role in health promotion and illness prevention through population assessment, understanding cultural dynamics, applying principles of epidemiology and translational science. Advanced practice theories of health promotion and teaching learning are synthesized using an evidence-based practice approach.

NSG 611: Health Care Economics, Policy and Finance

Time Allotment: 3 credits

Provides an advanced perspective on socioeconomic, political, legal, ethical and global factors that influence health care policy development and care delivery. The interdependence of policy and practice will be evaluated, with a focus on the challenges of influencing health policy locally, nationally and globally.

NSG 613: Program Planning and Evaluation

Time Allotment: 3 credit hours

Focuses on the acquisition of knowledge and skills necessary for assessment, design, implementation and evaluation of effective health programs. Emphasis is placed on the use of health programs to improve complex systems of care and health outcomes and the comprehensive, systematic evaluation of these initiatives. The course examines implementation science theories, models and frameworks along with factors influencing the financial viability of change initiatives.

NSG 615: Diversity, Ethics and Social Determinants Impacting Population Health

Time Allotment: 3 credits

Provides a critical overview of the historical and contemporary health and health disparities research, relevant literature and policies as essential context for understanding how to achieve health equity. The social and biological determinants of health and health disparities are also critically examined considering political, economic, cultural, legal and ethical issues.

NSG 617: Independent Study
Time Allotment: 1 credit hour

Allows the student the independence to design learning that will enhance their professional development through creative and innovative thinking. The student will collaborate with faculty and their academic advisor to design four measurable course objectives with coordinating assignments aligned with doctoral program goals and the mission of St. John's College, along with the Essentials of Doctoral Education for Advanced Nursing Practice.

NSG 619: Independent Study
Time Allotment: 2 credit hours

Allows the student the independence to design learning that will enhance their professional development through creative and innovative thinking. The student will collaborate with faculty and their academic advisor to design four measurable course objectives with coordinating assignments aligned with doctoral program goals and the mission of St. John's College, along with the Essentials of Doctoral Education for Advanced Nursing Practice.

NSG 621: Independent Study
Time Allotment: 3 credit hours

Allows the student the independence to design learning that will enhance their professional development through creative and innovative thinking. The student will collaborate with faculty and their academic advisor to design four measurable course objectives with coordinating assignments aligned with doctoral program goals and the mission of St. John's College, along with the Essentials of Doctoral Education for Advanced Nursing Practice.

NSG 623: DNP Project Practicum A: Project Proposal
Time Allotment: 2 credit hours (60 practicum hours)

Focuses on the development of the DNP project proposal, including selection of the project team. Upon completion of this course, the student will have developed and received the required approvals on a written project proposal and an oral presentation and will have submitted necessary Institutional Review Board requirements.

NSG 625: DNP Project Practicum B: Project Development and Implementation
Time Allotment: 4 credit hours (240 practicum hours)

Focuses on the planning and implementation of the DNP project. Upon completion of this course, the student will have implemented the planned change intervention.

NSG 627: DNP Project Practicum C: Project Evaluation and Dissemination
Time Allotment: 4 credit hours (240 practiucum hours)

Focuses on data analysis and the evaluation of the DNP project. The student will also develop a plan for sustainability and dissemination of findings. Upon completion of this course, the student will have presented evaluation findings to peers and faculty and submitted the final written paper.

St. John's College of Nursing

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