



# St. John's College Policies and Procedures

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<b>SYSTEM:</b> HSHS	<b>MANUAL(S):</b> HSHS St. John's College Policies
<b>TITLE:</b> College Shared Governance Policy	<b>ORIGINATING DEPARTMENT:</b> St. John's College
<b>EFFECTIVE DATE:</b> 08/01/2025	<b>REVISION DATE(S):</b>
<b>SUPERCEDES:</b> Local ministry handbooks/catalogs/policies adopted prior to the effective date of this policy.	

## Purpose:

The purpose of this policy is to affirm the College's commitment to a shared governance model that promotes inclusive participation in decision-making processes. Shared governance at St. John's College of Nursing ensures that faculty, staff, students, and administrators contribute collaboratively to the development and achievement of the College's mission, vision, strategic priorities, and academic integrity.

## Policy:

### 1. Scope

- a. This policy applies to all employees and students at St. John's College of Nursing who participate in governance activities and decision-making processes through established committees, councils, and forums.

### 2. Definitions

- a. Shared Governance: A participatory decision-making framework in which various stakeholders have defined roles and responsibilities in institutional planning and operations.
- b. College Bylaws: The formal document that outlines the College's governance structure, decision-making authority, and operational procedures.

### 3. Policy Statement

- a. St. John's College of Nursing upholds a philosophy of shared governance as articulated in the St. John's College of Nursing Bylaws, which define the authority, roles, and responsibilities of the College's governing bodies. Through shared governance, the College:
  - i. Promotes transparency, collaboration, and mutual respect among all stakeholders.
  - ii. Engages faculty, staff, and students in decision-making related to academic programs, policies, resource allocation, and strategic planning.
  - iii. Aligns institutional decisions with its mission as a Catholic, single-purpose institution focused on baccalaureate nursing education.
- b. The structures and mechanisms of shared governance include the College Operational Leadership Team (COLT), standing and ad hoc committees, and the College Forum. The composition, charge, and scope of these bodies are further described in the College Bylaws.

### 4. Roles and Responsibilities

- a. Dean: Ensures implementation of this policy and adherence to the College Bylaws.



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- b. COLT: Facilitates governance operations and oversees institutional planning in alignment with the shared governance model.
- c. Faculty and Staff: Participate in governance bodies and uphold responsibilities as outlined in committee charges and bylaws.
- d. Students: Engage in shared governance through appointed representation and designated forums.

### **5. Procedures**

- a. Shared governance procedures are operationalized through the College's standing committee structure as described in the College Bylaws.
- b. Committee membership, responsibilities, and reporting structures are reviewed annually by COLT.
- c. The College Forum convenes at least once per semester to provide a platform for open dialogue and feedback on college-wide initiatives.
- d. Recommendations generated through shared governance processes are forwarded to COLT or appropriate decision-making bodies for final action.

### **6. Related Documents/References**

- a. St. John's College Bylaws, Revision 2025