



St. John's College Undergraduate Catalog 2024-2025

This catalog is for informational purposes only and does not constitute a contract. The College makes every effort to ensure that this catalog contains complete and accurate information at the time of publishing. However, circumstances may arise that require the College to change existing policies, rules, or program information prior to the publishing of the next catalog. The College reserves the right to change, modify or alter information in this catalog.

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ABOUT ST. JOHN'S COLLEGE

Main Campus Contact Information

St. John's College of Nursing
729 East Carpenter St.
Springfield, IL. 62702
Ph: 217-525-5628

Simulation Center Contact Information

St. John's College Simulation Center
Bank of Springfield Building
850 E. Madison St.
Springfield, IL 62702
Ph: 217-525-5628

St. John's College History

In 1886, St. John's College, Department of Nursing was founded by the Hospital Sisters of the Third order of St. Francis. Their mission was to care for the sick and needy of the community in a spirit of joy, respect, and commitment to competence. From that day to the present, the values and vision of the Hospital Sisters have underscored and directed the efforts of the faculty and students. The college provides education rooted in the spirit of St. Francis and St. Clare, demonstrating respect for all traditions, diverse cultures, and spiritualities.

St. John's College Mission

St. John's College is a Catholic institution of higher education dedicated to providing quality nursing and professional health degrees and programs, consistent with the Hospital Sisters of St. Francis' tradition that fosters the learner's spiritual, ethical, and professional development.

St. John's College Vision Statement

St. John's College educates nurses and health professionals for innovative practice excellence and values-based leadership.

St. John's College Values

St. John's College values are based on the values of the Hospital Sisters Health System (HSBS) and are included in all aspects of the college. These values are care, competence, joy, and respect.

St. John's College Purpose

St. John's College is a single purpose college educating baccalaureate, master's, and doctoral nursing students. The purpose of the college is to educate students who provide competent, caring, client-centered, professional services for a diverse population. The college provides an environment conducive to the intellectual, social, moral, spiritual, and life-long professional development of graduates who can participate as citizens in this democratic society. The college engages in service and scholarship that advances the discipline of nursing and the provision of health care.

College Approvals and Accreditation

St. John's College is approved by the Illinois Board of Higher Education (IBHE), the Illinois Department of Financial and Professional Regulation (IDFPR), and the State Agency for Veterans' Benefits for the Montgomery G.I. Bill®.

St. John's College is accredited by the Higher Learning Commission (hlcommission.org), an institutional accreditation agency recognized by the U.S. Department of Education.

The St. John's College **baccalaureate program** at HSBS St. John's Hospital at 729 East Carpenter Street located in Springfield, Illinois is accredited by the: Accreditation Commission for Education in Nursing (ACEN).

3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326
(404) 975-5000

The most recent accreditation decision made by the ACEN Board of Commissioners for the baccalaureate program is continuing accreditation.

View the public information disclosed by the ACEN regarding this program [on the ACEN website](#).

Distance Education (NC-SARA)

St. John's College is a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA). NC-SARA is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of post-secondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. Current member states of SARA can be found <https://nc-sara.org/>

ACADEMIC CALENDAR 2024-2025

FALL 2024 SEMESTER

Fall Semester Start	Monday	8/12/2024
Add Deadline	Monday	8/12/2024
Drop Deadline	Friday	8/23/2024
Campus Closed-Holiday	Monday	9/2/2024
Graduation Application Due for Fall Graduates	Tuesday	10/1/2024
Fall Break (No Classes)	Monday-Friday	10/7/2024-10/11/2024
Spring 2025 Registration Opens	Monday	11/18/2024
Last day to withdraw for fall courses	Friday	11/22/2024
Campus Closed-Holiday	Thursday/Friday	11/28/2024-11/29/2024
Final Exams	Monday-Friday	12/2/2024-12/6/2024
Last Day of Classes	Friday	12/6/2024
Spring 2025 Tuition Due	Monday	12/9/2024
December 2024 Graduation Practice 0930-1100	Tuesday	12/10/2024
Final Grades due by noon from Faculty	Tuesday	12/10/2024
Faculty End of Semester Assessment Days	Wednesday/Thursday	12/11/2024-12/12/2024
Fall 2024 Graduation	Friday	12/13/2024
Campus Closed-Holiday	Tuesday/Wednesday	12/24/2024-12/25/2024

SPRING 2025 SEMESTER

Spring Semester Start	Monday	1/6/2025
Add Deadline	Monday	1/6/2025
Drop Deadline	Friday	1/17/2025
Campus Closed-Holiday	Monday	1/20/2025
Graduation Application Due for Spring Graduates	Saturday	3/1/2025
Spring Break (No Classes)	Monday-Friday	3/10/2025-3/14/2025
Summer 2025 and Fall 2025 Registration Opens	Monday	4/14/2025
Last day to withdraw from spring courses	Friday	4/18/2025
Summer 2025 Tuition Due	Monday	4/21/2025

Final Exams	Monday-Friday	4/28/2025-5/2/2025
Last Day of Classes	Friday	5/2/2025
May 2025 Graduation Practice 0930-1100	Tuesday	5/6/2025
Final Grades due by noon from Faculty	Tuesday	5/6/2025
Faculty End of Semester Assessment Days	Wednesday/Thursday	5/7/2025-5/8/2025
Spring 2025 Graduation	Friday	5/9/2025

SUMMER 2025 SESSION

Summer Term Start	Monday	5/19/2025
Add Deadline	Monday	5/19/2025
Campus Closed-Holiday	Monday	5/26/2025
Drop Deadline	Friday	5/30/2025
Campus Closed-Holiday	Thursday	6/19/2025
Campus Closed-Holiday	Friday	7/4/2025
Fall 2025 Tuition Due	Monday	7/14/2025
Last day to withdraw from summer courses	Friday	7/18/2025
Final Exams	Monday-Friday	7/28/2025-8/1/2025
Last Day of Classes	Friday	8/1/2025
Final Grades due by noon from Faculty	Tuesday	8/5/2025

GENERAL CAMPUS INFORMATION

Educational Facilities

St. John's College has a main campus building located at 729 E. Carpenter Street, Springfield, Illinois, across the Carpenter Street from HSHS St. John's Hospital. The St. John's College Simulation Center is located approximately two (2) blocks, 0.4 miles, from the main campus at the Bank of Springfield, 850 E. Madison St., Springfield, Illinois. The college also utilizes educational and training spaces located at HSHS St. John's Hospital, which includes a health sciences library for student use.

Main campus facilities include:

- **Classrooms:** Our classrooms are designed to provide a conducive learning environment, equipped with modern technology such as smart boards, projectors, and high-speed internet. The seating arrangements are flexible to accommodate various teaching styles, from traditional lectures to group discussions and interactive sessions.
- **Student Success Center:** The Student Success Center is a hub for academic support and resources. It offers tutoring services, study groups, and workshops on skills such as time management and exam preparation. The center also provides access to computers, printers, and a quiet study area to help students achieve their academic goals.
- **Student Lounge:** The Student Lounge is a comfortable space where students can relax, socialize, and recharge. It features cozy seating, a kitchenette with snacks and beverages, and recreational activities like board games and a TV. This area is perfect for unwinding between classes or meeting up with friends.
- **Faculty and Administrative Offices:** The faculty and administrative offices are centrally located to ensure easy access for students and staff. Faculty offices are designed to facilitate one-on-one meetings and mentoring sessions, fostering strong relationships between students and instructors. Administrative offices handle various student services, including admissions, financial aid, and academic advising, providing essential support to the campus community.

College Simulation Center facilities include:

- **Simulation Rooms:** These rooms are equipped with advanced patient simulators that can mimic a wide range of medical conditions and responses. The simulators can breathe, blink, speak, and exhibit vital signs such as heart rate, blood pressure, and oxygen saturation. They can also simulate complex scenarios like cardiac arrest, respiratory distress, and childbirth.
- **Control Room:** Adjacent to the simulation rooms, the control room is where instructors can operate the simulators and monitor the students' performance. The control room is equipped with audio-visual technology that allows instructors to observe and record simulations for later review and feedback.
- **Debriefing Rooms:** After each simulation session, students gather in the debriefing room to discuss their performance. This room is equipped with comfortable seating and video playback capabilities, allowing students to review recordings of their simulations and receive constructive feedback from instructors.
- **Skills Labs:** These labs are designed for practicing specific nursing skills such as IV insertion, wound care, and catheterization. They are equipped with task trainers and mannequins that provide realistic practice opportunities.
- **Technology Integration:** The center is equipped with the latest technology to familiarize students with the tools they will use in clinical practice. This integration helps students develop proficiency in using technology to enhance patient care.
- **Realistic Environments:** The simulation center includes various realistic healthcare settings, such as hospital rooms, emergency departments, and outpatient clinics. These environments help students become comfortable and competent in different clinical settings.

The St. John's College Simulation Center is an invaluable resource for nursing education, providing our students with the opportunity to develop their clinical skills, critical thinking, and confidence in a safe and supportive environment.

Holistic Health Services

Students at St. John's College of Nursing can participate in a wide variety of programs and services to help achieve optimal health, quality of life, reduce stress, and increase resilience. These opportunities are free to St. John's College students. Please visit this [HSHS link](#) for more information.

Housing/Parking/Transportation/Meals

St. John's College is an urban non-residential campus with ample parking available on campus for all students. Students are expected to provide their own transportation to and from campus, the Simulation Center, and clinical sites. For your convenience, meals are available for purchase at the HSHS St. John's Hospital across the street, offering a variety of dining options to suit your needs.

We are committed to providing a supportive and accessible environment for all our students. If you have any questions or need further assistance, please contact the Dean of Students.

Clinical Experiences and Partners

Our nursing college is uniquely positioned within a robust 13-hospital health system located in Illinois and Wisconsin, providing our students with unparalleled access to diverse clinical experiences and resources. This integration ensures that our students receive a comprehensive education that prepares them for the complexities of modern healthcare.

Clinical Rotations and Outpatient Clinics

- Our affiliation with this extensive health system allows our students to participate in clinical rotations across a variety of settings, from large urban hospitals to specialized outpatient clinics.
- These rotations offer hands-on experience in different medical specialties, including emergency care, pediatrics, geriatrics, and surgical nursing.
- By working alongside experienced healthcare professionals, our students gain valuable insights and skills that are essential for their future careers.

Community Engagement

- Community engagement is a cornerstone of our nursing program.
- Our students participate in supporting community healthcare through community clinical experiences, service-learning projects, and partnerships with local organizations.
- These experiences involve health promotion, disease prevention, and wellness education, addressing the specific needs of the populations we serve.

Mission Outreach

- In addition to traditional clinical experiences, our nursing college provides community healthcare experience at the [Hospital Sisters Mission Outreach](#). These initiatives focus on providing healthcare services to globally underserved communities.
- Students can participate in preparing supplies and equipment for medical missions, where they can apply their knowledge and skills to make a meaningful impact.
- These experiences not only enhance student's clinical competencies but also foster a sense of social responsibility and cultural sensitivity.

Inclement Weather Policy

The safety and well-being of our students, faculty, and staff are our top priorities. In the event of inclement weather, we have established the following policy to ensure that everyone remains safe while minimizing disruptions to our educational activities.

Notification of Closures or Delays

1. **Decision-Making:** The decision to close the college or delay the start of classes due to inclement weather will be made by the college administration. This decision will be based on weather forecasts, road conditions, and the safety of travel for our community members.
2. **Communication:** Notifications of closures or delays will be communicated through multiple channels, including:
 - College website,
 - Email alerts,
 - Text messages,
 - Social media platforms, and
 - Local news outlets.

Class and Clinical Schedule Adjustments

1. **Class Cancellations:** If the college is closed, all classes, including online and in-person sessions, will be canceled for the day. Faculty will provide information on how missed content will be covered or rescheduled.
2. **Delayed Start:** If a delayed start is announced, classes will begin at the specified time. Faculty will adjust their schedules accordingly and communicate any changes to students.

3. **Clinical Rotations:** Clinical rotations may be affected by inclement weather. Students should follow the specific instructions provided by their clinical instructors and the policies of the clinical sites. Safety is paramount, and students should not travel if conditions are hazardous.

Employee Guidelines

1. **Essential Personnel:** Certain staff members may be designated as essential personnel and required to report to work even if the college is closed. These individuals will be notified of their status and responsibilities in advance.
2. **Remote Work:** Non-essential staff may be asked to work remotely if feasible. Supervisors will provide guidance on expectations and tasks during closures or delays.

Student Responsibilities

1. **Stay Informed:** Students are responsible for staying informed about weather-related closures or delays. Ensure that your contact information is up-to-date in the college's notification system.
2. **Safety First:** Always prioritize your safety. If you feel that travel conditions are unsafe, contact your instructors or supervisors to discuss your situation.

By following this policy, we aim to ensure that everyone at St. John's College remains safe during inclement weather while maintaining the continuity of our educational programs. If you have any questions or need further information, please contact the college administration.

Safety and Security

A comprehensive safety and security program is in place on college property, in collaboration with St. John's Hospital security and local law enforcement agencies. St. John's security officers are authorized to enforce both hospital and college policies and are available to assist students, faculty, and staff.

1. For assistance, campus escort, or to report criminal activity 24/7, please call the security dispatch. On campus dial extension 2044020 or 217-814-4020.
2. For emergencies, on campus dial extension 111 or 217-814-4020.

During their nursing education, students will engage in various community and patient settings where they may encounter potentially unsafe situations. St. John's College publishes an annual security report every October. This report, along with campus crime statistics, is accessible [online](#).

ACADEMIC POLICIES

Transfer Of Credit

Transfer of Lower-Division (General Education) Credit

As St. John's College is a single purpose college providing only upper-division (study in the nursing major), lower-division (general education) transfer credits are required to meet the 120-credit baccalaureate degree. Official transcripts from every college and/or university attended are required to evaluate lower-division transfer credit. A general education course is transferable under the following conditions:

1. The institution must be regionally accredited.
2. It is a graded course (A, B, C, D, F).
3. A grade of "C" or higher was achieved.
4. Pass/no pass/fail (P, NP, F) courses are not transferable.
5. Credit/non-credit (C, NC) courses are not transferable.

Transfer of Lower-Division (General Education) Credit from StraighterLine

St. John's College is a partner college with [StraighterLine](#), which allows students to complete self-paced transferable general education coursework. This partnership allows students to take individual online courses through StraighterLine and then transfer them directly to St. John's College.

A StraighterLine general education course is transferable under the following conditions:

1. The course is on the approved course list specifically for St. John's College.
2. The course is quality reviewed and approved by the American Council on Education (ACE).
3. It is a graded course (A, B, C, D, F).
4. A grade of "C" or higher was achieved.
5. Pass/no pass/fail (P, NP, F) courses are not transferable.
6. Credit/non-credit (C, NC) courses are not transferable.

Transfer of Upper-Division (Nursing Course) Credit

Students who wish to transfer upper-division (nursing course) credits from another nationally accredited nursing program must meet the college's admission criteria and submit all official transcripts from every college and/or university attended. For review of upper-division nursing course for transfer, the following conditions must be met:

1. The institution must be regionally accredited.
2. It is a graded course (A, B, C, D, F).
3. A grade of "C" or higher was achieved.
4. Pass/no pass/fail (P, NP, F) courses are not transferable.
5. Credit/non-credit (C, NC) courses are not transferable.
6. Submission of the course syllabus.
7. Submission of the catalog for the academic year in which the course was completed.

Additionally, the following guidelines apply to all upper-division nursing transfer credit review:

1. Maximum of ten (10) upper-division nursing credits will be considered.
2. Maximum of four (4) courses will be considered.
3. Courses must be within two (2) years.
4. Courses must be from the first two (2) semester/terms of the nursing program to be considered for transfer.
5. Courses occurring after the first two (2) semester/terms of the nursing program will not be considered for transfer.
6. Courses that were repeated due to a non-passing grade or withdrawal will not be considered.

Transfer of Credit from St. John's College

Transfer of credit from St. John's College to another institution is dependent upon the policies and procedures of the receiving institution. St. John's College cannot guarantee acceptance of transfer credit or equivalency of transferred credit to another institution.

Course Registration

Students work with their academic advisor for program progression and are registered each semester/term by the Registrar. All tuition and fees must be paid in full to register for the next semester/term. Students must be registered in order to attend classes.

Cancellation of Courses

The college reserves the right to cancel a course during the registration period. Cancellation may occur up to and including the first day the class meets.

Adding Courses

The college reserves the right to add courses until the first day of the semester. There are no late registrations after the first day of class.

Dropping Courses

Courses may be dropped within two weeks after the first day of the semester. Courses dropped within this period will not appear on the student's transcript and the student will owe no tuition and applicable fees for the dropped course.

Withdrawing from a Course

Students may withdraw from a course any time after the drop period and before the last day to withdraw. Withdraws will be recorded on the transcript as a "W." After the drop period, students may be administratively withdrawn from a course for non-participation. See College Policy, "Last Date of Attendance Procedure."

Drop/Withdraw Procedure

Financial aid may be impacted by a student that drops a course within the add/drop period or withdraws from a course before the last day to withdraw. Expectations for dropping or withdrawing from a course are:

1. Students receiving financial aid must notify and consult with the financial aid office.
2. The student should contact the course faculty regarding the intention to drop or withdraw from a course.
3. The student should contact their academic advisor regarding program progression.

The student wishing to drop or withdraw from a course must complete the "Course Withdrawal Form" and file the form with the Registrar's Office.

Credit Hour Definition

1. **Theory Credit Hour:**
 - **1 Credit Hour:** Equates to one (1) hour of classroom or faculty instruction per week.
 - **Out-of-Class Work:** It is expected that students will spend a minimum of two hours on out-of-class work for each hour of instruction.
 - **Duration:** Fall and Spring Semester are 15 weeks plus one (1) week for final exams, 16 total weeks. Summer Term is 10 weeks plus one (1) week for final exams, 11 total weeks.
2. **Lab Credit Hour:**
 - **1 Credit Hour:** Equates to two (2) hours of laboratory work per week.
 - **Out-of-Class Work:** Additional out-of-class work may be required, but the primary focus is on hands-on, practical experience.
 - **Duration:** Fall and Spring Semester are 15 weeks plus one (1) week for final exams, 16 total weeks. Summer Term is 10 weeks plus one (1) week for final exams, 11 total weeks.
3. **Clinical Credit Hour:**
 - **1 Credit Hour:** Equates to two (2) hours of clinical work per week.

- **Out-of-Class Work:** Additional out-of-class work may be required, but the primary focus is on hands-on, practical experience.
- **Duration:** Fall and Spring Semester are 15 weeks plus one (1) week for final exams, 16 total weeks. Summer Term is 10 weeks plus one (1) week for final exams, 11 total weeks.

Academic Probation

1. Satisfactory Academic Progress: to satisfactorily academically progress at the college, students must achieve a minimum passing grade of “C” in all courses.
2. Program Progression: A non-passing grade of “D” or “F” or withdrawal “W,” whether student-initiated withdrawal or administrative withdrawal for non-participation will result in academic probation.
 - a. While on academic probation, students may continue to take coursework, but are prohibited from enrolling in any subsequent nursing course(s) that require a prerequisite in which they earned a non-passing grade, “D” or “F” or they withdrew or were administratively withdrawn, “W.”
 - b. If the student earns a non-passing grade of “D” or “F” or withdraws or is administratively withdrawn, “W,” on the **second course attempt**, the student will be dismissed from St. John’s College.
 - c. If the student earns a non-passing grade of “D” or “F” or withdraws or is administratively withdrawn, “W,” from a **second course** during any subsequent semester/term, the student will be dismissed from St. John’s College.
3. Official Notification: any student placed on **academic probation** at the conclusion of the semester/term will receive official notification of the academic probation via email communication from the academic dean.
 - a. Any student **dismissed from the college** will receive official notification of the dismissal via email communication from the academic dean.
4. Removal of Academic Probation: to remove the academic probation status, the student must retake the course at St. John’s College the next time it is offered and earn at least a grade of “C” on the second course attempt.
5. Transcription of Grades: all earned grades are indicated on the student’s transcript, which includes all non-passing grades of “D” or “F” or withdrawal, “W,” regardless of student-initiated or administrative. Transcript records are kept within the Student Information System and a copy of an official transcript may be requested [online](#).

Appealing College Dismissal

1. Appeal Submission Deadline: any student placed on academic probation or dismissed from the college has five (5) business days from the date of the email notification from the academic dean to appeal the academic probation or the college dismissal to the chancellor in writing via email.
2. Review Period: once the appeal is submitted, there will be a review period of up to three (3) weeks.
3. Decision Notification: after the review period, the student will be notified of the appeal decision via email from the chancellor’s office.

Degree Conferral

For graduates to be eligible for the Bachelor of Science in Nursing degree a student must satisfactorily:

1. Meet the required 120 credits for completion of the degree.

2. Complete all specified nursing courses in the program plan.
3. Complete at St. John's College a minimum:
 - a. BSN 30 semester hours
 - b. BSN Accelerated 30 semester hours
 - c. LPN to BSN 30 semester hours
 - d. RN to BSN 20 semester hours
4. Attain a minimum 2.0 GPA for each course offered at the college.
5. Be free and clear of financial and/or institutional holds before applying for graduation.
6. All graduation requirements must be met within four (4) years of enrollment in the college.
7. Students preparing to graduate must file an application for graduation per the graduation deadline indicated on the academic calendar.

Graduation

St. John's College holds graduation in May and December of each year. Students completing their program in the summer term or fall semester participate in the December graduation ceremony. Students completing their program in the spring semester participate in the May graduation ceremony.

Graduation Requirements

To be eligible for the Bachelor of Science in Nursing (BSN) degree, students must satisfactorily meet the following criteria:

- **Complete All Specified Coursework:** Fulfill the 120-credit BSN degree requirements, within four (4) years of enrollment at the college, which requires:
 - **Upper Division Nursing Courses at St. John's College**
 - Minimum completion of 25 credits at St. John's College for the RN to BSN degree.
 - Minimum completion of 50 credits at St. John's College for the BSN, Accelerated BSN, and LPN to BSN degree options.
 - and depending on program type may include:
 - **General Education (Gen Ed) Requirements**
 - **Advanced Standing:** this can be granted to students who have prior relevant education or experience.
 - **Credit for Prior Learning:** this can be granted to students for learning acquired through work experience, military training, and/or other professional certifications.
- **Achieve a Minimum GPA:** maintain a minimum GPA of 2.0 for all courses attended at the college, with an earned minimum grade of "C" in each course.
- **Clear Financial and/or Institutional Holds:** all financial and/or institutional holds must be resolved before applying for graduation.
 - Students must file an online application for graduation in the semester/term in which they graduate per the academic calendar.

Graduating with Honors

Students completing a minimum of 30 semester hours of required courses at St. John's College may earn the distinction of graduating with honors. Honors are designated as a grade point average (GPA) of:

Summa Cum Laude	3.90--4.00
Magna Cum Laude	3.75--3.89
Cum Laude	3.50--3.74

STUDENT RIGHTS AND RESPONSIBILITIES

Nondiscrimination

See St. John's College "Nondiscrimination Policy" for equal opportunity and nondiscrimination in employment and education statement.

St. John's College has an enduring commitment to enhancing Illinois' quality of life by developing and fostering understanding and appreciation of a free and diverse society and providing equal opportunity for all its students and employees. To help effectuate these goals, St. John's College is committed to a policy of equal opportunity and nondiscrimination in employment and education.

No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, or gender expression. In addition, discrimination in employment based on familial status or membership or activity in a local commission as defined by law is prohibited.

Harassment on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or familial status is prohibited. Harassment may occur in a variety of relationships, including faculty and student, supervisor and employee, student and student, staff and student, employee and employee, and other relationships with persons having business at, or visiting the educational or working environment. This policy is directed at verbal or physical conduct that constitutes discrimination /harassment under state and federal law and is not directed at the content of speech. In cases in which verbal statements and other forms of expression are involved, St. John's College will give due consideration to an individual's constitutionally protected right to free speech and academic freedom. However, discrimination and harassment are not within the protections of academic freedom or free speech.

Student Rights and Responsibilities Coordinators

For more information concerning the provisions and rights provided there under of the Americans with Disabilities Act, Title VI of the Civil Rights act of 1964, Title IX of the 1972 Education Amendments, and/or Section 504 of the 1973 Rehabilitation Act, please contact the appropriate designated coordinator:

Provisions & Rights	What That Means	Coordinator
Title II of the American with Disabilities Act and the Rehabilitation Act for students with disabilities accessing college programs, services, or activities.	<i>Title II of the Americans with Disabilities Act (ADA), relates to nondiscrimination on the basis of disability in State and local government services.</i>	Hannah Jugan, Dean of Students Office: 104 Phone: 217-814-5468 Fax: 217-757-6870 E-Mail: hannah.jugan@sjcs.edu
Title IV for student financial aid.	<i>The administration of the United States federal student financial aid programs.</i>	Hannah Jugan, Dean of Students Office: 104 Phone: 217-814-5468 Fax: 217-757-6870 E-Mail: hannah.jugan@sjcs.edu

Title IX for students accessing college programs, services, or activities.	<i>Prohibits sex-based discrimination in any school that receives funding from the federal government, this includes pregnancy.</i>	Hannah Jugan, Dean of Students Office: 104 Phone: 217-814-5468 Fax: 217-757-6870 E-Mail: hannah.jugan@sjcs.edu
Student complaints and grievances.	<i>Complaint alleges that a student has been treated unfairly or that rights or privileges guaranteed to that student have been adversely affected.</i>	Hannah Jugan, Dean of Students Office: 104 Phone: 217-814-5468 Fax: 217-757-6870 E-Mail: hannah.jugan@sjcs.edu
Inquiries regarding the nondiscrimination policies, the Americans with Disabilities Act, the Rehabilitation Act, and Title VII.	<i>Title VII prohibits employment discrimination based on race, color, religion, sex, and national origin.</i>	Traci Krause, Chancellor Office: 129 Phone: 217-814-5170 Fax: 217-757-6870 E-Mail: traci.krause@sjcs.edu

Inquiries into the application of nondiscrimination laws, including Title IX, may also be referred to the [U.S. Department of Education, Office of Civil Rights](#).

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records.

Under FERPA, students have the following rights:

1. **The Right to Inspect and Review:** Students have the right to inspect and review their education records within 45 days of the day the college receives a request for access. Students should submit written requests to the Registrar's Office, identifying the records they wish to inspect.
2. **The Right to Request Amendment:** Students have the right to request the amendment of their education records if they believe the records are inaccurate, misleading, or otherwise in violation of their privacy rights. Requests for amendment should be submitted in writing to the Registrar's Office, clearly identifying the part of the record they want changed and specifying why it is inaccurate or misleading.
3. **The Right to Consent to Disclosures:** Students have the right to consent to disclosures of personally identifiable information contained in their education records, except to the extent that FERPA authorizes disclosure without consent. One exception permits disclosure to school officials with legitimate educational interests. A school official is a person employed by the college in an administrative, supervisory, academic, research, or support staff position; a person or company with whom the college has contracted; a member of the Board of Trustees; or a student serving on an official committee.
4. **The Right to File a Complaint:** Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA. Complaints should be directed to:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW

Directory Information

The college may disclose directory information without the student's prior consent. Directory information includes, but is not limited to, the student's name, address, telephone number, email address, date and place of birth, major field of study, dates of attendance, degrees and awards received, and the most recent previous educational institution attended. Students who wish to restrict the release of directory information must notify the Registrar's Office in writing.

For more detailed information about FERPA and your rights, please contact the Registrar's Office or visit our [website](#).

Health Insurance Portability and Accountability Act (HIPAA) Compliance

At St. John's College we are committed to ensuring that all nursing students understand and comply with the Health Insurance Portability and Accountability Act (HIPAA). HIPAA is a federal law designed to protect the privacy and security of patients' health information.

Key Points of HIPAA Compliance:

1. **Privacy Rule:** Students must understand the importance of protecting patients' personal health information (PHI). This includes any information that can identify a patient, such as names, addresses, birth dates, and medical records.
2. **Security Rule:** Students are required to follow protocols to safeguard electronic PHI. This includes using secure passwords, encrypting data, and ensuring that electronic devices are protected from unauthorized access.
3. **Confidentiality:** Students must maintain the confidentiality of all patient information encountered during clinical rotations and other educational activities. Discussing patient information in public areas or with unauthorized individuals is strictly prohibited.
4. **Access to Records:** Students may only access patient records if they are directly involved in providing care to that patient. Unauthorized access to patient records is a serious violation of HIPAA regulations and college policy.
5. **Training:** All nursing students will receive comprehensive training on HIPAA regulations and best practices for maintaining patient privacy and security. This training is mandatory and must be completed before participating in any clinical experiences.
6. **Reporting Violations:** Students are required to report any suspected violations of HIPAA policies immediately to their clinical instructor or the designated compliance officer. Prompt reporting helps to address and mitigate any potential breaches of patient privacy.
7. **Consequences of Non-Compliance:** Failure to comply with HIPAA regulations can result in serious consequences, including disciplinary action by the college, removal from clinical sites, and potential legal ramifications.

Resources and Support:

- **HIPAA Training Materials:** Provided during clinical site orientation. Additional training materials are available from the [U.S. Department of Health and Human Services website](#).
- **Compliance Officer:** Contact information for the [HSHS privacy officer](#) can be found online for any questions or concerns.
- **Additional Information:** Further details about HIPAA can be found on the [U.S. Department of Health and Human Services website](#).

By adhering to HIPAA regulations, we ensure that our nursing students are prepared to uphold the highest standards of patient privacy and security in their professional practice.

Code of Ethics for Nurses

St. John's College is committed to upholding the highest standards of ethical practice. We rigorously adhere to the [American Nurses Association \(ANA\) Code of Ethics](#), ensuring that our students are trained to provide care that is compassionate, respectful, and in alignment with the ethical obligations of the nursing profession.

Americans with Disabilities Act (ADA)

St. John's College of Nursing is committed to providing equal access to educational opportunities for all students, including those with disabilities. In accordance with the ADA and Section 504 of the Rehabilitation Act, the college ensures that no qualified individual with a disability is excluded from participation in, denied the benefits of, or subjected to discrimination in any college program or activity.

1. Rights and Responsibilities

- a. **Students:** Students with disabilities have the right to reasonable accommodations that provide equal access to educational programs and activities. It is the student's responsibility to self-identify and provide appropriate documentation of their disability to the Office of the Dean of Students.
- b. **College:** The college is responsible for providing reasonable accommodations and ensuring that all programs and activities are accessible. The college will work with students to determine appropriate accommodations on a case-by-case basis.

2. Requesting Accommodations

- a. Students who require accommodations should contact the Office of the Dean of Students as early as possible. The process for requesting accommodations includes:
 - i. **Self-Identification:** Students must self-identify as having a disability and request accommodations.
 - ii. **Documentation:** Provide current documentation from a qualified professional that describes the nature of the disability and the need for specific accommodations.
 - iii. **Interactive Process:** Engage in an interactive process with the Office of the Dean of Students to determine appropriate accommodations.
 - iv. **Implementation:** Once accommodations are approved, the Office of the Dean of Students will share the detailed accommodations with applicable faculty.

3. Confidentiality

- a. All information regarding a student's disability is kept confidential and shared only with those who need to know to provide the necessary accommodations.

4. Grievance Procedure

- a. If a student believes they have been discriminated against based on their disability or that their accommodations are not being appropriately implemented, they should contact the Office of the Dean of Students to discuss their concerns and seek resolution.

5. For more information or to request accommodations, please contact:

- a. Hannah Jugan, Dean of Students
Office: 104
Phone: 217-814-5468
Fax: 217-757-6870
E-Mail: hannah.jugan@sjcs.edu

Title IX, Pregnancy Protection and Support Rights and Protections

St. John's College of Nursing is committed to providing an inclusive and supportive environment for all students, including those who are pregnant or parenting. In accordance with Title IX of the Education Amendments of 1972, the college prohibits discrimination based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions.

Reasonable Modifications

Students who are pregnant or experiencing pregnancy-related conditions are entitled to reasonable modifications to continue their education. These modifications may include, but are not limited to:

- Breaks during class for health needs
- Excused absences for medical appointments
- Access to online or remote learning options
- Extensions on assignments and rescheduling of exams
- Adjustments to physical space, such as larger desks or access to elevators

Lactation Accommodations

The college provides clean, private, and accessible lactation spaces for students who need to express milk. These spaces are not located in restrooms and are available as needed.

Leave of Absence

Students may request a leave of absence for pregnancy-related conditions, including childbirth and recovery. The duration of the leave will be determined by the student's healthcare provider and will be granted without academic penalty. Upon return, students will be reinstated to their previous academic status.

Non-Discrimination and Harassment

The college strictly prohibits any form of harassment or discrimination based on pregnancy or related conditions. This includes unwelcome physical touching, name-calling, and any other behavior that creates a hostile environment. The college will take prompt and effective action to address and prevent such behavior.

Support Services

Students are encouraged to contact the Title IX Coordinator for assistance with accommodations and to learn more about their rights. The Title IX Coordinator can provide information on available resources and help facilitate necessary modifications.

Contact Information

For more information or to request accommodations, please contact the Title IX Coordinator as indicated above.

College Shared Governance

At St. John's College, we believe in the power of shared governance to foster a collaborative and inclusive environment where every member of our academic community has a voice. Our philosophy is rooted in the principles of mutual respect, transparency, and collective decision-making.

Our shared governance framework includes the following key arms:

1. **College Board:** The College Board provides strategic oversight and ensures that our policies and initiatives align with our long-term goals and values. Their guidance is crucial in maintaining the integrity and sustainability of our institution.
2. **President's Council:** The President's Council, composed of senior leadership, facilitates the implementation of strategic plans, and fosters a cohesive vision for the college. This council plays a pivotal role in bridging the gap between governance and operational execution.
3. **Academic Affairs:** The Academic Affairs arm is dedicated to upholding the highest standards of academic excellence. This body oversees curriculum development, faculty affairs, and academic policies, ensuring that our educational programs meet the evolving needs of the nursing profession.
4. **Student Affairs:** Student Affairs focuses on enhancing the student experience by addressing their needs and concerns. This arm supports student well-being, engagement, and success through various programs and services, fostering a supportive and inclusive campus environment.
5. **Student Government:** The Student Government represents the voice of the student body in the governance process. By actively participating in decision-making, students contribute to shaping policies and initiatives that directly impact their education and campus life.

Through this integrated governance structure, we are committed to:

1. **Empowerment:** Encouraging faculty, staff, and students to actively participate in the decision-making processes that affect their work and learning environments.
2. **Collaboration:** Promoting teamwork and open communication across all levels of the college to enhance the quality of education and patient care.
3. **Accountability:** Ensuring that all members are responsible for their contributions to the governance process and the outcomes of their decisions.
4. **Innovation:** Supporting creative solutions and continuous improvement in our educational practices and administrative processes.
5. **Professional Development:** Providing opportunities for growth and development to help our community members achieve their full potential.

Through shared governance, we strive to create a dynamic and supportive environment that upholds the highest standards of nursing education and practice. Together, we are dedicated to preparing compassionate, competent, and confident nursing professionals who will lead and innovate in the healthcare field.

BACHELOR OF SCIENCE (BSN) DEGREE PROGRAMS

The four St. John's College BSN degree programs (BSN, Accelerated BSN, LPN to BSN, and RN to BSN) have selective admissions processes. Meeting the application criteria does not guarantee acceptance into the program.

Applicants who meet the admission criteria and technical standards are eligible for acceptance into the applicable BSN degree program. St. John's College is committed to providing an inclusive environment and does not discriminate based on race, color, religion, sex, sexual orientation, gender, gender identity or expression, national or ethnic origin, shared ancestry, age, disability status, protected military or veteran status, genetic information, or any other legally protected classes under the law.

Equitable Admissions

St. John's College has engaged in a process to ensure equity in the admission process. As such, required general education courses ensure that our students are college-ready, so no standardized exam, including the Assessment Technologies Institute (ATI) standardized Test of Essential Academic Skills (TEAS), is needed for undergraduate admission.

Undergraduate Program Admission Criteria

BSN, Accelerated BSN, LPN to BSN, and RN to BSN:

- ONLINE APPLICATION
 - Completion of [online application](#).
 - There is no application fee.
 - Application is valid for one (1) admission cycle.
 - New application must be completed after one (1) year.
- PROOF OF IDENTITY
 - Upload a copy of your driver's license, state ID, or passport.
- OFFICIAL TRANSCRIPTS
 - Official transcripts from all regionally accredited institutions attended, sent directly from the granting institution to St. John's College.
 - For all general education credits in process, official transcripts must be sent directly from the granting institution to St. John's College upon completion.
- See "General Education Coursework" below for requirements for all programs.
 - All courses must be completed with a minimum "C" grade.
- **ADDITIONAL REQUIREMENT FOR ACCELERATED BSN**
 - Official transcript from a regionally accredited institution indicating successful completion of a bachelor's degree in any major.
- **ADDITIONAL REQUIREMENTS FOR LPN TO BSN**
 - Unencumbered Illinois LPN license.
 - Successful completion of an accredited practical nursing program.
- **ADDITIONAL REQUIREMENTS FOR RN TO BSN**
 - Unencumbered RN license from any state.
 - Successful completion of an accredited associate degree nursing program.

General Education Coursework

BSN and Accelerated BSN

The BSN and Accelerated BSN programs at St. John's College require 56 general education transfer credits to meet our general education course requirements. The 17-month Accelerated BSN is only for students that already have successfully completed a bachelor's degree in an area other than nursing. The Bachelor of Science In Nursing (BSN) Degree requires 120 credits, 56 general education transfer credits and 64 nursing credits completed at St. John's College. All courses must be completed at the "C" grade level or higher.

Beginning the BSN or Accelerated BSN Program

You may begin the BSN program in the fall upon successful completion of the 6 general education required courses, with understanding that 56 general education transfer credits must be completed by the end of the semester before you graduate.

- Fall program completion, December graduation, must have all 56 general education credits completed by the end of the summer term before your final fall semester.

- Spring program completion, May graduation, must have all 56 general education credits completed by the end of the fall semester before your final spring semester.

BSN and Accelerated BSN General Education Required Courses

- Anatomy and Physiology I with lab
- Anatomy and Physiology II with lab
- Composition I
- Composition II
- Lifespan Development/Human Development/Human Growth and Development
- Microbiology with lab

As you work on additional general education elective courses to complete the required 56 general education transfer credits, the following general education elective courses are recommended, but not required.

BSN and Accelerated BSN General Education Elective Course Recommendations

- Ethics/Medical Ethics
- Intro to Psychology
- Intro to Sociology
- Nutrition
- Philosophy
- Statistics/Biostatistics

LPN to BSN

For current Licensed Practical Nurses (LPN) St. John's College offers a fall admission accelerated 17-month BSN pathway, (fall, spring, summer, fall). The LPN to BSN program accepts transfer credits from your LPN program, which are applied to the 56 transfer credits needed to meet the BSN degree requirements.

RN to BSN

This two semester fully online program is designed for associate degree current Registered Nurses (RN) who wish to complete a bachelor's degree. You may begin the RN to BSN program in the fall. The RN to BSN program accepts transfer credits from your associate degree nursing program, which are applied to the 56 transfer credits needed to meet the BSN degree requirements.

Clinical Requirements Upon Admission to the College

Upon admission to any pre-RN licensure program (BSN, Accelerated BSN, LPN to BSN) students must comply with the following clinical requirements **before** participating in clinical rotations:

1. **Background Check:** Students are required to undergo a comprehensive background check. This process helps ensure the safety of patients and staff and is a standard requirement for clinical placements.
2. **Fingerprinting:** As part of the background check, students must provide fingerprints. This step is necessary for verifying identity and conducting thorough background investigations.
3. **Drug Screening:** Students must undergo a drug screening. This screening is essential to ensure the safety and well-being of our patients, as well as to comply with healthcare regulations and clinical site policies.

4. **Malpractice Insurance:** Students must obtain and maintain malpractice insurance throughout their clinical education. This insurance provides coverage in the event of a legal claim related to clinical practice.
5. **Vaccinations:** Students must provide proof of up-to-date vaccinations, including but not limited to:
 - Hepatitis B
 - MMR (Measles, Mumps, Rubella)
 - Varicella (Chickenpox)
 - Tdap (Tetanus, Diphtheria, Pertussis)
 - Influenza (annually)
 - COVID-19 (if required by clinical sites)
6. **Tuberculosis Screening:** Students must undergo annual tuberculosis (TB) screening, which may include a TB skin test or a chest X-ray if necessary.
7. **CPR Certification:** Students must hold a current Basic Life Support (BLS) certification from the American Heart Association or an equivalent organization. This certification must be maintained throughout the nursing program.
8. **Health Insurance:** Students are required to have health insurance coverage. Proof of insurance must be provided before starting clinical rotations.
9. **Compliance Training:** Students must complete mandatory compliance training, which may include topics such as HIPAA (Health Insurance Portability and Accountability Act), infection control, and patient safety.

Meeting these requirements is essential for ensuring that students are prepared for the clinical environment and can provide safe, effective care to patients. Failure to comply with these requirements may result in inability to participate in clinical rotations and subsequent course failure.

Nursing Program Learning Outcomes (End-of-program Student Learning Outcomes [EPSLOs])

1. Develop knowledge of nursing science, systems, and organizational science to further professional practice and influence health care outcomes.
2. Demonstrate nursing competencies to lead and partner with other health professionals in the design, coordination, and evaluation of culturally congruent holistic care.
3. Performs effective interprofessional collaboration and communication to facilitate teamwork within and across systems of care.
4. Integrate critical reasoning, guided by evidence-based practice, in clinical decision-making.

BACCALAUREATE AWARD

Award: Bachelor of Science in Nursing (BSN)

Total Credits for Award: 120.00

BSN Plan of Study

Semester 1 Fall	Credits	Semester 2 Spring	Credits	Semester 3 Fall	Credits	Semester 4 Spring	Credits
NSG 332 Foundations	7	NSG 344 Nursing Inquiry	3	NSG 403 Mental Health	5	NSG 423 Maternal Child	6
NSG 333 Adult Health Assessment	4	NSG 356 Adult Health I	6	NSG 418 Pharmacology	3	NSG 444 Transition to Practice	2

NSG 358 Pathophysiology I	3	NSG 368 Pathophysiology II	3	NSG 426 Adult Health II	7	NSG 446 Professional Practice Immersion	8
		NSG 443 Community Health Nursing	5	NSG 434 Ethical Issues in Nursing Practice	2		
CREDITS	14		17		17		16

BSN Accelerated Plan of Study

Semester 1 Fall	Credits	Semester 2 Spring	Credits	Term 3 Summer	Credits	Semester 4 Fall	Credits
NSG 332 Foundations	7	NSG 356 Adult Health I	6	NSG 418 Pharmacology	3	NSG 423 Maternal Child	6
NSG 333 Adult Health Assessment	4	NSG 368 Pathophysiology II	3	NSG 426 Adult Health II	7	NSG 444 Transition to Practice	2
NSG 358 Pathophysiology I	3	NSG 403 Mental Health	5	NSG 434 Ethical Issues in Nursing Practice	2	NSG 446 Professional Practice Immersion	8
NSG 344 Nursing Inquiry	3	NSG 443 Community Health Nursing	5				
CREDITS	17		19		12		16

LPN to BSN Plan of Study

Semester 1 Fall	Credits	Semester 2 Spring	Credits	Term 3 Summer	Credits	Semester 4 Fall	Credits
NSG 331 LPN Pathway Transition	5	NSG 356 Adult Health I	6	NSG 418 Pharmacology	3	NSG 423 Maternal Child	6
NSG 333 Adult Health Assessment	4	NSG 368 Pathophysiology II	3	NSG 426 Adult Health II	7	NSG 444 Transition to Practice	2
NSG 358 Pathophysiology I	3	NSG 403 Mental Health	5	NSG 434 Ethical Issues in Nursing Practice	2	NSG 446 Professional Practice Immersion	8
NSG 344 Nursing Inquiry	3	NSG 443 Community Health Nursing	5				
CREDITS	15		19		12		16

RN to BSN Plan of Study

Semester 1 Fall	Credits	Semester 2 Spring	Credits
NSG 321 Health Assessment Across the Lifespan	4	NSG 325 Pathophysiology & Pharmacology Across the Lifespan	4
NSG 327 Professional Nursing Practice	4	NSG 437 Community and Population Health Nursing	4
NSG 427 Evidence-Based Nursing Research and Practice	4	NSG 439 Contemporary Nursing Leadership Practice	5
CREDITS	12		13

Award Credit Calculation

All BSN awards include minimally 56 transfer credits. These transfer credits may be from general education coursework, a Practical Nursing program, and/or an Associate Degree Nursing program. Additionally, LPN and RN students may be awarded advanced standing credit, which allows credit to be awarded for nursing licensure and nursing work experience learning.

BSN NURSING COURSES

NSG 321 Health Assessment Across the Lifespan to Promote Clinical Judgment

Total Credits	Theory Credits	Lab Credits	Clinical Credits
4	4	0	0

Description: RN to BSN Program. The course focuses on holistic health assessment of individuals across the lifespan. You will develop advanced assessment skills of interviewing clients and completing comprehensive physical assessment of clients.

Prerequisites: Admission to college.

NSG 325 Pathophysiology: Pharmacology to Advance Clinical Reasoning

Total Credits	Theory Credits	Lab Credits	Clinical Credits
4	4	0	0

Description: RN to BSN Program. This course explores concepts from normal cellular function to pathophysiological disease presentations, with a focus on pharmacological interventions. You will learn about pathophysiological disease processes and apply principles of pharmacology for clients across the lifespan.

Prerequisites: Admission to college.

NSG 327 Professional Nursing Practice

Total Credits	Theory Credits	Lab Credits	Clinical Credits
4	4	0	0

Description: RN to BSN Program. This course focuses on nursing informatics, quality and safety in nursing, and ethical nursing practice for the professional nurse. You will apply principles of nursing informatics, nurse-sensitive quality measures, and ethical decision-making in contemporary nursing involving culturally congruent environments.

Prerequisites: Admission to college.

NSG 331 LPN Pathway Transition

Total Credits	Theory Credits	Lab Credits	Clinical Credits
5	4	1	0

Description: This course focuses on assisting licensed practical nurses (LPNs) to transition to the prelicensure–baccalaureate program. You will understand the role of the professional nurse, practice provision of care within the appropriate scope, and promote health throughout the lifespan.

Prerequisites: Admission to college.

NSG 332 Foundations

Total Credits	Theory Credits	Lab Credits	Clinical Credits
7	4	1	2

Description: This course focuses on foundational nursing care for health promotion, disease prevention, and therapeutic communication. You will understand the role of the professional nurse, practice provision of care, and health promotion throughout the lifespan.

Prerequisites: Admission to college.

NSG 333 Adult Health Assessment

Total Credits	Theory Credits	Lab Credits	Clinical Credits
4	3	1	0

Description: This course focuses on assessing the health status of individuals throughout the lifespan, comparing normal and abnormal findings. You will develop assessment skills of interviewing and completing comprehensive physical assessment of clients.

Prerequisites: Admission to college.

NSG 344 Nursing Inquiry

Total Credits	Theory Credits	Lab Credits	Clinical Credits
3	3	0	0

Description: This course will provide foundational skills to explore the principles of nursing research, evidence-based practice, and healthcare quality improvements. You will develop critical reasoning skills to apply and appraise these principles in contemporary nursing practice.

Prerequisites: Admission to college.

NSG 356 Adult Health I

Total Credits	Theory Credits	Lab Credits	Clinical Credits
6	3	0	3

Description: This course focuses on building upon foundational concepts to care for the adult population with acute and chronic health disease processes. You will apply the nursing process while developing clinical judgment with an emphasis on inter-professional communication and collaboration.

Prerequisites: 331 or 332, 333, and 358.

NSG 358 Pathophysiology I

Total Credits	Theory Credits	Lab Credits	Clinical Credits
3	3	0	0

Description: This course focuses on pathophysiological processes and foundational alterations of health across the lifespan, primarily adults. You will relate manifestations of disease, risk factors for disease, and underlying illness to outcomes.

Prerequisites: Admission to college.

NSG 368 Pathophysiology II

Total Credits	Theory Credits	Lab Credits	Clinical Credits
3	3	0	0

Description: This course focuses on pathophysiological processes and complex alterations of health across the lifespan, primarily adults. You will relate manifestations of disease, risk factors for disease, and underlying illness to outcomes.

Prerequisites: 358.

NSG 403 Mental Health

Total Credits	Theory Credits	Lab Credits	Clinical Credits
5	3	0	2

Description: This course focuses on the mental health needs of individuals across the lifespan. You will use clinical judgment to promote mental wellness and provide care to patients with acute and chronic mental health needs and their support systems.

Prerequisites: 331 or 332.

NSG 418 Pharmacology

Total Credits	Theory Credits	Lab Credits	Clinical Credits
3	3	0	0

Description: This course focuses on pharmacotherapeutic agents used in the treatment of illness and the promotion, maintenance, and restoration of health across the lifespan, primarily adults. You will examine pharmacokinetics, pharmacodynamics, medication interactions, and potential adverse effects of major drug classes with emphasis on nursing implications, client safety, and medication effectiveness.

Prerequisites: 356 and 368.

NSG 423 Maternal & Child

Total Credits	Theory Credits	Lab Credits	Clinical Credits
6	3	0	3

Description: This course focuses on health promotion and disease prevention for women during childbearing years and children from newborn through adolescence.

Prerequisites: 403, 418, 426, and 443.

NSG 426 Adult Health II

Total Credits	Theory Credits	Lab Credits	Clinical Credits
7	4	0	3

Description: This course expands upon adult health concepts focusing on nursing knowledge and clinical judgement to care for the adult population with acute, complex health disease processes. You will advance in the application of nursing process and clinical judgment emphasizing inter-professional communication and collaboration.

Prerequisites: 356 and 368.

NSG 427 Evidence-Based Nursing Research and Practice

Total Credits	Theory Credits	Lab Credits	Clinical Credits
4	4	0	0

Description: RN to BSN Program. This course provides the foundation for the role of the professional nurse in research and evidence-based practice. You will learn the methodology to search the literature, critically appraise research, and develop the foundational steps of an evidence-based project.

Prerequisites: Admission to the college.

NSG 434 Ethical Issues in Nursing Practice

Total Credits	Theory Credits	Lab Credits	Clinical Credits
2	2	0	0

Description: This course focuses on legal and ethical concepts for sound decision-making in healthcare. You will explore ethical issues across the lifespan, including cultural congruence regarding professional, legal, social, global, genetic, and technological issues in contemporary nursing.

Prerequisites: 332 or 356 or 443.

NSG 437 Community Health Nursing for the Public's Health

Total Credits	Theory Credits	Lab Credits	Clinical Credits
4	4	0	0

Description: RN to BSN Program. This course focuses on the assessment of health and illness of individuals, families, populations, and communities from a local to global aspect. You will evaluate resources and needs within communities while focusing on methods of health promotion and treatment for individuals, families, and communities.

Prerequisites: Admission to the college.

NSG 439 Leadership in Contemporary Nursing Practice

Total Credits	Theory Credits	Lab Credits	Clinical Credits
5	3	0	2

Description: RN to BSN Program. This course explores and applies the principles of leadership theories and management in contemporary nursing practice. You will incorporate principles of leadership in a complex healthcare environment with an emphasis on teamwork, interprofessional collaboration, clinical reasoning, and evidence-based practice.

Prerequisites: 327 and 427.

NSG 443 Community Health Nursing

Total Credits	Theory Credits	Lab Credits	Clinical Credits
5	3	0	2

Description: This course focuses on the role of the professional nurse in community settings from the local to global aspect. You will apply principles of epidemiology, health promotion, and disease prevention for individuals, families, and communities.

Prerequisites: 331 or 332.

NSG 444 Transition to Practice

Total Credits	Theory Credits	Lab Credits	Clinical Credits
2	2	0	0

Description: This course is a comprehensive review of concepts throughout the baccalaureate program to prepare students for entry into professional nursing practice. You will synthesize nursing knowledge, refine clinical judgment, and build confidence during the transition from student to baccalaureate prepared nurse.

Prerequisites: 403, 418, 426, and 443.

NSG 446 Professional Practice Immersion

Total Credits	Theory Credits	Lab Credits	Clinical Credits
8	3	0	5

Description: This course focuses on the exploration of organizational strategies, management principles, and societal trends to enhance leadership skills in nursing practice. You will use evidence-based practices to develop innovative approaches that positively impact quality of care.

Prerequisites: 403, 418, 426, and 443.

NURSING PROGRAM REQUIREMENTS**Dress Code Overview**

We expect students to present themselves in a manner that reflects the professionalism and high standards of the nursing profession. The dress code for the Simulation Center/skills lab and for clinical experiences are detailed in the student handbook.

The following is an abbreviated overview of the dress code for lab and clinical:

1. **Uniforms:** Students are required to wear school-approved scrubs during lab and clinical rotations. These scrubs should be clean, wrinkle-free, and properly fitting to allow for ease of movement and professional appearance.
2. **Footwear:** Comfortable, closed-toe shoes that are non-permeable and provide adequate support are mandatory to ensure safety and hygiene.
3. **Grooming:** Hair should be neat, clean, and secured away from the face. Facial hair must be well-groomed and allow for application of an N-95 mask. Fingernails should be short and clean, with no artificial nails or nail polish.
4. **Jewelry and Accessories:** Minimal jewelry is allowed to prevent injury and maintain a professional look. This typically includes small stud earrings and a watch. Visible body piercings and tattoos should be covered.
5. **Personal Hygiene:** Students must maintain high standards of personal hygiene, including regular bathing and the use of deodorant. Strong perfumes or colognes should be avoided.

Student Identification Badge

All enrolled students receive an identification (ID) badge from the HSHS St. John's Hospital security office. This badge is required for access to the college's main campus building and the Simulation Center.

Students must wear their student ID badge at all times while performing their duties as St. John's College students. This badge is crucial for both security and identification purposes.

Technology Requirements

All programs at St. John's College utilize online resources, including course materials, textbooks, and required exams.

The following are the recommended minimum technology requirements for the program:

1. **Laptop Computer:** You should consider factors such as performance, portability, and budget. We recommend that the laptop should be no older than 3-4 years to be effective. The laptop must include a camera and microphone.
 - a. **Processor (CPU):**
 - i. Intel Core i5 or higher, or AMD Ryzen 5 or higher. Websites, such as [PCWorld](#) may be helpful.
 - b. **Memory (RAM):**
 - i. At least 8 GB of RAM. This is sufficient for multitasking and running most applications smoothly.
 - c. **Storage:**
 - i. A 512 GB SSD (Solid State Drive) is ideal.
 - d. **Display:**
 - i. A **1080p (Full HD) display**.
 - e. **Battery Life:**
 - i. Aim for a laptop with at least **8-10 hours of battery life**.
 - f. **Portability:**
 - i. A lightweight and portable design, ideally under **4 pounds**.
 - g. **Connectivity:**
 - i. Multiple USB ports (including USB-C), an HDMI port, and a headphone jack.
 - h. **Operating System:**
 - i. Windows 10/11 or macOS.
 - i. **Additional Features:**
 - i. A good quality webcam and microphone for online classes are required.
 - ii. A comfortable keyboard and responsive touchpad for ease of use.
2. **Software:**
 - a. Office Suite: Microsoft Office or equivalent will be needed for assignments.
 - b. Web browser: Students should download the latest versions of Chrome, Firefox, and/or Safari.
 - c. Antivirus software: up-to-date antivirus and anti-malware software is strongly recommended.
3. **3rd Party Software Technical Requirements:** Undergraduate programs utilize Assessment Technologies Institute (ATI) products and Wolters Kluwer Lippincott the Point products. For this reason, current technical requirements should be reviewed and can be found online for [ATI](#) and [Wolters Kluwer](#).

4. **Internet Access:** High-speed internet is available throughout campus. Students will need access to the internet for studying and completing coursework outside of school.
5. **Printer Access:** Printers are available at the main campus as needed. Students may need access to a printer for studying and completing coursework outside of school.

FINANCIAL AID PROGRAMS AND GUIDELINES

Applying for Financial Aid

To be considered for federal, state, and institutional sources of assistance, students begin by completing the [Free Application for Federal Student Aid](#) (FAFSA). The FAFSA is generally available October 1 of each year. The FAFSA is necessary to be eligible for most forms of financial aid, including institutional aid (scholarship) at St. John's College.

The Title IV school code for St. John's College is 030980.

Grants and scholarships do not have to be repaid unless stated otherwise. Loans must be repaid after the student has graduated, dropped all courses or enrollment is reduced to less than six (6) credits. A combination of one or more of these programs may be extended to you after an assessment of your FAFSA results has occurred.

A student's financial need is determined by subtracting any resources available to the student from the college cost budget. Such resources include expected parental/student contributions as determined by completing the FAFSA and benefits received from other programs.

If you have questions while completing the FAFSA, please contact the college's financial aid office at (217) 814-4705.

Qualifying for Financial Aid

To receive most forms of financial assistance, you must be registered as part-time status with at least six (6) credits. Students enrolled in twelve (12) or more credits each semester/term are considered full-time for most financial aid programs. State of Illinois MAP Grant recipients must be enrolled in fifteen (15) credits to receive a full Illinois Map Grant award.

Upon completing the FAFSA, you will receive a student aid report (SAR) via email. If you do not receive an SAR, please log on to the FAFSA website to check for any errors (including your email address) and make any needed corrections. If you require help to make these corrections, please contact the financial aid office.

The college will receive your information electronically. There is no need to send us your form; however, you are welcome to notify us that you have made a change. If additional documentation is needed to complete your file, you will be contacted in writing by the financial aid office.

Once the financial aid office has all your materials, you will receive a financial aid award offer via email. You will need to review your financial aid materials, complete the forms, sign where necessary and return all forms and other requested materials to St. John's College.

Please be advised if you are expecting an institutional scholarship and/or private scholarship, they may not appear on your initial award offer. This is solely due to differences in timing for each process. Revised award offers are issued if changes are made due to receiving a private scholarships or grant.

Cost of Attendance Budgets

Each year, St. John's College establishes cost of attendance (COA) budgets that include direct expenses (tuition and fees) and indirect expenses (room and board, books and supplies, health insurance, transportation, and miscellaneous expenses). Students may apply for financial assistance to assist with their direct and indirect cost.

These budgets are based on a philosophy of modesty. Basic cost-of-living expenses are reviewed and taken into consideration when creating COA budgets. The budgets intended to meet the basic education related costs of the student. Please contact the financial aid office to discuss your budget options and individual needs.

2024 - 2025 Estimated Cost of Attendance Full-time Students

Major Sequence	Living Status	Tuition and Fees	Cost of Living (Housing, food, utilities)	Books and Supplies	Transportation	Personal Expenses	Total Estimated Cost
Pre-Licensure (BSN & Accelerated) BSN	Off Campus	\$25,466.00	\$11,457.00	\$2,500.00	\$3,750.00	\$2,100.00	\$45,273.00
Pre-Licensure (LPN-BSN)	Off Campus	\$25,466.00	\$11,457.00	\$2,500.00	\$3,750.00	\$2,100.00	\$45,273.00
RN to BSN	Off Campus	\$10,500.00	\$5,729.00	\$1,250.00	\$0.00 (Online)	\$1,100.00	\$18,579.00
MSN FNP Full Time	Off Campus	\$17,228.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$30,685.00
MSN NAL Full Time	Off Campus	\$16,928.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$30,385.00
MSN FNP Part Time	Off Campus	\$11,732.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$25,189.00
MSN NAL Part Time	Off Campus	\$11,432.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$24,889.00
BSN-DNP FNP Full Time	Off Campus	\$17,228.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$30,685.00
BSN-DNP NAL Full Time	Off Campus	\$16,928.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$30,385.00
BSN-DNP FNP Part-Time	Off Campus	\$11,732.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$25,189.00
BSN-DNP Leadership Part-Time	Off Campus	\$11,432.00	\$11,457.00	\$900.00	\$0.00 (Online)	\$1,100.00	\$24,889.00

Cost of Attendance Rationale

- St. John's College is a 100% commuter campus.
- All cost-of-living components are based on a median rent, utility, and food cost for the Springfield, Illinois area.
- The monthly cost has been multiplied by the 9-month standard enrolment for an academic year.
- Additional cost of attendance budgets for summer are only calculated for a 3-month term once a student enrolls in summer term courses.
- The summer term is a prorated amount based on the same cost of living statistics.
- The cost-of-living information is collected each March to ensure adequate allotments for expenses.
- Please see notes below for the source of cost-of-living reporting.

Additional Notes on Cost of Attendance Rationale

1. Students that have a financial aid package meeting the total cost of attendance, that need additional funding, may appeal for a computer and/or cost of living adjustment to receive additional financial aid. Documentation of additional increases to the cost of attendance is required at appeal. Computer adjustments cannot exceed a one-time \$1500.00 adjustment.
2. Per person median cost of living information can be found at <https://livingcost.org/cost/united-states/il/springfield>
3. RN-BSN Students work full time, so the cost of living is 50% of the full allotment.
4. Graduate students work reduced hours as an RN, so they receive full cost of living allotment.

Professional Judgment (PJ) Process

If a student needs access to additional resources not included in their cost of attendance, they may submit a written request via email to Madison Jeffers, Financial Aid Administrator, to perform a budget review. The request can be emailed to madison.jeffers@sics.edu.

Sources of Financial Aid

1. Federal Pell Grant
 - a. Grant does not have to be repaid.
 - b. This grant is available almost exclusively to undergraduate students.
 - c. Student must be working towards their first bachelor's degree for consideration.
 - d. Student must demonstrate financial need as determined through FAFSA.
2. Federal Supplemental Education Opportunity Grant (FSEOG)
 - a. Grant does not have to be repaid.
 - b. To receive a FSEOG, you must attend school at least half-time and complete a FAFSA.
 - c. Students with Pell eligibility are given first consideration for this award, and funds are limited.
 - d. These awards are based on financial need and are in addition to the Pell Grant.
3. Federal Work Study (FWS)
 - a. Grant is based on hours worked in certified FWS position.
 - b. FWS jobs allow you to earn money to apply toward your school and/or for living expenses.
 - c. You must be attending school at least half-time.
 - d. These awards are based on financial need as determined by completing a FAFSA and are for a specified amount of earnings.
4. Federal Direct Subsidized Loan
 - a. Loan must be repaid.

- b. U.S. Department of Education pays interest while borrower is in school and during grace and deferment periods.
 - c. Student must be attending at least half-time and demonstrate financial need.
 - d. Fixed rate (set annually) for new borrowers.
- 5. Federal Direct Parent PLUS Loan
 - a. Loan must be repaid and are for parents of dependent undergraduate students and for graduate and professional students.
 - b. Students must be enrolled at least half-time and financial need is not required.
 - c. Unsubsidized: Borrower (parents) responsible for all interest.
 - d. Maximum amount is cost of attendance minus any other financial aid student receives, no minimum amount.
- 6. State of Illinois Monetary Award Program (MAP) Grant
 - a. Grant does not have to be repaid.
 - b. Full- or half-time students without a prior baccalaureate degree are eligible for this state grant.
 - c. The MAP Grant helps students pay tuition and mandatory fees and does not have to be repaid.
 - d. To be eligible for this grant a student must complete the FAFSA, must demonstrate financial need as determined by the Illinois Student Assistance Commission (ISAC) and must be a resident of Illinois. NOTE: Parent of dependent students also must be a resident of Illinois for their student to be eligible of this grant.
 - e. Students are encouraged to apply early, as eligibility alone does not guarantee these dollars, as application volume and funding are also important factors.
- 7. St. John's College Institutional Scholarships
 - a. St. John's College offers non-renewable need-based scholarships established through the generosity of alumni and friends of the college.
 - b. Students must complete a FAFSA to be eligible for institutional scholarship.
 - c. Institutional scholarship funds are "last dollar" funding. This means it covers remaining costs for tuition and fees after all other aid has been awarded.
- 8. Private Sources of Financial Aid
 - a. You may be able to investigate possible sources of aid in your home community and/or online.
 - b. A starting place may be the fraternal organizations located in your community, i.e., American Legion, VFW, Knights of Columbus lodges, etc.
- 9. Private Student Loan Disclosure
 - a. Students who plan to apply for a private student loan must complete a self-certification form or submit proof of having done one.
 - b. Students are free to explore the lenders of their choice and are encouraged to research multiple lenders to find the best fit for both short-term and long-term needs.
 - c. The office of financial aid does not refer/recommend/ suggest lenders.
 - d. If you are unsure of what to ask each lender, you are welcome to consult the financial aid office to explore your needs.

COLLEGE DIRECTORY

College Board Members

College Board Member	Role(s) Per By-laws
Linda Blakley, DNP, RN	St. John's College Alumna & Alumni Association President
Lesa Branham, DMin, MPA	St. John's Hospital Board, Community
Sarah Delano Pavlik, JD	St. John's Hospital Board, Community
Kathy Donovan, MS, RN	CNO/COO, Hospital Sisters Health System
Matthew Fry, DHA, MHA, MBA, FACHE	Market President & CEO, St. John's Hospital, St. John's Hospital Board
Kris Maurer, RN	St. John's College Alumna, Community
Michelle McCarthy, DNP, RN	St. John's College Alumna, Higher Education, Community
Allison Paul, DNP, RN, NEA-BC	CNO, St. John's Hospital
Traci Krause, DNP, MPH, RN	Chairperson St. John's College Chancellor
Adam Feriozzi	St. John's Hospital Director Finance Operations
Elaine Hardy, PhD, RN	St. John's College Academic Dean
Hannah Jugan, MS	St. John's College Dean of Students
Paige Toth, JD	HSBS VP Associate General Counsel
Angela Voudrie-Brockman	St. John's College Administrative Assistant

College Administration, Faculty, and Staff

Melissa Adams, PhD, RN Associate Professor	Traci Krause DNP, MPH, RN Chancellor
Mary Baker, DNP, RN Associate Professor	Elaine Hardy, PhD, RN Academic Dean
Cynthia Bednarchik, DNP, FNP-BC Assistant Professor	Hannah Jugan, MS Dean of Students
Gloria Brummer, DNP, RN, CNE, CEN Professor	Madison Jeffers, BS Financial Aid Administrator
Megan Burton, MSN, RN CNE Assistant Professor	Heather McCullough, M.Ed. Registrar/Admission Administrator
Bettianne Casper, MSN, RN, CNE Assistant Professor	Amanda Moriconi AS, AAS Student Services Coordinator
Krista Hamilton, DNP, FNP-BC, Assistant Professor	Angela Voudrie-Brockman Administrative Assistant

Ife Muiyiwa-Ojo, DNP, MSN, RN, CEN, CCRN Associate Professor	Alisha Williams, BS Admissions Recruiter
Cheryl Pope, DNP, RN Assistant Professor	Amanda Winter, BS Simulation Specialist
Nancy Semenza, PhD, RN Associate Professor	
Judy Skelton, MSN, RNC-OB, CLC Assistant Professor	
Mary Barnes, MS, RN, CCRN Adjunct Faculty	
Linda Blakley, DNP, RNC-OB Adjunct Faculty	
Stacy Roher, MSN, NP-BC Adjunct Faculty	
Malissa Talbert, MSN, RN, CMSRN Adjunct Faculty	

END OF 2024-2025 UNDERGRADUATE CATALOG