



St. John's College of Nursing Graduate Catalog 2026–2027

This catalog is for informational purposes only and does not constitute a contract. The College makes every effort to ensure that this catalog contains complete and accurate information at the time of publishing. However, circumstances may arise that require the College to change existing policies, rules, or program information prior to the publishing of the next catalog. The College reserves the right to change, modify or alter information in this catalog.

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Doctor of Nursing Practice (DNP) Teach-Out

St. John's College is no longer admitting students to the BSN-to-DNP programs. Students currently enrolled in these programs are completing their degrees under an approved teach-out plan.

Students enrolled in a BSN-to-DNP program prior to the 2026–2027 academic year will continue to follow the degree requirements, curriculum, and program-specific academic requirements published in the catalog applicable to their program of study at the time of enrollment. The College will provide the courses and academic support necessary for eligible students to complete the established teach-out plan.

College-wide policies in effect during the 2026–2027 academic year continue to apply unless otherwise specified as part of the teach-out plan.

ABOUT ST. JOHN'S COLLEGE

Main Campus Contact Information

St. John's College of Nursing
729 East Carpenter Street
Springfield, IL 62702
P: 217-525-5628

Simulation Center Contact Information

St. John's College Simulation Center
Bank of Springfield Building
850 East Madison Street
Springfield, IL 62702
P: 217-525-5628

St. John's College History

In 1886, St. John's College, Department of Nursing was founded by the Hospital Sisters of the Third Order of St. Francis. Their mission was to care for the sick and needy of the community in a spirit of joy, respect, and commitment to competence. From that day to the present, the values and vision of the Hospital Sisters have underscored and directed the efforts of the faculty and students. The College provides education rooted in the spirit of St. Francis and St. Clare, demonstrating respect for all traditions, cultures, and spiritualities.

St. John's College Mission

St. John's College is a Catholic institution of higher education dedicated to providing quality nursing and professional health degrees and programs, consistent with the Hospital Sisters of St. Francis' tradition that fosters the learner's spiritual, ethical, and professional development.

St. John's College Vision Statement

St. John's College educates nurses and health professionals for innovative practice excellence and values-based leadership.

St. John's College Values

St. John's College values are based on the values of the Hospital Sisters Health System (HSHS) and are included in all aspects of the College. These values are care, competence, joy, and respect.

St. John's College Purpose

St. John's College is a single purpose College educating baccalaureate, master's, and doctoral nursing students. The purpose of the College is to educate students who provide competent, caring, client-centered, professional services for a diverse population. The College provides an environment conducive to the intellectual, social, moral, spiritual, and life-long professional development of graduates who can participate as citizens in this democratic society. The College engages in service and scholarship that advances the discipline of nursing and the provision of health care.

College Approvals and Accreditation

St. John's College is approved by the [Illinois Board of Higher Education \(IBHE\)](#), the [Illinois Department of Financial and Professional Regulation \(IDFPR\)](#), and the [State Agency for Veterans' Benefits for the Montgomery G.I. Bill®](#).

St. John's College of Nursing is accredited by the [Higher Learning Commission](#) an institutional accreditor recognized by the U.S. Department of Education.

The Master of Science in Nursing (MSN) program at St. John's College of Nursing at 729 E. Carpenter St., Springfield, Illinois, is accredited by the: [Accreditation Commission for Education in Nursing \(ACEN\)](#).

3390 Peachtree Road NE, Suite 1400 Atlanta, GA, 30326

The most recent accreditation decision made by the ACEN Board of Commissioners for the MSN program is continuing accreditation.

View the public information disclosed by the ACEN regarding this program on the ACEN website.

Distance Education (NC-SARA)

St. John's College is a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA). NC-SARA is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of post-secondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. Current member states of SARA can be found <https://nc-sara.org/>

ACADEMIC CALENDAR 2026-2027

FALL 2026 SEMESTER

<u>Event</u>	<u>Day</u>	<u>Date</u>
Fall Semester Start	Monday	8/17/2026
Add Deadline	Monday	8/17/2026
Drop Deadline	Friday	8/28/2026
Campus Closed – Holiday	Monday	9/7/2026
Graduation Application Due for Fall Grads	Thursday	10/1/2026
Fall Break (No Classes)	Monday–Friday	10/12/2026 – 10/16/2026
Spring 2027 Registration Opens	Monday	11/23/2026
Campus Closed – Holiday	Thursday/Friday	11/26/2026 – 11/27/2026
Last Day to Withdraw for Fall Courses	Friday	11/27/2026
Final Exams	Monday–Friday	12/7/2026 – 12/11/2026
Last Day of Classes	Friday	12/11/2026
Spring 2027 Tuition Due	Monday	12/14/2026
Dec 2026 Graduation Practice	Tuesday 0930–1100	12/15/2026
Final Grades Due by Noon from Faculty	Tuesday	12/15/2026
Faculty End of Semester Assessment Days	Wednesday/Thursday	12/16/2026 – 12/17/2026
Fall 2026 Graduation	Friday	12/18/2026
Campus Closed – Holiday	Thursday/Friday	12/24/2026 – 12/25/2026

SPRING 2027 SEMESTER

<u>Event</u>	<u>Day</u>	<u>Date</u>
Campus Closed – Holiday	Monday	1/18/2027
Spring Semester Start	Tuesday	1/19/2027
Add Deadline	Tuesday	1/19/2027
Drop Deadline	Friday	1/29/2027
Graduation Application Due for Spring Grads	Monday	3/1/2027
Spring Break (No Classes)	Monday–Friday	3/8/2027 – 3/12/2027
Summer '27 and Fall '27 Registration Opens	Monday	4/26/2027
Last Day to Withdraw from Spring Courses	Friday	4/30/2027

Summer 2027 Tuition Due	Monday	5/3/2027
Final Exams	Monday–Friday	5/10/2027 – 5/14/2027
Last Day of Classes	Friday	5/14/2027
May 2027 Graduation Practice	Tuesday 0930–1100	5/18/2027
Final Grades Due by Noon from Faculty	Tuesday	5/18/2027
Faculty End of Semester Assessment Days	Wednesday/Thursday	5/19/2027 – 5/20/2027
Spring 2027 Graduation	Friday	5/21/2027

SUMMER 2027 SESSION

<u>Event</u>	<u>Day</u>	<u>Date</u>
Summer Term Start	Monday	5/24/2027
Add Deadline	Monday	5/24/2027
Campus Closed – Holiday	Monday	5/31/2027
Drop Deadline	Friday	6/4/2027
Fall 2027 Tuition Due	Monday	7/19/2027
Last Day to Withdraw from Summer Courses	Friday	7/23/2027
Final Exams	Monday–Friday	8/2/2027 – 8/6/2027
Last Day of Classes	Friday	8/6/2027
Final Grades Due by Noon from Faculty	Tuesday	8/10/2027

GENERAL CAMPUS INFORMATION

Educational Facilities

St. John’s College has a main campus located at 729 E. Carpenter Street, Springfield, Illinois, across Carpenter Street from HSHS St. John’s Hospital. The St. John’s College Simulation Center is located approximately 0.4 miles from the main campus at the Bank of Springfield, 850 E. Madison St., Springfield, Illinois. The College also utilizes educational and training spaces located at HSHS St. John’s Hospital, including a health sciences library for student use.

College Facilities and Resources

College facilities and resources available to graduate students include classrooms, the Student Success Center, student lounge, faculty and administrative offices, simulation and skills laboratories, debriefing spaces, and educational and library resources available through HSHS St. John’s Hospital. Graduate students enrolled in online programs have access to applicable College facilities, academic support, and student services.

Holistic Health Services

Students at St. John’s College of Nursing can participate in a wide variety of programs and services to help achieve optimal health, quality of life, reduce stress, and increase resilience. These opportunities are free to St. John’s College students. Please visit this HSHS link for more information.

Housing/Parking/Transportation/Meals

St. John’s College is a non-residential campus. Parking is available to students accessing campus facilities. Students are responsible for transportation associated with required practicum experiences. Meals are available for purchase at HSHS St. John’s Hospital.

Practicum Experiences

The online MSN program includes required practicum experiences designed to support achievement of graduate-level nursing competencies and program outcomes. Practicum experiences provide students with opportunities to apply knowledge and skills in professional practice settings relevant to their program of study.

Students generally identify a proposed practicum site and qualified preceptor in collaboration with College faculty. Practicum experiences may occur within the student's place of employment when the experience, preceptor, and activities meet course and program requirements. All practicum sites and preceptors must be approved by the College, and required affiliation agreements and compliance requirements must be completed before practicum hours begin.

Practicum experiences may occur within HSHS or other appropriate health care, educational, community, or organizational settings based on the student's program of study and practicum objectives.

Community Engagement

Community engagement is integrated into graduate nursing education through coursework, practicum experiences, scholarly activities, and other opportunities that address the needs of populations, communities, health care organizations, and systems.

Graduate students may engage with health care and community organizations in activities that support health promotion, education, leadership, quality improvement, population health, and other initiatives consistent with program and course outcomes.

Mission Outreach

St. John's College provides students opportunities to engage with the mission and values of the College and Hospital Sisters Health System through service and community-based activities. Opportunities may include participation with Hospital Sisters Mission Outreach and other community organizations.

Inclement Weather Policy

The safety and well-being of our students, faculty, and staff are our top priorities. In the event of inclement weather, the College has established the following policy to ensure safety while minimizing disruptions to educational activities.

Notification of Closures or Delays

1. Decision-Making: The decision to close the College or delay campus operations due to inclement weather will be made by College administration based on weather forecasts, road conditions, and the safety of travel for our community members.
2. Communication: Notifications of closures or delays will be communicated through available College communication channels, which may include:
 - College website
 - Email
 - Text/SMS messages
 - Social media
 - Local news outlets

Class and Practicum Schedule Adjustments

1. **Online Courses:** Because graduate courses are delivered online, closure or delayed opening of the physical College campus does not ordinarily result in cancellation of online coursework or scheduled online learning activities. Faculty will communicate any necessary adjustments to students.
2. **Practicum Experiences:** Inclement weather may affect practicum experiences based on conditions at the student's location or practicum site. Students should follow the policies of the practicum site and instructions provided by College faculty and/or their preceptor. Students should communicate promptly with faculty and their preceptor when weather conditions affect their ability to participate in a scheduled practicum experience.

Inclement Weather Student Responsibilities

1. **Stay Informed:** Students are responsible for monitoring College communications and maintaining current contact information in College systems.
2. **Safety:** Students should use appropriate judgment regarding travel during hazardous weather conditions and communicate promptly with faculty and practicum preceptors when weather affects a scheduled College or practicum activity.

Safety and Security

A comprehensive safety and security program is in place on College property, in collaboration with St. John's Hospital security and local law enforcement agencies. St. John's security officers are authorized to enforce both hospital and College policies and are available to assist students, faculty, and staff.

1. For assistance, campus escort, or to report criminal activity 24/7, please call the security dispatch. On campus dial extension 2044020 or 217-814-4020.
2. For emergencies, on campus dial extension 111 or 217-814-4020.

During their nursing education, students may engage in College, practicum, community, or other educational settings where they may encounter potentially unsafe situations. St. John's College publishes an annual security report every October. This report, along with campus crime statistics, is accessible [online](#).

ACADEMIC POLICIES

Transfer of Graduate Credit

The Master of Science in Nursing program requires completion of all 36 graduate credits at St. John's College. Graduate coursework completed at another institution is not accepted toward the MSN degree.

Transfer of Credit from St. John's College

Transfer of credit from St. John's College to another institution is dependent upon the policies and procedures of the receiving institution. St. John's College cannot guarantee acceptance of transfer credit or equivalency of transferred credit by another institution.

Course Registration

Students work with their academic advisors for program progression and are registered each semester/term by the Registrar. All tuition and fees must be paid in full to register for the next semester/term. Students must be registered to attend classes.

Cancellation of Courses

The College reserves the right to cancel a course during the registration period. Cancellation may occur up to and including the first day the class meets.

Dropping Courses

Courses may be dropped through the drop deadline published in the Academic Calendar. Courses dropped within this period will not appear on the student's transcript, and the student will owe no tuition or applicable fees for the dropped course.

Withdrawing from a Course

Students may withdraw from a course any time after the drop period and before the last day to withdraw.

Withdrawals will be recorded on the transcript as a "W." After the drop period, students may be administratively withdrawn from a course for non-participation. See College Policy, "Last Date of Attendance Procedure."

Drop/Withdraw Procedure

Financial aid may be impacted by a student who drops a course within the add/drop period or withdraws from a course before the last day to withdraw. Expectations for dropping or withdrawing from a course are:

1. Students receiving financial aid must notify and consult with the Financial Aid Office.
2. The student should contact the course faculty regarding the intention to drop or withdraw from a course.
3. The student should contact their academic advisor regarding program progression.

The student wishing to drop or withdraw from a course must complete the "Course Withdrawal Form" and file the form with the Registrar's Office.

Credit Hour Definition

Theory Credit Hour

- One theory credit hour represents a minimum of one hour of faculty-directed instruction or equivalent academic engagement and two hours of out-of-class student work per week for approximately 15 weeks, or the equivalent amount of work over a different term length.
- Faculty-directed instruction or equivalent academic engagement may include asynchronous instructional activities, faculty-developed course content, facilitated discussions, interactive learning activities, and other substantive academic engagement appropriate to the course.
- Out-of-class work may include readings, assignments, discussion preparation, projects, and examination preparation.
- Fall and spring semesters include 15 instructional weeks plus one final examination week. Summer terms include 10 instructional weeks plus one final examination week.

Practicum Credit Hour

- One practicum credit hour represents 60 hours of approved practicum experience.
- Practicum activities may include leadership, education, organizational assessment, quality improvement, evidence translation, project development, implementation, and evaluation.
- Additional preparation, documentation, reflection, or other faculty-assigned work may be required.
- Practicum hours are completed according to course requirements and an approved practicum plan under the guidance of assigned faculty.

The MSN curriculum does not include separate laboratory or clinical credit hours.

Grades Points

Grade point averages are calculated at the end of each semester/term and cumulatively for coursework completed at St. John's College. Grade point averages appear on the official transcript.

The following grading scale is used for graduate courses:

Grade	Percentage	Grade Points
A	90–100%	4
B	80–89%	3
C	70–79%	2
F	Below 70%	0

Students must earn a grade of B or higher in each course and maintain a minimum cumulative GPA of 3.0 to progress in the MSN program.

Semester Grade Point Average

Grade points earned for each course are calculated by multiplying the grade point value of the final course grade by the number of credit hours assigned to the course. The semester grade point average (GPA) is calculated by dividing the total grade points earned by the total credit hours attempted.

Academic Probation

1. **Satisfactory Academic Progress:** Students must earn a grade of B or higher in each course and maintain a minimum cumulative GPA of 3.0 on a 4.0 scale to progress in the MSN program.
2. **Continuous Progression:** Students are expected to progress in the program from semester to semester according to their program plan. Students who need to interrupt enrollment must request a Leave of Absence in accordance with the Leave of Absence Policy.
3. **Academic Probation:** A student who earns one grade of C will be placed on academic probation. A grade of C does not meet the minimum course grade required for successful progression in the MSN program.
 - a. The student must repeat the course the next time it is offered and earn a grade of B or higher.
 - b. A student may not enroll in a course for which the course receiving the C is a prerequisite until the prerequisite has been successfully completed.
 - c. A student who earns a second grade of C, either in the repeated course or in another MSN course, will be dismissed from the program.
4. **Dismissal:** A student who earns a grade of F in any MSN course will be dismissed from the program. A student who withdraws or is administratively withdrawn from a course may be subject to review for continued progression in accordance with College policy.
5. **Removal from Academic Probation:** Academic probation will be removed when the student successfully repeats the course in which the C was earned with a grade of B or higher and maintains a minimum cumulative GPA of 3.0.
6. **Official Notification:** Students placed on academic probation or dismissed from the MSN program will receive official notification via College email from the academic dean or designee.
7. **Transcription of Grades:** All grades and withdrawals are recorded on the student's academic transcript in accordance with College policy. Repeating a course does not remove the original grade from the academic record.

Appealing Academic Dismissal

A student who is academically dismissed from the MSN program may appeal the dismissal to the Chancellor.

1. **Appeal Submission:** The student must submit a written appeal to the Chancellor within five (5) business days of the date of the dismissal notification. The appeal must describe the circumstances supporting the request for reconsideration and include any relevant documentation.
2. **Review:** The Chancellor will review the appeal and may consult with appropriate College personnel or request additional information from the student as needed.
3. **Decision:** The student will be notified of the appeal decision in writing. The decision of the Chancellor is final.

Degree Conferral

To be eligible for conferral of the **Master of Science in Nursing (MSN) degree**, a student must satisfactorily:

1. Complete all credits required for the degree.
2. Complete all required courses specified in the MSN program plan.
3. Meet all MSN academic progression and degree requirements.
4. Attain a minimum cumulative GPA of 3.0 for coursework completed at St. John's College.
5. Be free of financial and institutional holds.
6. Complete all degree requirements within four (4) years of initial enrollment in the MSN program.
7. File an application for graduation by the deadline published in the academic calendar.

Graduation

St. John's College holds graduation ceremonies in May and December each year. Students completing the MSN program during the summer term or fall semester participate in the December graduation ceremony. Students completing the program during the spring semester participate in the May graduation ceremony.

STUDENT RIGHTS AND RESPONSIBILITIES

Nondiscrimination

See St. John's College "Nondiscrimination Policy" for equal opportunity and nondiscrimination in employment and education statement.

St. John's College has an enduring commitment to enhancing Illinois' quality of life by developing and fostering understanding and appreciation of a free and diverse society and providing equal opportunity for all its students and employees. To help effectuate these goals, St. John's College is committed to a policy of equal opportunity and nondiscrimination in employment and education.

No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, or gender expression. In addition, discrimination in employment based on familial status or membership or activity in a local commission as defined by law is prohibited.

Harassment on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or familial status is prohibited. Harassment may occur in a variety of relationships, including faculty and student, supervisor and employee, student and student, staff and student, employee and employee, and other relationships with persons having business at, or visiting the educational or working environment.

This policy is directed at verbal or physical conduct that constitutes discrimination /harassment under state and federal law and is not directed at the content of speech. In cases in which verbal statements and other forms of expression are involved, St. John's College will give due consideration to an individual's constitutionally protected right to free speech and academic freedom. However, discrimination and harassment are not within the protections of academic freedom or free speech.

Student Rights and Responsibilities Coordinators

For more information concerning the provisions and rights provided there under of the Americans with Disabilities Act, Title VI of the Civil Rights act of 1964, Title IX of the 1972 Education Amendments, and/or Section 504 of the 1973 Rehabilitation Act, please contact the appropriate designated coordinator:

Area	Description	College Contact
Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act	Prohibit discrimination on the basis of disability and provide for equal access to College programs, services, and activities for qualified students with disabilities.	Hannah Jugan, Dean of Students and ADA/Section 504 Coordinator Office: 137 P: 217-814-5440 F: 217-757-6870 E: hannah.jugan@sjcs.edu
Title IV – Federal Student Financial Aid	Federal requirements governing the administration of federal student financial aid programs.	Madison Jeffers, Financial Aid Director Office: 136 P: 217-814-4705 F: 217-757-6870 E: madison.jeffers@sjcs.edu
Title IX of the Education Amendments of 1972	Prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance, including protections related to pregnancy and related conditions.	Hannah Jugan, Dean of Students and Title IX Coordinator Office: 137 P: 217-814-5440 F: 217-757-6870 E: hannah.jugan@sjcs.edu
Student Complaints and Grievances	Provides a process for students to raise concerns regarding alleged unfair treatment or an adverse effect on rights or privileges provided to students by the College.	Hannah Jugan, Dean of Students Office: 137 P: 217-814-5440 F: 217-757-6870 E: hannah.jugan@sjcs.edu
Nondiscrimination and Equal Opportunity	Inquiries regarding the College's nondiscrimination and equal opportunity policies and applicable federal and state nondiscrimination requirements.	Dr. Traci Krause, Chancellor Office: 129 P: 217-814-5170 F: 217-757-6870 E: traci.krause@sjcs.edu

Inquiries regarding the application of federal nondiscrimination laws, including Title IX and Section 504, may also be referred to the U.S. Department of Education, Office for Civil Rights.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records.

Under FERPA, students have the following rights:

1. **Right to Inspect and Review:** Students have the right to inspect and review their education records within 45 days of the College receiving a request for access. Students should submit a written request to the Registrar's Office identifying the records they wish to inspect.
2. **Right to Request Amendment:** Students have the right to request amendment of education records they

believe are inaccurate, misleading, or otherwise in violation of their privacy rights. Requests must be submitted in writing to the Registrar's Office and clearly identify the information the student believes should be changed and the reason for the requested change.

3. **Right to Consent to Disclosure:** Students have the right to provide written consent before the College discloses personally identifiable information from their education records, except when FERPA permits disclosure without consent. One such exception permits disclosure to school officials who have a legitimate educational interest in the information.
4. **Right to File a Complaint:** Students have the right to file a complaint with the U.S. Department of Education concerning an alleged failure by the College to comply with FERPA requirements.

Student Privacy Policy Office

U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-8520

Directory Information

The College may disclose designated directory information without the student's prior consent. Directory information includes the student's name, address, telephone number, email address, major field of study, dates of attendance, degrees and awards received, and most recent previous educational institution attended.

Students who wish to restrict the release of directory information must notify the Registrar's Office in writing.

For additional information about FERPA and student rights, please contact the Registrar's Office or visit the College's [FERPA webpage](#).

Health Insurance Portability and Accountability Act (HIPAA) and Confidentiality:

Students must protect the privacy and confidentiality of patient, client, employee, organizational, and other protected information encountered through coursework, practicum experiences, or other College-related activities. Students are expected to comply with the Health Insurance Portability and Accountability Act (HIPAA), applicable privacy and security requirements, College policies, and the policies of practicum organizations. Students must:

1. Access, use, and disclose protected health information (PHI) only as authorized and as necessary for approved educational or practicum activities.
2. Maintain the confidentiality and security of information in all forms, including electronic, written, verbal, and photographic information.
3. Use only approved systems and methods for accessing, storing, transmitting, or discussing confidential information.
4. Remove or appropriately de-identify patient, client, employee, and organizational information used for educational assignments in accordance with College and practicum-site requirements.
5. Complete required privacy, security, and HIPAA training before beginning applicable practicum experiences.
6. Immediately report suspected privacy or confidentiality violations to the appropriate faculty member and practicum-site representative in accordance with College and site requirements.

Failure to comply with HIPAA, confidentiality requirements, College policy, or practicum-site requirements may result in disciplinary action, removal from a practicum experience, and/or dismissal from the MSN program.

For additional information regarding HIPAA, students may consult the [U.S. Department of Health and Human Services](#).

Code of Ethics for Nurses

St. John's College is committed to upholding the highest standards of ethical nursing practice. Students are expected to adhere to the [American Nurses Association \(ANA\) Code of Ethics for Nurses](#) and demonstrate professional conduct consistent with the ethical obligations of the nursing profession.

Americans with Disabilities Act (ADA) and Section 504

St. John's College is committed to providing equal access to educational opportunities for qualified students with disabilities. In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, the College provides reasonable accommodations to ensure equal access to College programs and activities.

Requesting Accommodations

Students seeking accommodations should contact the Dean of Students/ADA and Section 504 Coordinator as early as possible. Students are responsible for requesting accommodations and providing appropriate documentation. The College will engage in an interactive process with the student to determine reasonable and appropriate accommodations on an individualized basis.

Approved accommodations will be communicated to appropriate faculty and College personnel as necessary for implementation. Information regarding a student's disability will be maintained confidentially and shared only as necessary to provide accommodations or as otherwise permitted by law.

Students who believe they have experienced disability discrimination or that approved accommodations have not been appropriately implemented should contact the ADA and Section 504 Coordinator and may use the College's applicable complaint or grievance procedures.

For additional information or to request accommodations:

Hannah Jugan, Dean of Students and ADA/Section 504 Coordinator
Office: 137
Phone: 217-814-5440
Fax: 217-757-6870
Email: hannah.jugan@sjcs.edu

Title IX, Pregnancy and Related Conditions

St. John's College prohibits discrimination based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions, in accordance with Title IX of the Education Amendments of 1972.

Students who require adjustments related to pregnancy or related conditions should contact the College's Title IX Coordinator. The College will work with students to provide appropriate support and access to educational programs and activities in accordance with applicable law and College policy.

Lactation Support

The College provides access to appropriate private space for students who need to express breast milk or breastfeed. Students needing lactation support should contact the Title IX Coordinator.

For questions or assistance, contact:

Hannah Jugan, Dean of Students and Title IX Coordinator
Office: 137
Phone: 217-814-5440

Fax: 217-757-6870

Email: hannah.jugan@sjcs.edu

Leave of Absence for Pregnancy and Related Conditions

Students may take a leave of absence for pregnancy, childbirth, false pregnancy, termination of pregnancy, recovery from these conditions, or other pregnancy-related conditions when medically necessary. The duration of the leave will be determined by the student's licensed health care provider.

Upon return from an approved pregnancy-related leave, the student will be reinstated to the academic status held when the leave began, consistent with applicable Title IX requirements.

Students should contact the Title IX Coordinator to discuss pregnancy-related leave, available support, and return to the MSN program.

Sexual Misconduct and Violence

St. John's College is committed to maintaining an educational environment free from sex discrimination, sexual harassment, sexual assault, dating violence, domestic violence, stalking, and other forms of sexual misconduct prohibited by applicable law and College policy.

Sexual misconduct involving students, employees, or third parties participating in College programs or activities is prohibited. Retaliation against an individual for reporting sexual misconduct, seeking assistance, participating in an investigation or resolution process, or exercising rights under applicable law or College policy is also prohibited.

Students who experience or become aware of sexual misconduct are encouraged to seek assistance and may report concerns to the College's Title IX Coordinator. In an emergency or when there is an immediate threat to safety, individuals should contact 911 or local law enforcement.

The College provides information regarding supportive measures and resources available to students affected by sexual misconduct. Depending upon the circumstances, supportive measures may include academic modifications, changes related to practicum experiences, safety measures, referrals to counseling or medical resources, and other appropriate assistance.

Reports of sexual misconduct are addressed in accordance with the College's applicable Title IX, nondiscrimination, sexual misconduct, and grievance policies and procedures. These policies describe reporting options, supportive measures, resolution procedures, confidentiality and privacy considerations, disciplinary processes, and applicable appeal rights.

The College prohibits sex discrimination and sexual misconduct in accordance with applicable federal and state law, including Title IX of the Education Amendments of 1972 and applicable Illinois law.

For questions, assistance, or to make a report, contact the Title IX Coordinator identified in the Student Rights and Responsibilities section of this catalog.

College Shared Governance

St. John's College is committed to shared governance that supports effective institutional decision-making, academic quality, transparency, and accountability. Shared governance provides appropriate opportunities for trustees, administration, faculty, staff, and students to participate in matters consistent with their respective roles and responsibilities.

The College's governance structure includes:

1. **College Board:** Provides institutional governance and strategic oversight consistent with its governing authority and fiduciary responsibilities.
2. **College Operation Leadership Team (COLT):** Provides administrative leadership and coordination of College operations and implementation of institutional priorities.
3. **Academic Affairs:** Provides faculty and academic leadership participation in curriculum, academic standards, program quality, and other academic matters.
4. **Student Affairs:** Supports student services, engagement, well-being, and success and provides mechanisms for student needs and concerns to inform College decision-making.
5. **Student Advisory Committee:** Provides students with a formal mechanism to participate in College governance and communicate the perspectives of the student body.

Shared governance at St. John's College is grounded in collaboration, appropriate participation, transparency, and accountability while recognizing the distinct responsibilities and decision-making authority of the College Board, administration, faculty, staff, and students.

GRADUATE PROGRAMS

The graduate degree program has a selective admission process. Meeting the application criteria does not guarantee acceptance into the program.

Applicants who meet the admission criteria and technical standards are eligible for consideration for admission. St. John's College does not discriminate on the basis of any status protected by applicable law.

Graduate Program Admission Criteria

Master of Science in Nursing (MSN)

- **Online Application**
 - Completion of [online application](#).
 - Application is valid for one (1) admission cycle.
- **Proof of Identity**
 - Copy of a valid driver's license, state-issued identification, or passport.
- **Registered Nursing License**
 - Current, active, and unencumbered Registered Nurse (RN) license in the United States.
- **Bachelor of Science In Nursing (BSN)**
 - Bachelor of Science in Nursing (BSN) from an appropriately accredited institution.
- **Official Transcripts**
 - Official transcripts from all colleges and universities attended, submitted directly to St. John's College in accordance with College admission procedures.

MSN Degree Requirements

The Master of Science in Nursing degree requires successful completion of 36 graduate credits at St. John's College.

Practicum Requirements

The MSN curriculum includes practicum experiences completed in approved practice settings. Practicum sites are selected in accordance with course objectives and College requirements and may include the student's place of employment when appropriate and approved.

Students are responsible for meeting any health, safety, background screening, orientation, training, insurance, or other requirements established by the approved practicum organization. Requirements may vary by site.

Students must complete all College and practicum-site requirements applicable to the practicum before beginning the experience. Failure to meet applicable requirements may delay or prevent participation in the practicum and may affect course and program progression.

MSN Learning Outcomes

End-of-program Student Learning Outcomes (EPSLOs)

1. Lead practice and professional development initiatives using advanced critical reasoning and translational scholarship to improve health outcomes.
2. Lead interprofessional teams in the implementation of evidence-informed clinical, educational, and workforce development initiatives that improve population and system-level outcomes.
3. Lead interprofessional collaboration to achieve organizational learning, workforce development, and system-level improvement.
4. Lead the integration of nursing science, systems leadership, and policy to improve organizational health care outcomes and professional practice environments.

Master of Science in Nursing (MSN) Curriculum

Term 1 – Fall	Credits	Practicum Credits	Term 2 – Spring	Credits	Practicum Credits
NSG 502 Applied Evidence-Based Leadership and Educational Decision-Making	3	0	NSG 506 Leadership and Management in Health Care Systems	3	0
NSG 547 Evidence-Based Learning and Development in Nursing Practice	3	0	NSG 504 Theoretical Foundations for Evidence-Based Nursing Practice and Inquiry	3	0
NSG 533 Practicum I: Leadership in Program and Learning Assessment	3	1	NSG 553 Practicum II: Leadership and Program Design and Plan Implementation	3	2
Term Total	9	1	Term Total	9	2

Term 3 – Fall	Credits	Practicum Credits	Term 4 – Spring	Credits	Practicum Credits
NSG 510 Health Policy, Ethics, and Leadership in Nursing Organizations	3	0	NSG 539 Strategic Leadership in Health Care Systems	3	0
NSG 535 Financial and Resource Management in Health Care Systems	3	0	NSG 508 Population Health and Epidemiologic Principles for Nursing Systems Leadership	3	0
NSG 555 Practicum III: Leadership and Educational Practice Implementation and Evaluation	3	3	NSG 557 Practicum IV: Translating Evidence to Practice and Policy	3	2
Term Total	9	3	Term Total	9	2

Program Total: 36 credits

One practicum credit represents 60 practicum hours. The MSN program includes 8 practicum credits for a total of 480 practicum hours.

MSN NURSING COURSES

NSG 502 Applied Evidence-Based Leadership and Educational Decision-Making

Total Credits	Theory Credits
3	3

Description: This course examines the application of evidence-based leadership and educational decision-making in complex health care and organizational environments. Students integrate advanced nursing science, leadership theory, and organizational learning principles to analyze health care systems challenges and design evidence-informed initiatives that improve professional practice, workforce development, and patient outcomes. Emphasis is placed on critical appraisal of evidence, systems thinking, and interprofessional collaboration to guide strategic leadership and organizational improvement.

Prerequisites: Admission to the MSN Program

NSG 504 Theoretical Foundations for Evidence-Based Nursing Practice and Inquiry

Total Credits	Theory Credits
3	3

Description: This course explores theoretical and conceptual foundations that guide evidence-based nursing practice, leadership, and inquiry. Students examine nursing, leadership, organizational, and educational theories and apply these frameworks to analyze health care systems challenges, inform professional practice, and guide evidence-based initiatives. Emphasis is placed on integrating theory with research and practice to support effective decision-making, organizational change, and improved health care outcomes.

Prerequisites: None

NSG 506 Leadership and Management in Health Care Systems

Total Credits	Theory Credits
3	3

Description: This course examines leadership and management principles that guide the effective functioning of complex health care systems. Students analyze organizational structures, leadership strategies, and workforce management approaches that support quality, safety, and organizational performance. Emphasis is placed on systems thinking, interprofessional collaboration, and leadership decision-making to improve patient outcomes, workforce effectiveness, and organizational performance.

Prerequisites: None

NSG 508 Population Health and Epidemiologic Principles for Nursing Systems Leadership

Total Credits	Theory Credits
3	3

Description: This course examines population health science and epidemiological principles as foundations for health care systems leadership and organizational decision-making. Students analyze population health data, epidemiological trends, and social determinants of health to guide health care policy, program development, and workforce initiatives. Emphasis is placed on applying population health analytics to inform strategic planning, improve health outcomes, and address health disparities within communities and health care systems.

Prerequisites: None

NSG 510 Health Policy, Ethics, and Leadership in Nursing Organizations

Total Credits	Theory Credits
3	3

Description: This course examines the influence of health policy, ethics, and leadership on health care systems, organizational decision-making, and professional practice environments. Students analyze policy development processes, ethical frameworks, and legal considerations that shape health care delivery and workforce development. Emphasis is placed on the role of nurse leaders in influencing policy, advocating for ethical health care practices, and guiding organizational decision-making to improve health outcomes and professional practice environments.

Prerequisites: None

NSG 533 Practicum I: Leadership in Program and Learning Assessment

Total Credits	Theory Credits	Practicum Credits
3	2	1

Description: This practicum course focuses on leadership in the systematic assessment of clinical, educational, or workforce development initiatives within health care or organizational settings. Students conduct an assessment within an organization to define a specific problem or area for improvement that supports improved health care delivery and professional practice environments. Emphasis is placed on collaboration with organizational stakeholders, systematic review and synthesis of current literature as well as organizational data to establish an evidence-based initiative.

Prerequisites: Admission to the MSN Program

NSG 535 Financial and Resource Management in Health Care Systems

Total Credits	Theory Credits
3	3

Description: This course examines financial management and resource stewardship within complex health care systems. Students analyze budgeting processes, financial performance metrics, and strategic resource allocation to support organizational sustainability and effective health care delivery. Emphasis is placed on applying financial analysis, cost-benefit evaluation, and leadership decision-making to guide workforce development, program planning, and organizational performance improvement.

Prerequisites: None

NSG 539 Strategic Leadership in Health Care Systems

Total Credits	Theory Credits
3	3

Description: This course examines strategic leadership and organizational planning within complex health care systems. Students analyze strategic planning processes, systems leadership principles, and organizational change strategies that guide health care system transformation and sustainability. Emphasis is placed on strategic decision-making, workforce strategy, and leadership communication required to guide organizational change and improve health care delivery and population health outcomes.

Prerequisites: None

NSG 547 Evidence-Based Learning and Development in Nursing Practice

Total Credits	Theory Credits
3	3

Description: This course focuses on the design, implementation, and evaluation of evidence-based professional development and workforce learning initiatives within health care organizations. Students examine principles of adult learning, competency-based education, and organizational learning to support clinical excellence and workforce development. Emphasis is placed on developing educational programs that align with organizational goals, improve workforce performance, and promote continuous learning within complex health care systems.

Prerequisites: Admission to the MSN Program

NSG 553 Practicum II: Leadership and Program Design and Plan Implementation

Total Credits	Theory Credits	Practicum Credits
3	1	2

Description: This practicum focuses on translating synthesized evidence into a structured program design for clinical, educational, or workforce initiatives within health care and organizational environments. Students apply leadership and systems analysis to establish program goals, conduct a comprehensive needs assessment, and develop an implementation plan to improve health care quality, workforce effectiveness, or educational outcomes. Emphasis is placed on collaborative design with stakeholders to ensure alignment with organizational priorities and evidence-based standards.

Prerequisites: NSG 533

NSG 555 Practicum III: Leadership and Educational Practice Implementation and Evaluation

Total Credits	Theory Credits	Practicum Credits
3	0	3

Description: This practicum focuses on leading the implementation and evaluation of evidence-based initiatives within health care organizations and professional practice environments. Students collaborate with organizational leaders and stakeholders to operationalize the planned initiative, monitor implementation progress, and analyze outcome data. Emphasis is placed on leadership, interprofessional communication, and the systematic evaluation of outcomes to determine effectiveness and inform ongoing improvement.

Prerequisites: NSG 553

NSG 557 Practicum IV: Translating Evidence to Practice and Policy

Total Credits	Theory Credits	Practicum Credits
3	1	2

Description: This capstone practicum focuses on the synthesis and translation of evidence-based initiatives to support system-level improvements in health care organizations, professional practice environments, and health policy. Students integrate project outcomes, organizational data, and leadership principles to develop strategic recommendations that improve health care quality, workforce sustainability, or population health outcomes. Emphasis is placed on executive-level communication, strategic leadership, and dissemination of outcomes to organizational and policy stakeholders.

Prerequisites: NSG 555

TECHNOLOGY REQUIREMENTS

The MSN program is delivered online and requires students to have reliable access to appropriate technology throughout enrollment.

Students must have:

1. A laptop or desktop computer capable of accessing the College's learning management system and other required College systems.
2. A current Windows or macOS operating system and supported web browser.
3. A functioning webcam, microphone, and speakers or headphones for online meetings, presentations, and other course activities.
4. Reliable high-speed internet access sufficient to participate in online coursework and synchronous activities when required.
5. Access to Microsoft 365, which is provided to enrolled students by the College.
6. The ability to download, upload, create, and securely store documents and other files required for coursework.

Students are responsible for maintaining technology that meets current College and course requirements throughout the program.

FINANCIAL AID PROGRAMS AND GUIDELINES

Applying for Financial Aid

Students seeking federal financial aid must complete the Free Application for Federal Student Aid (FAFSA) for the appropriate academic year.

The Title IV school code for St. John's College is **030980**.

Graduate students are generally considered independent students for federal financial aid purposes. Financial aid eligibility is determined in accordance with federal regulations, the student's FAFSA information, enrollment status, Cost of Attendance, and other financial assistance received.

Students with questions regarding financial aid should contact the St. John's College Financial Aid Office at **217-814-4705**.

Qualifying for Financial Aid

To receive federal student loans, graduate students must meet applicable federal eligibility requirements and be enrolled at least half-time in an eligible program.

For the MSN program at St. John's College:

Enrollment Status	Graduate Credits per Semester/Term
Full-time	9 or more credits
Half-time	4–8 credits
Less than half-time	Fewer than 4 credits

Students must be enrolled at least half-time to be eligible for a Federal Direct Unsubsidized Loan. Changes in enrollment may affect financial aid eligibility, loan disbursement, and repayment status.

Following submission of the FAFSA, the College receives the student's financial aid information electronically. Students will be notified if additional documentation is required. Once financial aid eligibility has been determined, the Financial Aid Office will provide the student with a financial aid offer.

Students are responsible for reviewing their financial aid offer and completing any additional requirements necessary to receive aid.

Federal Direct Loans

Eligible graduate students may receive [Federal Direct Unsubsidized Loans](#) in accordance with federal annual and aggregate loan limits. Interest accrues on Direct Unsubsidized Loans while the student is enrolled. Federal loan terms, limits, interest rates, and repayment requirements are established by the U.S. Department of Education and are subject to change.

Funding and Disbursement

Federal financial aid is credited to the student's account in accordance with federal regulations and College procedures. Financial aid is first applied to eligible institutional charges. Any credit balance remaining after applicable charges have been paid will be issued to the student in accordance with federal requirements and College refund procedures.

Students must complete all required federal loan documents, including applicable entrance counseling and loan agreements, before loan funds may be disbursed.

Cost of Attendance Budgets

Each year, St. John's College establishes a Cost of Attendance (COA) for the MSN program in accordance with federal financial aid requirements. The Cost of Attendance includes both direct educational costs and estimated indirect expenses associated with enrollment.

The MSN Cost of Attendance may include:

- Tuition
- Graduate Program Fees
- Graduation Fee, when applicable
- Books and Required Materials
- Technology Allowance
- Practicum Compliance Costs
- Practicum Travel
- Cost of Living (Housing, Food, and Utilities)
- Personal Expenses

The Cost of Attendance establishes the maximum financial aid budget for the academic year and does not represent the amount a student will necessarily pay to the College.

Students whose documented educational expenses exceed the standard Cost of Attendance may request an individual budget review through the Financial Aid Office. Adjustments are considered on a case-by-case basis in accordance with federal professional judgment requirements.

2026-2027 MSN Estimated Cost of Attendance

Degree Program	Tuition	Mandatory Fees	Books & Required Materials	Technology Allowance	Practicum Compliance Costs	Practicum Travel	Cost of Living (Housing, Food, Utilities)	Personal Expenses	Total Estimated Cost
MSN Year 1	\$10,512	\$800	\$750	\$400	\$250	\$300	\$15,000	\$2,000	\$30,012
MSN Year 2	\$10,512	\$1,100*	\$750	\$400	\$250	\$500	\$15,000	\$2,000	\$30,512

*Year 2 mandatory fees include the \$800 Graduate Program Fee plus the \$300 Graduation Fee.

Cost of Attendance Rationale

- The MSN program at St. John's College is delivered online.
- Cost-of-living estimates include housing, food, and utilities and are based on median costs for the Springfield, Illinois area.
- Cost-of-living estimates are calculated for the nine-month academic year.
- Books and required materials are estimated at \$750 per academic year.
- A technology allowance of \$400 per academic year is included to support technology needs associated with online graduate education.
- Practicum compliance costs are estimated at \$250 per academic year.
- Practicum travel is estimated at \$100 per practicum credit to account for transportation associated with required practicum experiences.
- Personal expenses are estimated at \$2,000 per academic year.
- Cost-of-living information is reviewed annually to ensure reasonable allowances for educationally related expenses.

Additional Notes on Cost of Attendance

1. Students whose financial aid package meets the total cost of attendance and who have documented additional educational expenses may request a cost-of-attendance adjustment through the Professional Judgment process. A computer adjustment may not exceed a one-time \$1,500 adjustment.
2. Median cost-of-living information for Springfield, Illinois, is available from Livingcost.org
3. The MSN cost-of-living allowance reflects the expectation that students enrolled in the online MSN program may continue working while completing the program.

Professional Judgment (PJ) Process

Students with additional educationally related expenses not reflected in the standard Cost of Attendance may request an individual budget review through the Financial Aid Office. Requests and supporting documentation should be submitted to Madison Jeffers, Financial Aid Director, at madison.jeffers@sjcs.edu.

Sources of Financial Aid

1. **Federal Direct Unsubsidized Loan**
 - Available to eligible graduate students enrolled at least half-time.
 - Financial need is not required.
 - The student is responsible for interest that accrues on the loan.
 - Annual and aggregate federal loan limits apply.
2. **Private Student Loans**
 - Students may choose to apply for educational loans through private lenders.
 - St. John's College does not refer, recommend, or endorse specific private lenders.
 - Students are encouraged to compare loan terms, interest rates, repayment options, and other conditions before borrowing.
3. **Scholarships and Other Funding**
 - Graduate students may be eligible for institutional or external scholarships, employer tuition assistance, tuition reimbursement, or other sources of educational funding.
 - Students must notify the Financial Aid Office of outside funding received.

COLLEGE DIRECTORY

College Faculty	College Leadership	College Professional Staff
Mary Barnes, MS, RN, CCRN Adjunct Faculty	Traci Krause, DNP, MPH, RN Chancellor	Madison Jeffers, BS Financial Aid Director
Mary Baker DNP, RN Associate Professor	Cynthia Bednarchik, DNP, APRN, FNP, PMHNP Assistant Professor Faculty Lead for Academic Affairs and Program Quality	Elyse Kruger, MS Operations & Engagement Coordinator
Linda Blakley, DNP, RNC-OB Adjunct Faculty	Hannah Jugan, MS Dean of Students	Bethany Littlejohn, M.Ed. Academic Records Specialist
Sarah Brown, MSN RN Adjunct Faculty		Heather McCullough, M.Ed. Registrar
Megan Burton, MSN, RN, CNE Assistant Professor		Rachel Peterson, BS Financial Aid Specialist
Gina Ann Canny, PhD, RN, CNE Associate Professor		Angela Voudrie-Brockman Bursar
Danielle L. Davis, BSN, RN, MSN Assistant Professor		Alisha Williams, BS Admissions Recruiter
Jessica Jennings, MSN, RN Adjunct Faculty		Amanda Winter, BS Simulation Specialist
Ife Muiyiwa-Ojo, DNP, MSN, RN, CEN, CCRN Associate Professor		
Sarah Olson, MSN, RN Adjunct Faculty		
Nancy Semenza, PhD, RN Associate Professor		
Judy Skelton, MSN, RNC-OB, CLC Assistant Professor		
Malissa Talbert, MSN, RN, CMSRN Adjunct Faculty		

END OF 2026-2027 GRADUATE CATALOG